

# **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



JUL 12 2024

<b>DENR Adm</b>	ninistrative (	Order
No. 2024 -	©7	_

SUBJECT

AMENDMENTS TO DENR ADMINISTRATIVE ORDER (DAO) NO. 2016-29 DATED 25 NOVEMBER 2016

**ENTITLED "DENR FREEDOM OF INFORMATION (FOI)** 

MANUAL"

In line with the Freedom of Information-Memorandum Circular (FOI-MC) No. 21-05 issued by the Presidential Communication Operations Office (PCOO), and in order to further rationalize the implementation of the DENR Administrative Order (DAO) No. 2016–29 entitled *DENR Freedom of Information Manual*, the following provisions shall form part as amendments to the said manual:

- 1. Item IX of DAO No. 2016-29 on Annexes should now refer to No Wrong Door Policy. The policy is that the Department shall not deny or refuse acceptance of any request for information or record not under its possession or custody, and shall refer such request to the appropriate government agency which is the proper repository of the requested information or record. The flow chart is herein marked as Annex H.
- 2. Item IX of DAO No. 2016-29 on Annexes is renumbered to Item X.
- 3. The *updated List of Records Officers* of Various Offices of the DENR is herein marked as *Annex B*.

This Order shall take effect fifteen (15) days from its publication in a newspaper of general circulation and upon acknowledgement of receipt of a copy thereof by the Office of the National Administrative Register (ONAR).

Publication: Mamila Bulletin October 10, 2024

Acknowledgement: ONAR, U.P. Law Center October 11, 2024

MARIA ANTOWA YULOLOYZAGA Secretary



### ANNEX "B"

## RECORDS OFFICERS OF THE VARIOUS OFFICES OF THE DENR

Office	Location of Records Office	Contact Details	Assigned Records Officer
DENR Central Office	Basement, DENR Central Office, Visayas Avenue, Diliman, Quezon City	(02) 8926-8079 rmdd@denr.gov.ph	Jocelyn B. De Layola (OIC-Chief/FOI Chief)  Maribel D. Garcia (FOI Receiving Officer)
STAFE DUDEAUS			3
Forest Management . Bureau (FMB)	G/F FMB Bldg., Visayas Avenue, Diliman, Quezon City  2/F FMB Bldg., Visayas Avenue, Diliman, Quezon City	(02) 8925-2141 records@fmb.denr.gov.ph (02) 8297-6217 fppkmd.fpss@fmb.denr.gov. ph; mehenson@fmb.gov.ph	Dencio R. Dadis  Mary Edestin G.  ← Henson
Biodiversity Management Bureau (BMB)	Ninoy Aquino Parks and Wildlife Center, Quezon Ave., Diliman, Quezon City	(02) 8924-6031 to 35 records@bmb.gov.ph	Randy C. Mabana
Ecosystems Research and Development Bureau (ERDB)	G/F ERDB Bldg., Forestry Campus, College, Laguna 4031	(049) 536-2229/ 536-2269 loc. 236 erdbrecords@gmail.com	Benjamin E. Beltran
Land Management Bureau (LMB)	G/F 880 Estuar Building, Quezon Avenue, Brgy. Paligsahan, Quezon City	(02) 8255-7072/ 0927- 3225474 Imb_rkmd@yahoo.com; Imb@denr.gov.ph	Victor B. Balde
LINE BUREAUS and REGIONAL OFFICES	·		
Environmental Management Bureau (EMB)-Central Office	AQMTC Bldg., EMB Central Office, DENR Compound, Visayas Avenue, Diliman, Quezon City	(02) 8539-4378 loc. 113 recordsco@emb.gov.ph; nelly_barizo@emb.gov.ph	Nelly P. Barizo
EMB RI	G/F EMB Bldg., Government Center, Sevilla, City of San Fernando, La Union	(072) 687-8370 loc. 113/ 700-2449 recordsr1@emb.gov.ph	Nerissa D. Ortiz
EMB RII	G/F No. 20 Pagayaya Road, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan	(078) 396-0724 recordsr2@emb.gov.ph	Melanie M. De La Cruz
EMB RIII	Masinop cor. Matalino Sts., Diosdado Macapagal Government Center, Brgy. Maimpis, City of San Fernando, Pampanga	(045) 963-3623 loc. 109 recordsr3@emb.gov.ph	Ma. Theresa S. Pangilinan

EMB RIV-A	6/F DENR by the Bay Bldg., 1515 Roxas Blvd., Ermita, Manila	(02) 8536-3095 recordsçalabarzon@emb.g ov.ph;	Marife G. Peñano
EMB RIV-B	6/F DENR by the Bay Bldg., 1515 Roxas Blvd., Ermita, Manila	(02) 8536-9786 r4brecords@emb.gov.ph	Linda M. Paladio
EMB RV	EMB Region V, Regional Central Site, Rawis, Legazpi City	(052) 742-2824/742-2797/ 0929-1393369 (ORD) embr5@emb.gov.ph; mis_emb_r5@yahoo.com; irarocellebenedito@yahoo.c om	I-Ra Rocelle M. Benedito
EMB RVI	EMB Bldg., DENR Compound, Parola, Iloilo City	(033) 336-6989 embr6@emb.gov.ph	Phoebe Jones S. Portillo
EMB RVII	DENR EMB-7 Greenplains Subd. Banilad, Mandaue City	(032) 260-9777 local 110 r7records@emb.gov.ph	Anna Lei G. Lucmayon
EMB RVIII	DEN-EMB 8 DENR Compound, Jones St., Brgy. 2, Tacloban City	(053) 832-2319 embr8_records@emb.gov.p h	Ladylle B. Oledan
EMB RIX	EMB IX Purok Tugas, Balangasan District, Pagadian City, Zamboanga del Sur	(062) 985-0428 to 29/ 945- 3228 r9records@emb.gov.ph	Angelica Joy C. Pinagal
EMB RX	DENR-EMB-X Compound, Puntod, Cagayan de Oro City	(088) 856-9362 embregion10@emb.gov.ph	Nashibah Metmo D. Lucman
EMB RXI	DENR-EMB XI EMB-MGB Office 3 <sup>rd</sup> Avenue cor. V. Guzman St., Brgy. 17-C, Sta. Ana, Davao City 8000	(082) 234-0061 loc. 106 embxirecords@emb.gov.ph	Genevieve V. Vidanes
EMB RXII	Regional Government Center 12, Brgy. Carpenter Hill, City of Koronadal, South Cotabato	0962-3958909 recordsr12@emb.gov.ph	Febe T. Arana
EMB RXIII	Environmental Management Bureau- Caraga Purok 5, Brgy. Ambago, Butuan City	(085) 817-1841 recordsr13@emb.gov.ph; caraga@emb.gov.ph; rosejane_ladaran@emb.go v.ph	Rose Jane L. Masarigan
EMB CAR	G/F EMB-CAR Bldg., DENR Compound, Gibraltar, Baguio City	(074) 665-2904 loc. 161/ 665-2905 records@car.emb.gov.ph; recordscar@emb.gov.ph	Virginia T. Basinga
EMB NCR	G/F EMB-NCR Bldg., National Ecology Center Compound, East Ave., Brgy. Central, Quezon City	(02) 8931-1331 loc. 113 recordsncr@emb.gov.ph;	Anieflor S. Ullero
Mines and Geosciences Bureau	G/F, J.C. Fernandez Bldg., North Avenue, Diliman, Quezon City	(02) 8667-6700 loc. 155 central@mgb.gov.ph; records@mgb.gov.ph	Fe Jocelyn D. Francisco

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(MGB) – Central Office			
MGB RI	3/F, New DENR Bldg., Government Center, Sevilla, San Fernando City, La Union	(072) 607-2686/ 0977- 2701514 region1@mgb.gov.ph	Margarette S. Mangaoang
MGB RII	2/F, MGB RO-2, Bldg. No. 18 Dalan na Pagayaya cor. Matunug, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan Valley	(078) 304-5561 mgb_2@yahoo.com.ph; region2@mgb.gov.ph	Marie Rose R. Tangan
MGB RIII	G/F MGB R-III, Matalino St., Diosdado Macapagal Government Center, Brgy. Maimpis, City of San Fernando, Pampanga	(045) 404-1963 loc. 107/ 0906-1708024 region3@mgb.gov.ph; mgbr3@yahoo.com	Lyn C. Sibug
MGB RIV-A	8/F DENR by the Bay Bldg., 1515 Roxas Blvd., Ermita, Manila	(02) 5310-8897/ 5310-8735 region4a@mgb.gov.ph; adrec.mgb4a@gmail.com	Bernadette B. Fernandez
MGB RIV-B	7/F DENR Bldg., 1515 Roxas Blvd., Ermita, Manila	(02) 8536-0215/ 8310-1369 mines_4b@yahoo.com; region4b@mgb.gov.ph	Elenita D. Cabueños
MGB RV	DENR Annex Bldg., Regional Center Site, Rawis, Legazpi City	(052) 482-1056 mgbr5records@gmail.com; region5@mgb.gov.ph	Donna N. Macinas
MGB RVI	Room A8, MGB R-VI Queen City Garden Mall, J. de Leon St. Iloilo City	(033) 500-5097 mgb6iloilo.records@gmail.c om; mgbro6iloilo@gmail.com	Rosalyn M. Bugna
MGB RVII	G/F MGB-7 Bldg., Greenplains Subd., Banilad, Mandaue City, Cebu	(032) 3443047/ 353-8557 region7@mgb.gov.ph	Judelyn C. Tañiza
MGB RVIII	G/F, DENR-MGB Regional Office No. 8, Mac Arthur Park, Candahug, Palo, Leyte	(053) 832-4214 region8@mgb.gov.ph	Gloria A. Dumas
MGB RIX	4/F, Maghinay Bldg., Purok Golden Shower, Roxas City, Sta. Maria District Pagadian City	(062) 947-4146 region9@mgb.gov.ph; mgb_ro9@yahoo.com	Evangelina N. Pueblos
MGB RX	3/F MGB-X Bldg., DENR 10 Compound, Puntod, Cagayan de Oro City	(088) 856-2110/ 856-1331 region10@mgb.gov.ph	Cyril B. Bichara
MGB RXI	2/F EMB-MGB XI Bldg., 3 <sup>rd</sup> Ave. cor. V. Guzman St., Brgy. 27-C, Davao City	(082) 221-6535 region11@mgb.gov.ph; mgbfoi.xi@gmail.com	Estrella C. Casanaan
MGB RXII	G/F MGB-12 Bldg. Prime Regional Center, Brgy. Carpenter Hills, Koronadal City, South Cotabato	(083) 228-6130/ 6131 mgbxii@gmail.com; region12@mgb.gov.ph	Dimple R. Tenorio
MGB RXIII	G/F MGB-13 Bldg. Km. 2 National Highway, Surigao City	(086) 826-5256 region13@mgb.gov.ph	Jessiebeth L. Real

MGB CAR	80 Diego Silang St., Baguio City	(074) 442-6392 car@mgb.gov.ph; mgb.cordillera@gmail.com	Karen Q. Nietes (FRO)
ATTACHED AGENCIES			
Laguna Lake Development Authority (LLDA)	3/F LLDA Green Bldg., National Ecology Center, East Avenue, Diliman, Quezon City	(02) 8376-4061 loc. 126 records@llda.gov.ph	Peter Jedel F. Mariano
			Zenaida A. Leaño
National Mapping and Resource Information Authority (NAMRIA)	2/F NAMRIA Main Bldg., Lawton Avenue, Fort Bonifacio, 1634 Taguig City	(02) 8810-4831 loc. 212/ 8889-9955 records@namria.gov.ph;	Manuel G. Talamayan
			Hana Therese F.  Morales
Natural Resources Development Corporation (NRDC)	PEMSEA Bldg., DENR, Visayas Aveunue, Diliman, Quezon City	0926-0791815/ 0909- 1086064 amlinde_24@yahoo.com	Alexander M. Linde
National Water Resources Board (NWRB)	8/F NIA Bldg., EDSA, Diliman, Quezon City	(02) 8920-2793 loc. 1111 caesar.soliven@nwrb.gov.p	Ceasar L. Soliven
Palawan Council for Sustainable Development Staff (PCSDS)	3/F, PCSD Bldg., Brgy. Sta. Monica, Puerto Princesa City, Palawan	rowell.inzon@nwrb.gov.ph  (048) 434-4235 oed@pcsd.gov.ph	Rowell Inzon  Marilou C. Kuddana
Philippine Reclamation Authority (PRA)	8/F Legaspi Tower 200 Building, 107 Paseo de Roxas, Makati City	(02) 8815-2662 info@pea.gov.ph	Luciana Samarro
,	, manadi Oily		May Cecilia
Philippine Mining Development Corporation (PMDC)	Unit 3001B West Tower, Tektite Towers, Exchange Road, Ortigas Center, Pasig City 1605	(02) 8706-1631 info@pmdc.com.ph	Malicdem Cyrille G. Blanco
DENR REGIONAL AND FIELD OFFICES			
DENR-National Capital Region (NCR)	G/F DENR-NCR Bldg. 2, National Ecology Center, East Ave., Quezon City	(02) 8374-0091/ 0920- 9594559 denrncr_recordsunit@yaho o.com	Myra M. Elot
	Surveys and Mapping Division	(02) 8926-0589/ 0919- 0745236 denrncrlrs@gmail.com	Caronia L. Murcia Perla Muñoz

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	G/F DENR-NCR Bldg. 1,	<del></del>	<del></del>
	National Ecology Center, East Ave., Quezon City		
	Licenses, Patents and Deeds Division 3/F DENR-NCR Bldg. 1, National Ecology Center, East Ave., Quezon City	(02) 8876-1484 loc. 1201/ 0920-9823057 denrncrigasalugao@gmail.c om	Imee Grace A. Salugao
DENR-Cordillera Administrative Region (CAR)	DENR Compound, Gibraltar, Baguio City	(074) 424-8509/ 0998- 8637521 denr.recordscar@gmail.co m	Jonathan G. Pacheco
PENRO Abra	Casamata Hill, Bangued, Abra	(074) 752-8252/ 0956- 5439399 penroabra@denr.gov.ph	Gfrances Burney L. Torreliza
CENRO Bangued	Casamata Hill, Bangued, Abra	0917-1045686 cenrobangued@denr.gov.p h	Ronalyn T. Balla
CENRO Lagangilang	Sitio Bantogo, Brgy. Laang, Lagangilang, Abra	(075) 280-8016/ 0926- 4523047 cenrolagangilang@denr.gov .ph	Mayola T. Pabuayon
PENRO Apayao	2/F LAMS Bldg., PENRO Apayao Compound, San Isidro, Luna, Apayao	0948-7898713 penroapayao@denr.gov.ph	Eurah June A. Cawalo
CENRO Calanasan	2/F CENRO Sub-Office, Payanan, San Gregorio, Luna, Apayao	0955-4909993 cenrocalanasan@denr.gov. ph	Ginalyn G. Viernes
CENRO Conner	2/F CENRO Conner Bldg., Buluan, Conner, Apayao	0912-5290160 cenroconner@denr.gov.ph	Romelyn D. Kengay
PENRO Benguet	Wangal, La Trinidad, Benguet	(074) 422-7445/ 0910- 1120203 penrobenguet@denr.gov.ph	Myrna A. Garcia
CENRO Baguio	DENR Compound, Gibraltar, Baguio City	(074) 442-7316/ 0908- 2914998 cenrobaguio@denr.gov.ph	Rholland Mar P. Tomilas
CENRO Buguias	Km. 21, Atok, Benguet	0949-4931702 cenrobuguias@denr.gov.ph	June Ray Cayabas
PENRO Ifugao	Bannit, Payawan, Lamut, Ifugao	0953-1453870 penroifugao@denr.gov.ph	Britch Mae S. Aguilar
CENRO Alfonso Lista	Namillangan, Alfonso Lista, Ifugao	0906-5421014 cenroalfonsolista@denr.gov .ph	Julita Soy-afon

CENRO Lamut	Bannit, Payawan, Lamut, Ifugao	0977-6622193 cenrolamut@denr.gov.ph	Annie Joy T. Maeng
PENRO Kalinga	Purok 6, Hilltop, Bulanao, Tabuk City, Kalinga	0919-3582899 penro_kal_car@yahoo.com; penrokalinga@denr.gov.ph	Rhodora B. Boclongan
CENRO Pinukpuk	Pinukpuk Junction, Pinukpuk, Kalinga	0908-8629032 cenropinukpuk@denr.gov.p h	Michelle J. Bergonia
CENRO Tabuk	Dagupan Centro, Tabuk City, Kalinga	0995-8097690 cenrotabuk@denr.gov.ph	Krishna Deanne B. Tallog
PENRO Mt. Province	Upper Caluttit, Bontoc, Mt. Province	0998-3930744 penromountainprovince@d enr.gov.ph	Jenalyn G. Calawen
CENRO Paracelis	Poblacion, Paracelis, Mt. Province	0908-8771267 cenroparacelis@denr.gov.p h	Charlene B. Amayna
CENRO Sabangan	Sabangan, Mt. Province	0910-2564457 cenrosabangan@denr.gov. ph	Ella Eren B. Galap
DENR Region I	G/F, DENR RO 1 Bldg., Government Center, Sevilla, San Fernando City, La Union	(072) 700-0407/700-0010 adrecordsdenro1@gmail.co m	lmelda F. Galvez
	Land Records Bldg., DENR RO 1 Government Center, Sevilla, San Fernando City, La Union	(072) 700-0116/ 607-8343 denrsurveys_region1@yahoo. com	Cresencio L. Florendo
PENRO Ilocos Norte	DENR PENRO Bldg., Giron St., cor. Castro Avenue, Laoag City, Ilocos Norte	(077) 772-0254 penro_norte@yahoo.com	Josielyn F. Ufano
CENRO Bangui	Old Bldg., CENRO Northern Ilocos Norte, Manayon, Bangui, Ilocos Norte	0916-3765002 denr_bangui@yahoo.com	Mary Rose F. Acido
CENRO Laoag	Brgy Barit, Laoag City, Ilocos Norte	(077) 774-4315 cenrolaoag@yahoo.com; laoaggcenro@gmail.com	Roem C. Tunac
PENRO Ilocos Sur	2/F DENR PENR Office Bldg., Quirino Blvd., Zone V, Bantay, Ilocos Sur	(077) 632-8910/604-5334 penrois@yahoo.com	Richmond John D. Rionguigui
CENRO Tagudin	CENRO Southern Ilocos Sur Office, Bitalag, Tagudin, Ilocos Sur	0905-6535579 cenro_tagudin@yahoo.com. ph; cenro_tagudin@gmail.com	Jyan A. Beligan
CENRO Bantay	G/F DENR Bldg., Quirino Blvd., Zone 5, Bantay, Ilocos Sur	(077) 632-6317 cenrobantay@yahoo.com	Julius Jacinto P. Lagasca

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	DEMOCA III	<del></del>	
PENRO La Union	PENRO La Union Bldg., Government Center; Sevilla, San Fernando City, La Union	(072) 242-3780/ 888-7567 penrolaunionsfc@yahoo.com.p h	Ronaldo G. Lipadan
PENRO Pangasinan	PENRO Pangasinan Bldg., A.B. Fernandez West, Dagupan City, Pangasinan	(075) 516-2162 denrpenropang@yahoo.co m; penropangasinan@denr.go v.ph	Gemma B. Siapno
CENRO Alaminos	DENR CENRO Building 2/F, San Jose Drive, Poblacion, Alaminos, Pangasinan	(075) 632-3174/ 0910- 3622930 cenroalaminos@denr.gov.p h; milareynaldo1964@gmail.c om	Milagros D. Reynaldo
CENRO Dagupan	DENR CENRO Building, 1/F Tondaligan, Bonuan, Dagupan City, Pangasinan	(075) 529-2823/ 0916- 3053848 cenrodagupan@yahoo.com ; melanieblaire13@gmail.co m	Melanie O. Dela Cruz
CENRO Urdaneta	DENR CENR Office Building, Brgy. Anonas, Urdaneta City, Pangasinan	(075) 649-3709/ 0906- 5141170 denrcenro_urd@yahoo.com ; denrcenrourd@gmail.com; michellebambilla22@gmail.c om	Michelle R. Bambilla
DENR Region II	DENR Regional Office No. 02, G/F General Services Section #14 Dalan na Pagayaya cor. Angicacua, Regional Government	(078) 304-0768/ 0997-1939058 adm.generalrecords@gmail.co m	Magdalena Priscela C. Pamittan (General Records)
	Center, Carig Sur, Tuguegarao City, Cagayan	0956-9241959 denr02_landrecords2015@ yahoo.com	Emalinda A. Andal (Land Records)
PENRO Batanes	Barsana St., Brgy. San Antonio, Basco, Batanes	0917-8226183/ 0909- 8100314 penrobatanes@gmail.com; shanaidenz2@gmail.com	Shanli C. Abad
PENRO Cagayan	Nursery Compound, San Gabriel, Tuguegarao City, Cagayan	(078) 844-0422/ 0975- 3281421 penrocagayan@denr.gov.p h; mariejeanpayba1030@gmai l.com	Marie Jean G. Payba
PENRO Cagayan Sub-Office	Carig Sur, Tuguegarao City, Cagayan	0916-8669003 cenro_tug@yahoo.com	Ma. Arlene C. Aggabao
CENRO Alcala	Maharlika Highway, Baybayog, Alcala, Cagayan	0955-7437429 cenroalcala@denr.gov.ph	Charissa C. Peña

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CENRO Aparri	Punta, Aparri, Cagayan	(078) 888-0024 cenroaparri@denr.gov.ph	Karla Mei C. Taguba
CENRO Sanchez Mira	Centro 2, Sanchez Mira, Cagayan	(078) 396-0542 cenrosmira@yahoo.com; cenrosanchezmira@denr.g ov.ph	Noemi Z. Domingo
CENRO Solana	Lannig, Solana, Cagayan	0993-8322850 cenrosolana@denr.gov.ph; denr.cenrosolana@gmail.co m	Virginia D. Arao
PENRO Isabela	Osmeña, Ilagan City, Isabela	(078) 325-5701 penroilagan@denr.gov.ph	Verene M. Callueng
PENRO Isabela Sub- Office	Roxas, Isabela	0917-6919941 penrosubofficeroxas@denr. gov.ph	Mercedita B. Dizon
CENRO Cabagan	Cansan, Cabagan, Isabela 3328	0935-2892821 cenrocabagan@denr.gov.p h	Vicenta T. Saquing
CENRO Cauayan	Silawit, Cauayan City, Isabela	0965-8637819 cenrocauayan@denr.gov.p h; adoreenartia@gmail.com	Adoree Ann B. Nartia
CENRO Naguilian	San Manuel, Naguilian, Isabela 3302	0956-0962965 cenronaguilian@denr.gov.p h	Aida A. Valdez
CENRO Palanan	CENRO West, Palanan, Isabela	0965-4815248 cenropalanan@denr.gov.ph	Fe T. Ibarra
CENRO San Isidro	Records Bldg., DENR- CENRO Ramos East, San Isidro, Isabela	0906-4478374 cenrosanisidro@denr.gov.p h	Susan S. Calangian
PENRO Nueva Vizcaya	DENR-PENRO Nueva Vizcaya, Capitol Compound, Bayombong, Nueva Vizcaya 3700	(078) 321-2084/ 0917- 3016196 penrovizcaya@denr.gov.ph	Evelyn E. Gelacio
PENRO Nueva Vizcaya Sub-Office	Magsaysay, Bayombong, Nueva Vizyaca 3700	0917-1271521 cenrobaynv@yahoo.com	Maria Theresa G. Seraspi
CENRO Aritao	Purok Linglingay, Darapidap, Aritao, Nueva Vizcaya 3704	(078) 321-2084/ 0917- 5602605 cenroaritao@denr.gov.ph	Marilou K. Malano
CENRO Dupax	Brgy. Malasin, Dupax Del Norte, Nueva Vizcaya 3706	(078) 362-1989/ 0917- 6728455/ 09262773887 cenrodupax@denr.gov.ph	Carren Jae M. Bumidang
PENRO Quirino	DENR Compound, Andres Bonifacio, Diffun, Quirino	0977-2438492 penroquirino@denr.gov.ph	Abbygail Y. Oria

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CENRO Diffun	DENR Compound, Andres Bonifacio, Diffun, Quirino 3401	0995-567167 cenrodiffun@denr.gov.ph	Jasmine Love N. De Vera
CENRO Nagtipunan	Dipantan, Nagtipunan, Quirino	0969-2954376 cenronagtipunan@denr.gov .ph	Marideth Joy P. Wangdale
DENR Region III	Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga	(045) 455-3448/ 0917- 6563752/ 0929-6077735 denrr3gss@yahoo.com	Veronica D. Sese Catherine C. Dizon
·	Regional Office III – Land Records, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga	0917-5106630/ 0932- 7895356 Irsdenr3@gmail.com	Elsa M. Tongol Myrna G. Supan
PENRO Aurora	Brgy. Pingit, Baler, Aurora	0956-9300516	Liann B. Dilla
CENRO Casiguran	Brgy. Calangcuasan, Casiguran, Aurora	0956-9300690 cenrodingalan2016@gmail. com	Zylene Grace P. Amatorio
CENRO Dingalan	Brgy. Florida, Maria Aurora, Aurora	0938-0918771	Aida G. Bautista
PENRO Bataan	Alali, Pilar, Bataan	(047) 613-2176 penrobataan@denr.gov.ph	Paula Bianca M. Hilario
CENRO Bagac	Binukawan, Bagac, Bataan	0968-2251674 cenrobagac@denr.gov.ph	Vnaida S. Hapin
CENRO Dinalupihan	San Pablo, Dinalupihan, Bataan	(047) 633-1405 cenrodinalupihan@denr.gov .ph	Normie D. Acedera
PENRO Bulacan	G/F DENR Bldg. Provincial Office, Citta di Oro Subd., Brgy. Sta. Rita, Guiguinto, Bulacan	(044) 794-7090 penrobulacan@denr.gov.ph	Abelardo C. Manio, Jr.
CENRO Baliwag	DRT Highway, Brgy. Pagala, Baliwag, Bulacan	0995-7113738	Juanito A. Cuntapay
CENRO Guiguinto	CENRO Guiguinto Bldg, Brgy. Sta. Cruz, Guiguinto, Bulacan	(044) 795-0788/0935- 5878019 cenro_tabang@yahoo.com; cenroguiguinto@denr.gov.p h; louienicasio28@gmail.com	Louie M. Nicasio

	DENR-PENR Office Brgy.	(044) 462 4720	
PENRO Nueva Ecija	Singalat, Palayan City, Nueva Ecija 3132	(044) 463-4739 penronueva@denr.gov.ph	Rufina T. Gutoc
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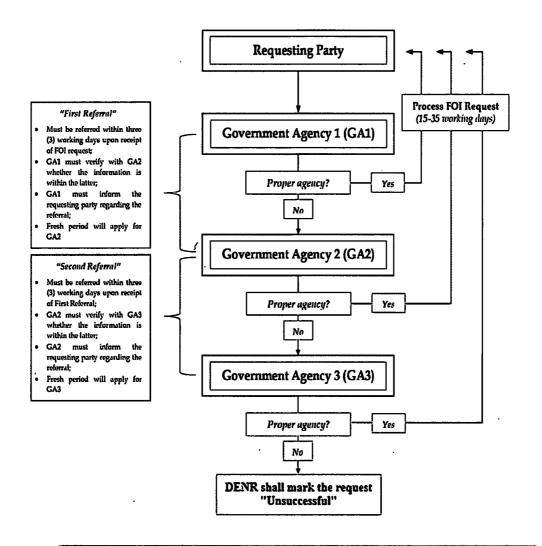
	Burok 2 Boblosian	(004) 044 0440	
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#### **ANNEX "H"**

#### NO WRONG DOOR POLICY FLOWCHART



#### NOTE:

If GA1 fails to refer the request within three (3) working days upon its receipt, the FOI Receiving Officer (FRO) shall act on it within the remaining period to respond pursuant to EO No. 2, s. 2016. No fresh period shall apply.

Source: TOI-MC No. 21-05 (Annex A)