



Supplemental/Bid Bulletin No. 1

PROCUREMENT OF SERVICES FOR THE MANILA BAYWALK DOLOMITE BEACH MAINTENANCE FOR PHASE I AND II Bid Ref. No. DENR-CO-2024-052

Approved Budget for the Contract: **P9,611,999.97**

This **Supplemental/Bid Bulletin No. 1** is being issued to amend specifications/provisions in the Bidding Documents for the aforementioned project.

A. Revision to provisions / specifications in the Bidding Documents

SECTION VI. SCHEDULE OF REQUIREMENTS

SECTION VI. SCHEDULE OF REQUIREMENTS	
Schedule of Requirements (Terms of Reference as of 14 August 2024)	Revised Schedule of Requirements (Terms of Reference as of 16 August 2024)

Bidders are advised to use the **Section VI-Revised Scheduled of Requirements (Terms of Reference as of 16 August 2024)** and submit together with all the other required documents for the submission of bids on **13 September 2024 at 11:00AM**.

Also, please use the **Revised Checklist of Technical and Financial Documents** as a guide/reference.

This Supplemental/Bid Bulletin No. 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith are hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 4th of September 2024 in Quezon City.

Approved by:

(sgd)**EVELYN G. NILLOSAN**
Chief, Management Division &
Alternate Vice Chairperson, Bids and Awards Committee

Received by:		
_____ (SIGNATURE OVER PRINTED NAME)	_____ (DATE)	_____ NAME OF COMPANY
(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE DENR BAC OFFICE @ 8926-2675)		

Section VI - Revised Schedule of Requirements

Instruction to Bidders: **Please fill up the form accordingly and sign the Bidder's Undertaking. Failure to conform will result in a rating of "FAILED".**

A. TERMS OF REFERENCE as of 16 August 2024



Republic of the Philippines
Department of Environment and Natural Resources
MANILA BAY COORDINATING OFFICE
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos. (632) 8929-66-26 to 29 loc. 2102 · (632) 8928-1225
Website: <http://www.denr.gov.ph> · <http://www.themanilabay.denr.gov.ph>
E-mail: web@denr.gov.ph · mbco_2011@yahoo.com

TERMS OF REFERENCE (as of 16 August 2024)

PROCUREMENT OF SERVICES FOR THE MAINTENANCE OF MANILA BAYWALK DOLOMITE BEACH PHASE I AND II ABC: PhP 9,611,999.97

I. RATIONALE

Since its opening in September 2020, the Manila Baywalk Dolomite Beach has attracted 3.3 million visitors, including both locals and foreigners, contributing significantly to the growth of local tourism. Moreover, this development has been pivotal in raising environmental awareness, particularly in solid and liquid waste management.

In light of these, the Manila Bay Coordinating Office (MBCO) recognizes the need to procure ongoing maintenance services for the Manila Baywalk Dolomite Beach. This approach aims not only to preserve the pristine condition of the beach but also to perpetuate its status as a popular tourist destination, further enriching the local community and promoting a culture of environmental stewardship.

II. SCOPE OF WORKS

1. The service provider / the winning bidder, at their own expense, shall supply all the necessary documents, labor, equipment, supplies and tools;
2. The service provider shall manage and supervise the Project;
3. The service provider shall perform the following tasks:
 - a. Clearances and Permits – secure the necessary clearances/permits required for the project
 - b. Mobilization and Demobilization
 - Mobilize and transport equipment, materials, and employees to the site upon receipt of Notice to Proceed (NTP)
 - Demobilize or remove the same upon completion and acceptance of the project
 - c. Damage Prevention – undertake all necessary precautions to prevent damage to all existing structures and projects
 - d. Contouring Works – involves the shaping of the beach using various heavy equipment
 - e. Leveling Works – pushing the aggregates to level off the entire beach, including surveying the beach area to locate land and sea boundaries, to determine the shape or morphology of the beach;
 - f. Shuffling Works – returning the transferred material to its original position and per specified size and layering

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Qty	Unit	Item Description	Unit Cost (PhP)	Total Cost (PhP)
1	Lot	Mobilization/Demobilization of the equipment and personnel	150,000.00	150,000.00
1	Lot	Insurance for contractors all risk insurance (including performance & surety bond)	75,000.00	75,000.00
6	Months	Health and safety of the personnel and workers	25,000.00	150,000.00
6	Months	Management Cost	100,000.00	600,000.00
6	Months	Beach Maintenance (Frequency: Once a week, every Thursday)		
		<ul style="list-style-type: none"> • Contouring works • Leveling works • Shuffling works 	Php 401,020.41 430,297.05 424,659.93	1,255,977.39
			Sub-total	8,510,864.34
			Profit (7%)	595,760.50
			OCM (8%)	47,660.84
			VAT (5%)	457,714.28
				1,101,135.63
			Grand Total	PhP 9,611,999.97

III. EQUIPMENT AND MANPOWER REQUIREMENT

a. The Service provider shall provide the following key personnel:

Key Personnel	Description	Years of Experience Required	Documents
Maintenance Manager	Licensed Civil Engineer	At least one (1) year experience in beach maintenance/coastal development	Curriculum Vitae, Valid Professional Identification Card issued by Professional Regulation Commission (PRC)

b. The service provider shall provide the following support staff with at least one (1) year of experience in their respective specialties:

Support Staff	Minimum no. of staff
Equipment Officer	1
Safety Officer	1
Administrative Officer	1
Surveyor	1
Instrument Man and Survey Aide	2
Payloader Operator	1
Heavy Equipment Driver/Operator (Backhoe)	2
10-Wheeler Truck Driver	2

c. The service provider shall provide at least nine (9) laborers, with no minimum requirement as to the number of years of experience;

d. The service provider shall provide the following minimum equipment: (*owned or rental*)

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Equipment	Qty	Unit
Backhoe 16T – Wheel Type	2	Pcs
Payloader	1	Pc
10-wheeler truck	2	Pcs
Surveying Instruments (set)	1	Set

IV. PROJECT REQUIREMENTS

1. The service provider shall supply and submit a list of manpower, materials, and equipment necessary for the project;
2. The service provider shall submit a weekly narrative report to the MBCO on the status of the Beach Nourishment Phase 1 and 2, with pictures and videos taken before, ongoing, and after the beach maintenance, four (4) calendar days after the weekly maintenance;
3. The service provider, together with MBCO and the DENR Inspection and Pre-acceptance Committee shall conduct a joint ocular inspection at the Manila Baywalk Dolomite Beach a day before the Beach Maintenance to discuss the areas and activities to be prioritized for the said maintenance;
4. The service provider, with support from the end-user, shall coordinate with the Metropolitan Manila Development Authority (MMDA) or Local Government Units (LGU) for the proper disposal of the collected waste;

V. QUALIFICATION OF SERVICE PROVIDER

The service provider must have a minimum of one (1) year of prior experience in beach maintenance and/or coastal development. They should provide a copy of a completed contract as evidence of their expertise in these areas

VI. PROVISIONS ON DAMAGES

The service provider shall be liable for the occurrence of any untoward incident, and/or any damages to the geo-engineering structures installed at the beach that may be caused during maintenance.

VII. PERIOD AND PLACE OF DELIVERY

The contracted service provider shall perform the beach maintenance at the Manila Baywalk Dolomite Beach, Roxas Boulevard, Manila City six (6) months from receipt of the Notice to Proceed (NTP).

VIII. TERMS OF PAYMENT

Payment shall be made after the completion of the project as detailed below:

Timeline	Project Deliverables	Amount of the Contract Price to be released as payments	Documentary Requirements
Payments will be made every month	<ul style="list-style-type: none"> • Weekly narrative report, with photos on the development of the maintenance to be submitted four (4) calendar days after the 	<ul style="list-style-type: none"> • Monthly rate based on the actual services rendered 	<ul style="list-style-type: none"> • Billing statement • Weekly narrative report, with photos on the development of the maintenance • Narrative completion report for the last/final billing

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PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

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Timeline	Project Deliverables	Percentage Amount of the Contract Price to be released as payments	Documentary Requirements
	weekly maintenance <ul style="list-style-type: none">• Narrative completion report for the last/final billing to be submitted seven (7) calendar days after the final maintenance		<ul style="list-style-type: none">• Certificate of Acceptance issued by the end user

Prepared by:


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Project Management Specialist


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Project Coordinator


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Project Coordinator

Approved by:


JACOB F. MEIMBAN, JR.
Executive Director, MBCO

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

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B. OTHER REQUIREMENTS

1. Bidder has no overdue deliveries or unperformed services intended for DENR.
2. Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS/SERVICES subject of the bid.

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform/comply) the above Terms of Reference

I/We undertake, if our bid is accepted, to deliver the goods/services in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

DENR BIDS AND AWARDS COMMITTEE
REVISED CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

Project: PROCUREMENT OF SERVICES FOR THE MANILA BAYWALK DOLOMITE BEACH MAINTENANCE FOR PHASE I AND II

Bid Ref. No. DENR-CO-2024-052

APPROVED BUDGET FOR THE CONTRACT: P9,611,999.97

ENVELOPE 1: TECHNICAL COMPONENT

CLASS "A" DOCUMENTS

A. LEGAL DOCUMENTS

- (a) Valid and current **Certificate of PhilGEPS Registration (Platinum Membership)** (all pages) *in accordance with Section 8.5.2 of the iRR* (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021);

B. TECHNICAL DOCUMENTS

- (b) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (per **Annex I**);

- (c) Statement of the Bidder's Single Largest Completed Contract (SLCC) of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC (per **Annex I-A**)

Similar in Nature shall mean "Beach Maintenance/Coastal Development"

Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:

- i) Copy of End User's Acceptance; or
- ii) Copy of Official Receipt/s or Sales Invoice or Collection Receipt/s

- (d) Original Bid Security must be issued in favor of the **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)** (must be valid for at least 120 calendar days from the date of bid opening); any one of the following forms:

Project ABC (₱)	Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (₱)	Bid Security: Surety Bond (5%) (₱)	Original Bid Securing Declaration
9,611,999.97	192,239.99	480,599.99	No required Amount

1. Bid Securing Declaration per **Annex II**;
2. The Cashier's/Manager's Check shall be issued by a Local, Universal or Commercial Bank
3. The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Commercial Bank; or
4. Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must be callable on demand and must be issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
5. For submission of Bank Draft/Guarantee or Irrevocable Letter of Credit or Surety Bond, the following must be stated/specified in the Bid Security pursuant to Section III, ITB Clause 18.5, to wit:

<input type="checkbox"/>	<p><i>The following are the grounds for forfeiture of Bid Security</i></p> <ul style="list-style-type: none"> ▪ IF A BIDDER: <ul style="list-style-type: none"> a) Withdraws its bid during the period of bid validity. b) Does not accept the correction of errors pursuant to Section 32.2.1 of the IRR of RA 9184. c) Fails to submit the Post Qualification requirements within the prescribed period or a finding against their veracity thereof. d) Submission of eligibility requirements containing false information or falsified documents. e) Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding. f) Allowing the use of one's name, or using the name of another for purposes of public bidding. g) Withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid. h) Refusal or failure to post the required performance security within the prescribed time. i) Refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification. j) Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor. k) Failure of the potential joint venture partners to enter into the joint venture after the bid is declared as successful. l) All other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons. ▪ IF THE SUCCESSFUL BIDDER: <ul style="list-style-type: none"> a) fails to sign the contract in accordance with Section 40 of the Revised IRR of RA 9184; or b) fails to furnish performance security in accordance with Section 40 of the Revised IRR of RA 9184.
<input type="checkbox"/>	<p>(e) Conformity with Section VI. Revised Schedule of Requirements (Terms of Reference as of 16 August 2024), as enumerated in the Supplemental/Bid Bulletin No. 1 and Section VII. Technical Specifications, as enumerated and specified in the Bidding Documents.</p>
<input type="checkbox"/>	<p>(f) Original duly signed Omnibus Sworn Statement in accordance with Section 25.3 of the IRR of RA 9184 and using the prescribed form attached as Annex III with attached <u>Proof of Authority of the bidder's authorized representative/s</u>:</p> <ul style="list-style-type: none"> i. FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Notarized Special Power of Attorney. ii. FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Notarized Secretary's Certificate evidencing the authority of the designated representative/s. <p>Note: <i>Should there be more than one (1) appointed authorized representatives, use the word <u>"any of the following"</u> or <u>"OR"</u>, otherwise, all authorized representatives must sign/initial the bid submission.</i></p> <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>

C. FINANCIAL DOCUMENTS

- (g) Net Financial Contracting Capacity (NFCC) computation, in accordance with ITB Clause 5.5, (per **Annex IV**).
The NFCC computation must at least be equal to the ABC of this project. The detailed computation using the required formula must be provided.
OR
Original copy of Committed Line of Credit (CLC) per **Annex IV-A** issued by a Local Universal or Local Commercial Bank at least equal to ten percent (10%) of the ABC of this project.
In case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the Latest Audited Financial Statements.

Class “B” Document: (For Joint Venture)

- If applicable, For Joint Ventures, Bidder to submit either:**
 - (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or
 - (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture (**Annex V**) signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful and must be in accordance with Section 23.1 (b) of the IRR
In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i)]
- (h) **The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (per Annex V) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.**

ENVELOPE 2: FINANCIAL COMPONENT

- (a) Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Bid Form (**Annex VI**); **and**
 - (b) Original of duly signed and accomplished Price Schedule(s) (**Annex VI-A or VI-B**).
- The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.