



BIDS AND AWARDS COMMITTEE

Supplemental/Bid Bulletin No.1

**PROCUREMENT OF SERVICES FOR THE REHABILITATION AND MODERNIZATION OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) FACILITIES OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)
Bid Ref. No. DENR-CO-2024-023**

This **Supplemental/Bid Bulletin No.1** is being issued to revise provisions/specifications in the Bidding Documents for the aforementioned project:

Revision to provisions/specifications in the Bidding Documents:

FROM		TO	
Section III. BID DATA SHEET			
20.2	Post Qualification 1. (g) PO or Certificate of Completion for the required completed contract similar to the project ...xxx... (In case of Joint Venture between local companies, both partners must present/submit above item a. In case of foreign partner, must present/submit Corporate Financial Statement or Annual Report)	20.2	Post Qualification 1. (g) PO or Certificate of Completion for the required completed contract similar to the project per submitted Annex I-A; ...xxx... [In case of a Joint Venture between local companies, both partners must present/ submit above item a. In case of foreign partner, must present/submit Corporate Financial Statement or Annual Report the original and submit copies of the valid and current Certificate of PhilGEPS Registration (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR (pursuant to GPPB Resolution No.15-2021, dated 14 October 2021). In case of a foreign partner, must present/submit a Corporate Financial Statement or Annual Report.]

Section III. BID DATA SHEET

20.2

Post Qualification

2. (f)

List of the Key Personnel with attached duly signed Curriculum Vitae and copies of the following additional documentary requirements:

No.	Requirement	Years of Experience	Additional Documentary Requirements
Key Personnel			
1	At least one (1) Head Project Manager	<ul style="list-style-type: none"> Five (5) years of experience in project management Employed in the company for three (3) years 	<ul style="list-style-type: none"> Copy of Company ID Certification from HR of the company as proof that they are employees
2	At least one (1) Assistant Project Manager	<ul style="list-style-type: none"> Two (2) years of experience in project management Employed in the company for 2 years 	<ul style="list-style-type: none"> Copy/ies of Certificate/s for the field of expertise Copy/ies of valid certificates Copy of SSS Remittances as proof of number of years employed in the company.
3	At least two (2) Certified Fiber Optic Technician	<ul style="list-style-type: none"> Employed in the company for at least 1 year 	

20.2

Post Qualification

2. (g)

List of the Key Personnel with attached duly signed Curriculum Vitae and copies of the following additional documentary requirements:

No.	Requirement	Years of Experience	Additional Documentary Requirements
Key Personnel			
1	At least one (1) Head Project Manager	<ul style="list-style-type: none"> Five (5) years of experience in project management Employed in the company for three (3) years 	<ul style="list-style-type: none"> Valid Certification relative to Project Management Company-issued ID Certificate of Employment issued by the Service Provider's HR Department Proof of SSS Premium Remittances for the past three (3) years List of completed and ongoing projects starting from year 2019 to 2024 relative to project management to prove five (5) years of experience.
2	At least one (1) Assistant Project Manager	<ul style="list-style-type: none"> Two (2) years of experience in project management Employed in the company for 2 years 	<ul style="list-style-type: none"> Valid Certification relative to Project Management Company-issued ID Certificate of Employment issued by the Service Provider's HR Department Proof of SSS Premium Remittances for the past two (2) years List of completed and ongoing projects starting from year 2022 to 2024 [at least one contract per year] relative to project management to prove two (2) years of experience.

Section III. BID DATA SHEET

20.2 Post Qualification
 2. (f)
 List of the Key Personnel with attached duly signed Curriculum Vitae and copies of the following additional documentary requirements:

No.	Requirement	Years of Experience	Additional Documentary Requirements
<i>Key Personnel</i>			
1	At least one (1) Head Project Manager	<ul style="list-style-type: none"> Five (5) years of experience in project management Employed in the company for three (3) years 	<ul style="list-style-type: none"> Copy of Company ID Certification from HR of the company as proof that they are employees
2	At least one (1) Assistant Project Manager	<ul style="list-style-type: none"> Two (2) years of experience in project management Employed in the company for 2 years 	<ul style="list-style-type: none"> Copy/ies of Certificate/s for the field of expertise Copy/ies of valid certificates Copy of SSS Remittances as proof of number of years employed in the company.
3	At least two (2) Certified Fiber Optic Technician	<ul style="list-style-type: none"> Employed in the company for at least 1 year 	

(g)
 Duly signed and accomplished Detailed Financial Breakdown of the bidding documents.

...XXX...

20.2 Post Qualification
 2. (f)
 List of the Key Personnel with attached duly signed Curriculum Vitae and copies of the following additional documentary requirements:

No.	Requirement	Years of Experience	Additional Documentary Requirements
<i>Key Personnel</i>			
3	At least two (2) Certified Fiber Optic Technician	<ul style="list-style-type: none"> Employed in the company for at least 1 year 	<ul style="list-style-type: none"> Company-issued ID Certificate of Employment issued by the Service Provider's HR Department Proof of SSS Premium Remittances for the past one (1) year Valid Certification

(g)
Detailed Financial Breakdown including a summary sheet indicating the unit prices of materials, labor rates, and equipment rentals, if any, used in coming up with the Bid.

...XXX...

Section IX. PRESCRIBED/SAMPLE FORMS

Annex VI-1-A

~~Annex VI-1-A~~

Annex VI-2. Bid Form

Lot No. 2 Procurement of ICT Services for the Rehabilitation and Modernization of Biodiversity Management Bureau (BMB) ICT Infrastructure

Revised Annex VI-2

Lot No. 2 Procurement of ICT Services for the Rehabilitation and Modernization of Biodiversity Management Bureau (BMB) ICT Infrastructure

Annex VI-2-A

~~Annex VI-2-A~~

Bidders are advised to use **Revised Annex VI-2. Bid Form. Lot No. 2 Procurement of ICT Services for the Rehabilitation and Modernization of Biodiversity Management Bureau (BMB) ICT Infrastructure** and submit together with all other required documents for the submission of bids on **18 September 2024, 9:30 AM (BAC Secretariat Time)**.

Also please use the **Revised Checklist of Technical and Financial Documents** as a guide/reference.

This Supplemental/Bid Bulletin No. 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 10th day of September 2024 in Quezon City.

Approved by:

(sgd.) **EVELYN G. NILLOSAN**
Chief, Management Division &
Alternate Vice Chairperson, Bids and Awards Committee

**PROCUREMENT OF SERVICES FOR THE REHABILITATION AND MODERNIZATION OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) FACILITIES OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)
Bid Ref. No. DENR-CO-2024-023**

Lot No. 2 Procurement of ICT Services for the Rehabilitation and Modernization of Biodiversity Management Bureau (BMB) ICT Infrastructure

Approved Budget for the Contract – ₱5,000,000.00

Bid Form

To: **DENR Bids and Awards Committee**
DENR-Central Office
DENR Main Building, DENR Compound,
Visayas Avenue, Diliman, Quezon City

Gentlemen and/or Ladies:

I/We, having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin, *if any*, the receipt of which is hereby acknowledge, I/We, the undersigned offer to *supply/deliver/perform the following* in conformity with the said PBDs for the sum specified in the table below or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this bid. The total bid price includes the cost of all applicable taxes, which are itemized herein or in the Price Schedules.

Description	Qty./Unit	Total ABC (P)	Financial Bid (P)
Procurement of ICT Services for the Rehabilitation and Modernization of Biodiversity Management Bureau (BMB) ICT Infrastructure	1 lot	5,000,000.00	
TOTAL BID PRICE (Amount in Words): _____			

Note: Please indicate "0" or "-" for item/s offered for free to the DENR. Incomplete financial proposal shall be considered non-responsive and thus, automatically disqualified in accordance with Clause 28.3 (a), ITB of the Bidding Documents.

If our Bid is accepted, we undertake:

- a. to deliver the goods on accordance with the delivery schedules specified in the Schedule of Requirements of the PBDs;
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs ;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

I/We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

I/We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs

The undersigned is authorized to submit the bid on behalf of the company as evidences by the attached Secretary's Certificate/Board of Resolution/Special Power of Attorney in the submitted Omnibus Sworn Statement.

I/We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Legal Capacity (in print)

Duly Authorized to sign for and behalf of:

Date

DENR BIDS AND AWARDS COMMITTEE
REVISED CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

Project: **PROCUREMENT OF SERVICES FOR THE REHABILITATION AND MODERNIZATION OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) FACILITIES OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)**

Bid Ref. No. **DENR-CO-2024-023**

APPROVED BUDGET FOR THE CONTRACT: ₱13,000,000.00

Please check the lot being bid	Lot No.	Description	ABC (P)
<input type="checkbox"/>	1	Procurement of ICT Services for the Rehabilitation and Modernization of Ecosystems Research and Development Bureau (ERDB) Server Room	8,000,000.00
<input type="checkbox"/>	2	Procurement of ICT Services for the Rehabilitation and Modernization of Biodiversity Management Bureau (BMB) ICT Infrastructure	5,000,000.00
TOTAL			13,000,000.00

ENVELOPE 1: TECHNICAL COMPONENT

CLASS "A" DOCUMENTS

A. LEGAL DOCUMENTS

<input type="checkbox"/>	<p>(a) Valid and current Certificate of PhilGEPS Registration (Platinum Membership) (all pages) <i>in accordance with Section 8.5.2 of the iRR</i> (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021);</p> <p>Note: For AFS filing covering the fiscal year, please attach a document to verify the fiscal year of the filing.</p>
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B. TECHNICAL DOCUMENTS

<input type="checkbox"/>	<p>(b) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (per Annex I);</p>
<input type="checkbox"/>	<p>(c) Statement of the Bidder's Single Largest Completed Contract (SLCC) of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC (per Annex I-A)</p> <p><i>Similar in Nature shall mean "Structured/Network Cabling, and/or Establishment / Renovation/ Rehabilitation of ICT Facilities"</i></p> <p><u>Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:</u></p> <ul style="list-style-type: none"> i) Copy of End User's Acceptance; or ii) Copy of Official Receipt/s or Sales Invoice or Collection Receipt/s

(d) Original Bid Security must be issued in favor of the **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)** (must be valid for at least 120 calendar days from the date of bid opening); any one of the following forms:

Lot No.	Description	Project ABC (P)	Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (P)	Bid Security: Surety Bond (5%) (P)	Original Bid Securing Declaration
1	Procurement of ICT Services for the Rehabilitation and Modernization of Ecosystems Research and Development Bureau (ERDB) Server Room	8,000,000.00	160,000.00	400,000.00	No required Amount
2	Procurement of ICT Services for the Rehabilitation and Modernization of Biodiversity Management Bureau (BMB) ICT Infrastructure	5,000,000.00	100,000.00	250,000.00	
TOTAL		13,000,000.00	13,000,000.00	260,000.00	

1. Bid Securing Declaration per **Annex II**;
2. The Cashier's/Manager's Check shall be issued by a Local, Universal or Commercial Bank
3. The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Commercial Bank; or
4. Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must be callable on demand and must be issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
5. For submission of Bank Draft/Guarantee or Irrevocable Letter of Credit or Surety Bond, the following must be stated/specified in the Bid Security pursuant to Section III, ITB Clause 18.5, to wit:

The following are the grounds for forfeiture of Bid Security

▪ **IF A BIDDER:**

- a) Withdraws its bid during the period of bid validity.
- b) Does not accept the correction of errors pursuant to Section 32.2.1 of the IRR of RA 9184.
- c) Fails to submit the Post Qualification requirements within the prescribed period or a finding against their veracity thereof.
- d) Submission of eligibility requirements containing false information or falsified documents.
- e) Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding.
- f) Allowing the use of one's name, or using the name of another for purposes of public bidding.
- g) Withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid.
- h) Refusal or failure to post the required performance security within the prescribed time.
- i) Refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification.
- j) Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor.
- k) Failure of the potential joint venture partners to enter into the joint venture after the bid is declared as successful.
- l) All other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.

▪ **IF THE SUCCESSFUL BIDDER:**

- a) fails to sign the contract in accordance with Section 40 of the Revised IRR of RA 9184; or
- b) fails to furnish performance security in accordance with Section 40 of the Revised IRR of RA 9184.

(e) Conformity with Schedule of Requirements and Technical Specifications, as enumerated and specified in **Sections VI and VII** of the Bidding Documents.

Lot No.	Description	Form	Description
1	Procurement of ICT Services for the Rehabilitation and Modernization of Ecosystems Research and Development Bureau (ERDB) Server Room	Section VI-A	Schedule of Requirements
		Section VII-A	Technical Specifications
2	Procurement of ICT Services for the Rehabilitation and Modernization of Biodiversity Management Bureau (BMB) ICT Infrastructure	Section VI-B	Schedule of Requirements
		Section VII-B	Technical Specifications

(f) Original duly signed **Omnibus Sworn Statement** in accordance with Section 25.3 of the IRR of RA 9184 and using the prescribed form attached as **Annex III** with attached **Proof of Authority of the bidder's authorized representative/s:**

- i. **FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE):** Notarized Special Power of Attorney.
- ii. **FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE:** Notarized Secretary's Certificate evidencing the authority of the designated representative/s.

Note: *Should there be more than one (1) appointed authorized representatives, use the word "any of the following" or "OR", otherwise, all authorized representatives must sign/initial the bid submission.*

IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.

C. FINANCIAL DOCUMENTS

(g) Net Financial Contracting Capacity (NFCC) computation, in accordance with ITB Clause 5.5, (per **Annex IV**).

The NFCC computation must at least be equal to the ABC of this project. The detailed computation using the required formula must be provided.

OR

Original copy of Committed Line of Credit (CLC) per **Annex IV-A** issued by a Local Universal or Local Commercial Bank at least equal to ten percent (10%) of the ABC of this project.

In case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the Latest Audited Financial Statements.

Class “B” Document: (For Joint Venture)

If applicable, For Joint Ventures, Bidder to submit either:

- (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or
- (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture (**Annex V**) signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful and must be in accordance with Section 23.1 (b) of the IRR

In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i)]

- (h) **The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (per Annex V) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.**

ENVELOPE 2: FINANCIAL COMPONENT

- (a) Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Bid Form (**Annex VI**);

Lot No.	Form
1	Annex VI-1
2	Revised Annex VI-2

and

- (b) Original of duly signed and accomplished Price Schedule(s) (**Annex VI-A or VI-B**).

The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.