



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**  
**KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



**REQUEST FOR QUOTATION**

<b>P.R. NO:</b>	<b>2024-09-2457</b>	<b>MODE OF PROCUREMENT:</b>	<b>SHOPPING</b>
<b>P.R. DATE:</b>	<b>13 September 2024</b>	<b>REF. NO.:</b>	<b>RFQ-2024-337</b>
<b>END-USER:</b>	<b>SCIS</b>	<b>DATE PREPARED:</b>	<b>September 24, 2024</b>
<b>PRN:</b>	_____	<b>CLOSING DATE/TIME:</b>	<b>September 30, 2024 10:00 AM</b>

- The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

DESCRIPTION	QTY	UNIT	TOTAL ABC (VAT INCLUSIVE)
<i>Supply and Delivery of Various I.T. Accessories, Supplies and Materials</i>	1	lot	837,760.00

- Proposal/quotation received in excess of the ABC shall automatically be rejected.
- Interested bidder/s must submit the following documents:

<b>A. ELIGIBILITY DOCUMENTS</b>	
1.	Valid and current Certificate of PhilGEPS Registration (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021); <b>OR</b> PhilGEPS Registration Number
2.	Valid and Current Mayor's/Business Permit for CY 2024
<b>Note:</b>	
<ol style="list-style-type: none"> <li>Previously submitted Eligibility Documents that remain Valid until the closing date, do not need to resubmitted by the bidder(s)</li> <li>If Annex A documents in the PHILGEPS Platinum Registration are valid, the Business/Mayor's Permit is not required.</li> <li>If the Business/Mayor's Permit has expired, the bidder may submit the official receipt(OR) for renewal with the expired permit renewal application is within the three (3) months from the permits expiration</li> <li>Notarized Special Power of Attorney/Board Resolution/Authorization as authorized representative valid for six (6) months (if applicable)</li> </ol>	
<b>B. TECHNICAL AND FINANCIAL DOCUMENTS</b>	
3.	<b>Completely filled out and duly signed</b> Technical Proposal Form and Financial Quotation Form (Annex "A")
4.	For ABCs above Php500,000.00, duly signed and notarized Omnibus Sworn Statement, using the GPPB prescribed form with attached: a) <b>Notarized Special Power of Attorney</b> , if sole proprietor opts to appoint a representative; or b) <b>Notarized Secretary's Certificate/Board Resolution</b> evidencing the authority of the designated representative/s for corporations;
5.	For ABCs above Php500,000.00, <b>2023 Annual Income Tax Return and Latest Income Tax Returns per Revenue Regulations 3-2005</b> ; Tax returns filed through the Electronic Filing and Payment Systems (EFPS). The latest income and business tax returns are those within the last six months preceding the date of bid submission (including copy of VAT returns and corresponding payments for the last 6 months);
6.	<b>Brochures/Technical Specification</b> (Original or Internet Download) of the item being offered showing compliance with the required technical specifications.

**Failure to submit all documents as required above shall be automatically disqualified.**

- Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
- Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- Refusal to sign and accept the Award or enter into contract without justifiable reason may be grounds for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
- Open proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), Basement, DENR-Main Building and/or thru e-mail address [ampbac.co@denr.gov.ph](mailto:ampbac.co@denr.gov.ph) and/or

fax number (02) 8926-2675. For further inquiries, you may coordinate with [redacted]. Dianne G. Ibias/Ms. Gianina P. Agir at the same contact details.

8. If thru email, kindly indicate in the subject **ATTENTION: GIANINA P. AGIR - RFQ-2024-337**.
9. DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.







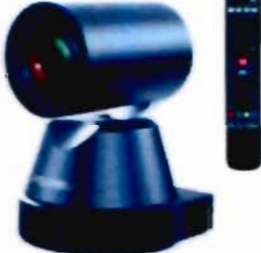


**DIANNE G. IBIAS**






Chief, Procurement Mgt. Section-PSMD &  
Head, BAC Secretariat




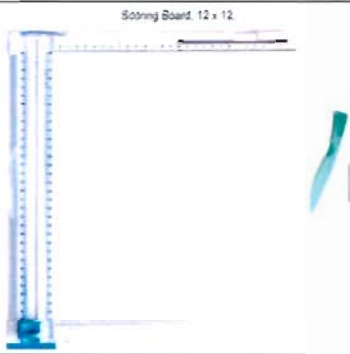


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**Technical Proposal Form**

Item No.	Description / Technical Specifications	Picture for Reference	Brand/Model No. of the item being offered:
	<i>Supply and Delivery of Various I.T. Accessories, Supplies and Materials</i>		
1.	PowerShot G7 X Mark III		
2.	12-in 1 4K HDMI Docking Station		
3.	15.6 Inch Broadcast Direct Monitor		
4.	Audio Interface		
5.	Audio/Video Capture Card		
6.	10.1" Multi Camera Video Switch		
7.	5.5" L2 Plus LCD Touch-LED Switcher		
8.	4K PTZ Camera		

Technical Proposal Form







Item No.	Description / Technical Specifications	Picture for Reference	Brand/Model No. of the item being offered:
	<i>Supply and Delivery of Various I.T. Accessories, Supplies and Materials</i>		
9.	15.6" Portable External Monitor		
10.	Wireless HDMI Extender 1080p Rx/Tx		
11.	Portable SSD		
12.	USB Hub to ethernet gigabit		
13.	USB External Sound Card Adapter		
14.	UHD HDMI Wireless TX-RX VTS		

Technical Proposal Form			
Item No.	Description / Technical Specifications	Picture for Reference	Brand/Model No. of the item being offered:
	<i>Supply and Delivery of Various I.T. Accessories, Supplies and Materials</i>		
15.	Wifi HDMI transmitter and received multi-screen extender		
16.	8-Port 1x8 HDMI Splitter (Black)		
17.	4K Ultra HD HDMI Extender with Audio Video Transmitter and Receiver  4K Ultra HD HDMI Extender with Audio video Transmitter Receiver with 60m / 120m Range, 4 5Gbps Data Rate, CAT5e/6 Ethernet Network Port, Support EDID Switch, TX and RX Support 3.5mm Audio Output   HDES14 HDES15 HDES16 HDES17		
18.	Scoring Board, 12 x 12		
19.	Paper Cutter /trimmer, 12 x 15 wood base		
20.	Travel Case, 22 inches, maximum airline carry on size, waterproof, crushproof, dust proof, Super-light proprietary HPX <sup>2</sup> ™- Polymer -up to 40% lighter, press and pull™, latches, retractable extension trolley handle quiet rolling stainless-steel bearing wheels		

Technical Proposal Form


Item No.	Description / Technical Specifications	Picture for Reference	Brand/Model No. of the item being offered:
<b>Supply and Delivery of Various I.T. Accessories, Supplies and Materials</b>			
21.	Male HDMI to Male HDMI, Premium High Speed 4K, 20 meters		
22.	Universal Laptop Charger		
23.	Portable Power Station, 168000mAh, 600W 268Wh		
24.	Extension Cord Set with Individual Switch 6-gang		
25.	HDMI Splitter, 4K, 60Hz, Bi-Direction, HDMI Switch, 1 x 2/2x1 HDR, HDMI Audio Adapter, 1 in 4 Out		
26.	Paper Corner cutter R4 Puncher 4mm Paper Rounder		
27.	Eco Tank L15150 A3 Wi-Fi Duplex All-in-One Ink Tank Printer		

Technical Proposal Form

Item No.	Description / Technical Specifications	Picture for Reference	Brand/Model No. of the item being offered:
	<i>Supply and Delivery of Various I.T. Accessories, Supplies and Materials</i>		
28.	Eco Tank L121 A4 Ink Tank Printer	<p>EcoTank L121 A4 Ink Tank Printer</p> 	
29.	Black Ink Bottle, code 664	<p>Ink Bottle, code 664 Colors: Black, Cyan, Magenta, Yellow</p> 	
30.	Cyan Ink Bottle, code 664		
31.	Magenta Ink Bottle, code 664		
32.	Yellow Ink Bottle, code 664		
33.	Black Ink Bottle, code 003	<p>Ink Bottle, code 003 Colors: Black, Cyan, Magenta, Yellow</p> 	
34.	Cyan Ink Bottle, code 003		
35.	Magenta Ink Bottle, code 003		
36.	Yellow Ink Bottle, code 003		
37.	Vellum board, A4, 200gsm, 10pcs per pack	<p>Vellum board, A4, 200gsm, 10pcs per pack</p> 	

**PLEASE USE THIS FORM. DO NOT RETYPE OR ALTER**

**Annex A** (Page 6 of 8)

Technical Proposal Form			
Item No.	Description / Technical Specifications	Picture for Reference	Brand/Model No. of the item being offered:
	<i>Supply and Delivery of Various I.T. Accessories, Supplies and Materials</i>		
38.	Photopaper, matte, 10pcs per pack	<p align="center">Photopaper, matte, 10pcs per pack</p> 	
39.	Sign Here sticker, 44x25mm		
40.	Sign Pen, 1.0		

**Project Requirements/Terms and Conditions:**

1. **Delivery/completion period:** within five (5) calendar days from receipt of Purchase Order.
2. **Delivery Site:** Supply Management Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subjected to deduction of applicable Government Tax
4. DENR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
5. Replacement of Defective Items: Within ten (10) Calendar Days upon receipt of Notice of Defects from DENR.
6. Warranty: Three (3) months in case of Expendable Supplies and One (1) Year in the case of Non-expendable Supplies from issuance of Certificate of Inspection and Acceptance. Warranty Certificate must be submitted during delivery.
7. Amendment to Order may be issued subject to the conditions set forth under Annex D of the 2016 Revised IRR of RA 9184.
8. Payment shall be made in accordance with the Government Terms
9. Liquidated Damages (LD) equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it.
10. Bidder has no overdue deliveries or unperformed services intended for DENR-CO.



**PLEASE USE THIS FORM. DO NOT RETYPE OR ALTER**

**Annex A** (Page 7 of 8)

**FINANCIAL QUOTATION FORM  
(PRICE MUST BE VAT INCLUSIVE)**

Item No.	DESCRIPTION	QTY	UNIT	TOTAL ABC (P)		BIDDER'S PRICE QUOTATION (P)	
				Unit Price	Total Price	Unit Price	Total Price
1.	PowerShot G7 X Mark III	2	pcs	70,000.00	140,000.00		
2.	12-in 1 4K HDMI Docking Station	1	pcs	16,200.00	16,200.00		
3.	15.6 Inch Broadcast Direct Monitor	1	pcs	26,400.00	26,400.00		
4.	Audio Interface	1	Pcs	11,520.00	11,520.00		
5.	Audio/Video Capture Card	3	Pcs	1,560.00	4,680.00		
6.	10.1" Multi Camera Video Switch	1	pcs	36,240.00	36,240.00		
7.	5.5" L2 Plus LCD Touch-LED Switcher	1	pcs	29,760.00	29,760.00		
8.	4K PTZ Camera	1	pcs	29,280.00	29,280.00		
9.	15.6" Portable External Monitor	1	pcs	13,800.00	13,800.00		
10.	Wireless HDMI Extender 1080p Rx/Tx	2	pcs	7,800.00	15,600.00		
11.	Portable SSD	4	pcs	5,400.00	21,600.00		
12.	USB Hub to ethernet gigabit	2	pcs	1,440.00	2,880.00		
13.	USB External Sound Card Adapter	2	pcs	600.00	1,200.00		
14.	UHD HDMI Wireless TX-RX VTS	2	pcs	22,800.00	45,600.00		
15.	Wifi HDMI transmitter and received multi-screen extender	2	pcs	7,200.00	14,400.00		
16.	8-Port 1x8 HDMI Splitter (Black)	2	pcs	4,200.00	8,400.00		
17.	4K Ultra HD HDMI Extender with Audio Video Transmitter and Receiver	2	pcs	2,400.00	4,800.00		
18.	Scoring Board, 12 x 12	5	pcs	800.00	4,000.00		
19.	Paper Cutter/Trimmer, 12 x 15 wood base	3	pcs	800.00	2,400.00		
20.	Travel Case	2	pcs	20,000.00	40,000.00		
21.	Male HDMI to Male HDMI, Premium High Speed 4K, 20 meters	6	pcs	4,500.00	27,000.00		
22.	Universal Laptop Charger	1	pcs	1,500.00	1,500.00		
23.	Portable Power Station, 168000mAh, 600W 268Wh	2	pcs	16,000.00	32,000.00		
24.	Extension Cord Set with Individual Switch 6-gang	10	pcs	1,300.00	13,000.00		
25.	HDMI Splitter, 4K, 60Hz, Bi-Direction, HDMI Switch, 1 x 2/2x1 HDR, HDMI Audio Adapter, 1 in 4 Out	3	pcs	6,000.00	18,000.00		

**FINANCIAL QUOTATION FORM  
(PRICE MUST BE VAT INCLUSIVE)**

Item No.	DESCRIPTION	QTY	UNIT	TOTAL ABC (P)		BIDDER'S PRICE QUOTATION (P)	
				Unit Price	Total Price	Unit Price	Total Price
26.	Paper Corner cutter R4 Puncher 4mm Paper Rounder	10	pcs	150.00	1,500.00		
27.	Eco Tank L15150 A3 Wi-Fi Duplex All-in-One Ink Tank Printer	3	pcs	49,000.00	147,000.00		
28.	Eco Tank L121 A4 Ink Tank Printer	2	pcs	12,000.00	24,000.00		
29.	Black Ink Bottle, code 664	50	pcs	150.00	7,500.00		
30.	Cyan Ink Bottle, code 664	50	pcs	150.00	7,500.00		
31.	Magenta Ink Bottle, code 664	50	pcs	150.00	7,500.00		
32.	Yellow Ink Bottle, code 664	50	pcs	150.00	7,500.00		
33.	Black Ink Bottle, code 003	15	pcs	300.00	4,500.00		
34.	Cyan Ink Bottle, code 003	15	pcs	300.00	4,500.00		
35.	Magenta Ink Bottle, code 003	15	pcs	300.00	4,500.00		
36.	Yellow Ink Bottle, code 003	15	pcs	300.00	4,500.00		
37.	Vellum board, A4, 200gsm, 10pcs per pack	250	pcs	40.00	10,000.00		
38.	Photopaper, matte, 10pcs per pack	100	pcs	250.00	25,000.00		
39.	Sign Here sticker, 44x25mm	100	pcs	70.00	7,000.00		
40.	Sign Pen, 1.0	150	pcs	100.00	15,000.00		
<b>GRAND TOTAL:</b>				<b>837,760.00</b>			

*Note: The ABC is inclusive of VAT. Proposals exceeding the ABC will not be accepted. Each line items ABC must also not be exceed, if any.*

**BIDDER'S UNDERTAKING**

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above-described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal PO/ Contract is prepared and signed, this quotation is binding on us.

\_\_\_\_\_  
**NAME OF COMPANY (IN PRINT)**

\_\_\_\_\_  
**SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE**

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Designation:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Telefax No.:** \_\_\_\_\_  
**Mobile Number:** \_\_\_\_\_