

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



REQUEST FOR QUOTATION

P.R. NO:

2024-09-2429

MODE OF PROCUREMENT:

SHOPPING

P.R. DATE:

13 September 2024

REF. NO .:

RFQ-2024-315

END-USER:

OD-IAS

DATE PREPARED:

18 September 2024

PRN: 11279596 CLOSING DATE/TIME:

27 September 2024 10:00 AM

1. The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

DESCRIPTION	QTY	UNIT	TOTAL ABC (VAT INCLUSIVE)
Supply and Delivery of Various Office Supplies and Equipment	1	lot	210,469.28

- 2. Proposal/quotation received in excess of the ABC shall automatically be rejected.
- Interested bidder/s must submit the following documents:

A.	ELIGIBILITY DOCUMENTS
	Valid and current Certificate of PhilGEPS Registration (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021);
1.	<u>OR</u>
	PhilGEPS Registration Number
2.	Valid and Current Mayor's/Business Permit for CY 2024
3	. Previously submitted Eligibility Documents that remain Valid until the closing date, do not need to resubmitted by the bidder(s) 2. If Annex A documents in the PHILGEPS Platinum Registration are valid, the Business/Mayor's Permit is not required. 3. If the Business/Mayor's Permit has expired, the bidder may submit the official receipt(OR) for renewal with the expired permit renewal application is within the three (3) months from the permits expiration 4. Notarized Special Power of Attorney/Board Resolution/Authorization as authorized representative valid for six (6) months (if applicable)
B.	TECHNICAL AND FINANCIAL DOCUMENTS
3.	Completely filled out and duly signed Technical Proposal Form and Financial Quotation Form (Annex "A")
4.	Brochures/Technical Specification (Original or Internet Download) of the item being offered showing compliance with the required technical specifications.

Failure to submit all documents as required above shall be automatically disqualified.

- 4. Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
- 5. Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Refusal to sign and accept the Award or enter into contract without justifiable reason may be grounds for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
- 7. Open proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), Basement, DENR-Main Building and/or thru e-mail address ampbac.co@denr.gov.ph and/or fax number (02) 8926-2675. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Ms. Gianina P. Agir at the same contact details.
- 8. If thru email, kindly indicate in the subject ATTENTION: JELYN STA. ANA RFQ-2024-315.
- DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.

DIANNE G, IBIAS

Chief, Procurement Mgt. Section-PSMD

Head, BAC Secretariat

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PLEAST-USE THIS FORM. DO NOT RETYPE OR ALTER

Annex A (Page 1 of 4)

			Annex A (Page 1 of 4
	Technical Pr	oposal Form	
ltem No.	Description / Technical Specifications	Picture for Reference	Brand/Model No. of the item being offered:
	Supply and Delivery of Various Office Supplies and Equipment	True Paper (bas)	
1.	Tissue Paper (Box)		
2.	Disinfectant Spray	Disordertant Spray	
3.	Disinfectant Solution	Describedant Saladara (Saladara) Scott. Lacandor / Varific / Papagamana	
4.	Insecticide	Inserticide	
5.	Furniture Cleaner	Purities Disser.	
6.	Car Freshener	P.P. Sand	
7.	Notepad (S-M-L)		
8.	DTA File Folder (50 pcs per box)	Cata fie Folder (Stipes per ban)	
9.	Sign Pen Blue (.05/retractable)	Signatur Bloc (37 / Retractable)	
10.	Sign Pen Black (.05/retractable)	Signoen Black (47 / Retractable)	

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Annex A (Page 2 of 4)

	Technical Proposal Form				
No.	Description / Technical Specifications	Picture for Reference	Brand/Model No. of the item being offered:		
11.	Staple Wire (Standard)	Staple wire (Standard)			
12.	Hard Hats				
13.	External HD (1TB / 2TB)	Interest 40 (CPL / CPA)			

Camera (DLSR-with SD Card) / Insta360

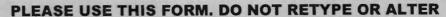


	The state of the s	
Resolution	12.30 megapixels	
Sensor size:	APS-C (23.6mm x 15.8mm)	
Kit Lens	3.00x zoom 18-55mm (28-84 eq)	
View Finder	Optical / LCD	
Native ISO	200 – 3200	
Shutter	1/4000 – 30 seconds	
Max Aperture	3.5 (kit lens)	

Key specifications

- 18 MP still image resolution
- 5760 x 2880 @30fps, 3840 x 1920 @50fps, 3088 x 1504 @100fps video resolutions.
- Bluilt-in 6-axis gyroscopic stabilization
- Live-streaming
- Exposure compensation and manual control over shutter speed and ISO
- Weight with battery: 115g
- Dimensions: 115mm x 48mm x 28mm
- MicroSD card slot up to 128GB
- 1200mAh battery, 60 mins run time shooting 5.7K @30FPS or 4K@50FPS vidso

14.



Annex A (Page 3 of 4)

Real I	Technical Proposal Form			
Item No.	Description / Technical Specifications	Brand/Model No. of the item being offered:		
15.	Tablet (with Charger / keyboard / casing & accesories) **Specs** Body: 254.0x165.2x6.5mm, 490g; Glass front (Gorilla Glass 3), aluminum frame, aluminum back; Stylus support (magnetic). Display: 11.00" IPS LCD, 18 colors, 144Hz, HDR10, Dolby Vision, 550 nits, 1800x2880px resolution, 14.4:9 aspect ratio, 309ppi. Rear camera: 13 mega pixel. Processor: Snapdragon 870 5G. RAM: 6 GB, 8 GB, 2750 MHz. Storage: 128 GB, 256 GB. **Specifications** Release Date: October 16, 2023 Dimensions: 285.4 x 185.4 x 6.5 mm (11.24 x 7.30 x 0.26 in)			
	 Weight: 627g or 628g Build: Glass front, aluminum back, aluminum frame SIM: Nano-SIM, eSIM Stylus: IP68 dust/water resistant (up to 1.5m for 30 min) Display Type: IPS LCD, 90Hz 			

Project Requirements/Terms and Conditions:

- Delivery/completion period: within fifteen (15) calendar days from receipt of Purchase Order.
- 2. Delivery Site: Supply Management Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
- Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subjected to deduction of applicable Government Tax
- 4. DENR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 5. Replacement of Defective Items: Within ten (10) Calendar Days upon receipt of Notice of Defects from DENR.
- Warranty: Three (3) months in case of Expendable Supplies and One (1) Year in the case of Non-expendable Supplies from issuance of Certificate of Inspection and Acceptance. Warranty Certificate must be submitted during delivery.
- Amendment to Order may be issued subject to the conditions set forth under Annex D of the 2016 Revised IRR of RA 9184.
- Payment shall be made in accordance with the Government Terms
- Liquidated Damages (LD) equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it.
- 10. Bidder has no overdue deliveries or unperformed services intended for DENR-CO.

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	FINANCIAL QUOTATION FORM (PRICE MUST BE VAT INCLUSIVE)						
Ite m	DESCRIPTION	QTY	UNIT	TOTAL ABC (P)		BIDDER'S PRICE QUOTATION (P)	
No.			5.41	Unit Price	Total Price	Unit Price	Total Price
1.	Tissue Paper (Box)	24	Pieces	200.00	4,800.00		
2.	Disinfectant Spray	30	cans	400.00	12,000.00		
3.	Disinfectant Solution	13	gallons	1,500.00	19,500.00		
4.	Insecticide	30	cans	450.00	13,500.00		
5.	Furniture Cleaner	30	cans	400.00	12,000.00		
6.	Car Freshener	30	pieces	350.00	10,500.00		
7.	Notepad (S-M-L)	60	pieces	200.00	12,000.00		-
8.	DTA File Folder (50 pcs per box)	2	boxes	3,664.64	7,329.28		
9.	Sign Pen Blue (.05/retractable)	40	pieces	80.00	3,200.00		
10.	Sign Pen Black (.05/retractable)	40	pieces	80.00	3,200.00		
11.	Staple Wire (Standard)	12	boxes	120.00	1,440.00		
12.	Hard Hats	6	pieces	1,500.00	9,000.00		
13.	External HD (1TB / 2TB)	2	pieces	3,500.00	7,000.00		
14.	Camera (DLSR-with SD Card) / Insta360	1	piece	25,000.00	25,000.00		
15.	Tablet (with Charger/Keyboard/Stylus/Casing)	2	sets	35,000.00	70,000.00		
		GRANI	TOTAL	210,4	169.28		

Note: The ABC is inclusive of VAT. Proposals exceeding the ABC will not be accepted. Each line items ABC must also not be exceed, if any.

BIDDER'S UNDERTAKING

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above-described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal PO/ Contract is prepared and signed, this quotation is binding on us.

NAME OF COMPANY (IN PRINT)	SIGNATURE OVER PRINTED NAME OF THE AUTHORIZE REPRESENTATIVE
ADDRESS:	Designation:
	Date:
	Email Address:
	Telefax No.:
	Mobile Number:

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