



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



REQUEST FOR QUOTATION

P.R. NO:	2024-07-1912	MODE OF PROCUREMENT:	53.9 NP-SVP
P.R. DATE:	17 July 2024	REF. NO.:	RFQ-2024-300
END-USER:	MBCO	DATE PREPARED:	11 September 2024
PRN:		CLOSING DATE/TIME:	16 September 2024 8:00 AM

1. The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement projects stated below:

Item No.	Description	Qty	Unit	TOTAL ABC (P) (VAT Inclusive)
1	Procurement of Service for the Rehabilitation of the Rock Garden in Manila Baywalk Dolomite Beach	1	Lot	993,954.82

2. Proposal/quotation received in excess of the ABCs shall automatically be rejected.

3. Interested bidder/s must submit the following documents with **check (✓) mark**:

A. ELIGIBILITY DOCUMENTS																										
✓	Valid and current Certificate of PhilGEPs Registration (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021); Or PhilGEPs Registration Number																									
✓	Valid and Current Mayor's/Business Permit for CY 2024, in case bidder submitted its PhilGEPs Registration Number only																									
✓	Duly signed and notarized Omnibus Sworn Statement, using the GPPB prescribed form with attached: Notarized Special Power of Attorney/Board Resolution/Authorization as authorized representative valid for six (6) months (if applicable)																									
✓	2023 Annual Income Tax Return and Latest Income Tax Returns per Revenue Regulations 3-2005: Tax Return filed through the Electronic Filing and Payment Systems (EFPS). The latest income and business tax returns are those within last six months preceding the date of bid submission (including copy of VAT returns and corresponding payment for the last 6 months)																									
<i>Note: Bidder/s who previously submitted an updated Eligibility Documents are no longer required to re-submit.</i>																										
B. TECHNICAL AND FINANCIAL DOCUMENTS																										
✓	Completely filled out and duly signed Technical Proposal and Financial Quotation Form (Annex "A")																									
✓	Bid Prices in the Bill of Quantities per Annex "B", must be equal to the Financial Quotation Form																									
✓	Detailed Estimates, including a summary sheet indicating the unit prices of construction materials, labor rate, and equipment rentals used in coming up with the Bid																									
✓	Submit Organizational Chart for the Contractor																									
✓	Submit list of Contractor's key Personnel and Support Staffs attached a duly signed curriculum vitae and the following additional documentary requirements: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>Personnel</th> <th>Classification</th> <th>Documentary Requirements</th> </tr> </thead> <tbody> <tr> <td align="center">a.</td> <td>One (1) Civil Engineer</td> <td align="center">Key Personnel</td> <td> <ul style="list-style-type: none"> Valid and current Professional Identification card issued by the Professional Regulation Commission Certification or equivalent documents to prove at least one (1) year experience in Coastal Development List of completed or on-going contracts of similar nature </td> </tr> <tr> <td align="center">b.</td> <td>One (1) Admin Officer</td> <td align="center" rowspan="7">Skilled Personnel</td> <td rowspan="7"> <ul style="list-style-type: none"> Certification or equivalent documents to prove at least one (1) year experience in Coastal Development </td> </tr> <tr> <td align="center">c.</td> <td>One (1) Safety Officer</td> </tr> <tr> <td align="center">d.</td> <td>One (1) Equipment Officer</td> </tr> <tr> <td align="center">e.</td> <td>One (1) Construction Foreman</td> </tr> <tr> <td align="center">f.</td> <td>One (1) Heavy Equipment Driver/Operator (Backhoe)</td> </tr> <tr> <td align="center">g.</td> <td>One (1) Payloader Driver/Operator</td> </tr> <tr> <td align="center">h.</td> <td>Eight (8) Laborer</td> <td> <ul style="list-style-type: none"> No Additional Requirements </td> </tr> </tbody> </table>	No.	Personnel	Classification	Documentary Requirements	a.	One (1) Civil Engineer	Key Personnel	<ul style="list-style-type: none"> Valid and current Professional Identification card issued by the Professional Regulation Commission Certification or equivalent documents to prove at least one (1) year experience in Coastal Development List of completed or on-going contracts of similar nature 	b.	One (1) Admin Officer	Skilled Personnel	<ul style="list-style-type: none"> Certification or equivalent documents to prove at least one (1) year experience in Coastal Development 	c.	One (1) Safety Officer	d.	One (1) Equipment Officer	e.	One (1) Construction Foreman	f.	One (1) Heavy Equipment Driver/Operator (Backhoe)	g.	One (1) Payloader Driver/Operator	h.	Eight (8) Laborer	<ul style="list-style-type: none"> No Additional Requirements
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✓	Submit list of the following equipment and proof of ownership or lease and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project. List of Equipment : a. Backhoe 16T – Wheel Type b. Payloader
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Failure to submit all documents as required above shall be automatically disqualified.

4. Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
5. Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Refusal to sign and accept the Award or enter into contract without justifiable reason, maybe a ground for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
7. Sealed proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), 2nd Floor Warehouse Building, DENR-CO Compound and/or thru e-mail address ampbac.co@denr.gov.ph. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Ms. Gianina P. Agir at telephone number (02) 8926-2675.
8. Kindly indicate in the marking: **ATTENTION: ANN JOANNA B. VILLARAMA AMP-RFQ-2024-300.**
9. DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.



DIANNE G. IBIAS
Chief, Procurement Mgt. Section
Property & Supply Management Division

TECHNICAL PROPOSAL FORM

PROCUREMENT OF SERVICES FOR THE REHABILITATION OF THE ROCK GARDEN IN MANILA BAYWALK DOLOMITE BEACH



BRUSHES TO BE REMOVED

BOULDERS TO BE RETAINED ON ITS ORIGINAL POSITION

ROCKS TO BE TRANSFERRED AT THE TRENCH AREA AND BOULDERS TO BE TRANSFERRED AT THE SHORELINE

BOULDERS TO BE RETAINED ON ITS ORIGINAL POSITION

TRENCH AREA TO BE FILLED WITH ROCKS

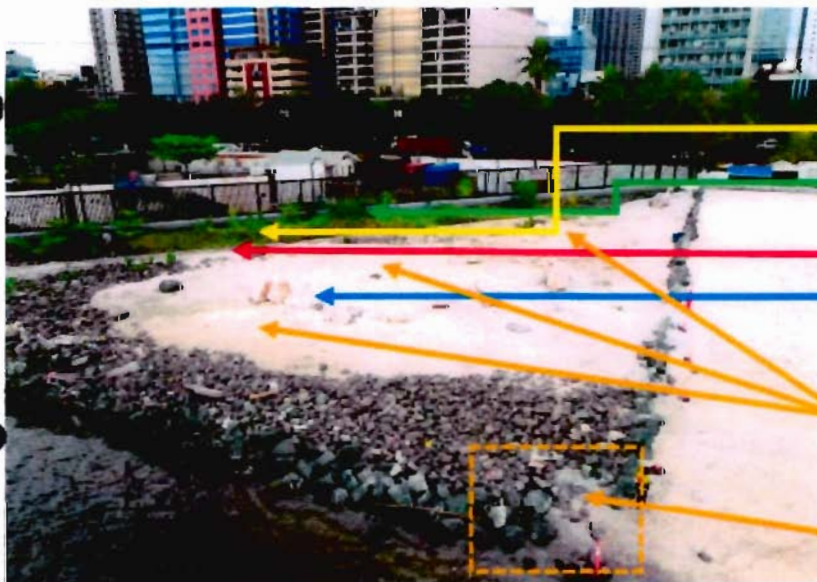
BOULDERS TO BE RETAINED ON ITS ORIGINAL POSITION

BOULDERS TO BE RETAINED ON ITS ORIGINAL POSITION

BOULDERS TO BE TRANSFERRED AT THE SHORELINE

BOULDERS LOCATION AT THE SHORELINE

PROCUREMENT OF SERVICES FOR THE REHABILITATION OF THE ROCK GARDEN IN MANILA BAYWALK DOLOMITE BEACH



ROCKS TO BE TRANSFERRED AT THE TRENCH AREA

BRUSHES TO BE REMOVED

TRENCH AREA TO BE FILLED WITH ROCKS

ALL BOULDERS TO BE RETAINED ON ITS ORIGINAL POSITION

0.5 METERS DOLOMITE SAND TO BE SCRAPED AND TRANSFERRED TO THE DOLOMITE BEACH

BOULDERS TO BE TRANSFERRED AT THE SHORELINE AREA

TECHNICAL PROPOSAL FORM

TERMS OF REFERENCE

(as of 22 July 2024)

**PROCUREMENT OF SERVICES FOR THE REHABILITATION OF THE ROCK GARDEN IN MANILA BAYWALK DOLOMITE BEACH
ABC: PhP 993,954.82**

I. BACKGROUND

The Rock Garden at Manila Baywalk Dolomite Beach (MBDB) was initially developed as part of the Beach Nourishment, Coastal Development, and Enhancement of Manila Baywalk Area project implemented by the Department of Public Works and Highways (DPWH) with funding from the Department of Environment and Natural Resources (DENR) and completed last 08 June 2021. The area consists of strategically positioned boulders used to demarcate the boundaries of MBDB. It adds to the aesthetic appeal of the area whilst preventing access to the property of the US Embassy. Furthermore, it also contains a trench that diverts flood waters of the US Embassy to the nearest outfall which then transports it to the STP in Baywalk for treatment prior to discharge at the Manila Bay.

II. RATIONALE

The Manila Bay Coordinating Office (MBCO) finds it necessary to rehabilitate the rock garden as it is part of the overall facade of the MBDB. Moreover, with the passing of several Habagat seasons and extreme weather conditions, the rock garden area became susceptible to entries of solid waste, overgrowth of shrubbery, and transfer of dolomite sand from the adjacent dolomite beach.

III. SCOPE OF WORKS

1. The Contractor / the winning bidder, at their own expense, shall supply all the necessary documents, labor, equipment, supplies and tools;
2. The Contractor shall manage and supervise the Project;
3. The Contractor shall perform the following tasks:
 - a. Clearances and Permits – secure the necessary clearances/permits required for the project
 - b. Mobilization and Demobilization
 - Mobilize and transport equipment, materials, and employees to the site upon receipt of notarized contract
 - Demobilize or remove the same upon completion and acceptance of the project
 - c. Damage Prevention – undertake all necessary precautions to prevent damage to all existing structures and projects
 - d. Clearing and Preparation - Before the relocation, the garden area shall be cleared of any existing debris, vegetation, or structures that may hinder the relocation process.

TECHNICAL PROPOSAL FORM

- e. Placement and Positioning of Boulders- The boulders currently located adjacent to the perimeter of the US Embassy fence will be relocated to fill the trench area and shoreline.
- f. Scraping of Dolomite Sand - The dolomite sand within the rock garden area will undergo a scraping process, removing 0.5 meters depth. The extracted sand will then be carefully relocated to the Dolomite beach.

Qty	Unit	Item Description	Unit Cost (PhP)	Total Cost (PhP)
1	Lot	Mobilization/Demobilization of the equipment and personnel	50,000.00	50,000.00
1	Lot	Insurance for contractors all risk insurance (including performance & surety bond)	30,000.00	30,000.00
1	Lot	Health & Safety of the personnel and workers	30,000.00	30,000.00
1	Lot	Management Cost	20,000.00	20,000.00
1	Lot	Rehabilitation Works	750,088.92	750,088.92
		Subtotal		880,088.92
		Profit (7%)	61,606.22	
		OCM (8%)	4,928.50	
		VAT (5%)	47,331.18	
				113,865.90
		Grand Total		PhP 993,954.82

IV. EQUIPMENT AND MANPOWER REQUIREMENT

- a. The Contractor shall provide the following key personnel:

Key Personnel	Description	Years of Experience Required	Documents
Project Manager	Licensed Civil Engineer	At least one (1) year experience in coastal development	Curriculum Vitae, Valid Professional Identification Card issued by Professional Regulation Commission (PRC)

- b. The Contractor shall provide the following support staff with at least one (1) year of experience in coastal development/ beach maintenance:

Support Staff	Minimum no. of staff
Equipment Officer	1
Safety Officer	1
Administrative Officer	1
Construction Foreman	1
Heavy Equipment Driver/Operator (Backhoe)	1
Payloader Driver/Operator	1

- c. The Contractor shall provide at least eight (8) Laborers, with no minimum requirement as to the number of years of experience.
- d. The Contractor shall provide the following minimum equipment: (own or rental)

Equipment	Qty	Unit
Backhoe 16T - Wheel Type	1	Pc
Payloader	1	Pc

TECHNICAL PROPOSAL FORM

V. PROJECT REQUIREMENTS

1. The Contractor shall supply and submit a list of manpower, materials, and equipment necessary for the project;
2. The Contractor shall submit a narrative report to the MBCO on the status of the Rock Garden, with pictures and videos taken before, ongoing, and after the rehabilitation;
3. The Contractor, with support from the end-user, shall coordinate with the Metropolitan Manila Development Authority (MMDA) and/or Local Government Units (LGU) for the proper disposal of construction debris.

VI. QUALIFICATION OF SERVICE PROVIDER

The Contractor shall have prior experience in improvement/rehabilitation works and provide a copy of a completed contract as evidence of expertise in these areas.

VII. PROVISIONS ON DAMAGES

The Contractor shall be liable for the occurrence of any untoward incident, and/or any damages to the geo-engineering structures installed at the beach that may be caused during maintenance.


VIII. PERIOD AND PLACE OF DELIVERY

The contracted service provider shall complete the rehabilitation of Rock Garden at the Manila Baywalk Dolomite Beach, Roxas Boulevard, Manila City FORTY-FIVE (45) calendar days from receipt of the notarized contract.

IX. TERMS OF PAYMENT

One-time payment (100%) shall be made after the completion of the project as specified in the technical requirements within the prescribed period upon issuance of Certificate of Acceptance by the DENR-MBCO

Prepared by:


ENGR. ASHLEY NICHOLE ROSAL
Project Coordinator

Approved by:


JACOB F. MEIMBAN, JR.
Executive Director


AR. DICK BRYAN PANGAN
Project Coordinator

Project Requirements/Terms and Conditions:

- 1) **Delivery/completion period:** within Forty-Five (45) calendar days from date of conformance to PO/Contract.
- 2) **Delivery Site:** Supply Management Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
- 3) **Price quotation/s,** to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subjected to deduction of applicable Government Tax
- 4) DENR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 5) **Replacement of Defective Items:** Within 24 hours upon receipt of Notice of Defects from DENR.
- 6) **Warranty:** Three (3) months in case of Expendable Supplies and One (1) Year in the case of Non-expendable Supplies from issuance of Certificate of Inspection and Acceptance. Warranty Certificate must be submitted during delivery.
- 7) **Amendment to Order** may be issued subject to the conditions set forth under Annex D of the 2016 Revised IRR of RA 9184.
- 8) **Payment** shall be made in accordance with the Government Terms
- 9) **Liquidated Damages (LD)** equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it
- 10) **Bidder has no overdue deliveries or unperformed services intended for DENR-CO.**

PLEASE USE THIS FORM. DO NOT RETYPE OR ALTER

Annex A (Page 5 of 5)

**FINANCIAL QUOTATION FORM
(PRICE MUST BE VAT INCLUSIVE)**

Item No.	DESCRIPTION	QTY/ UNIT	ABC PRICE (₱)	BIDDER'S PRICE QUOTATION ((₱)
1	Procurement of Service for the Rehabilitation of the Rock Garden in Manila Baywalk Dolomite Beach	1 Lot	993,954.82	

BIDDER'S UNDERTAKING

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this quotation is binding on us.

NAME OF COMPANY (IN PRINT)

SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE

ADDRESS:

Designation:

Date:

Email Address:

Telefax No.:

Mobile Number:

