



Republic of the Philippines
Department of Environment and Natural Resources

Visayas Avenue, Diliman Quezon City, 1100
Tel. Nos. (632) 929-66-26 ~ (632) 929-62-52
929-66-20 ~ 929-66-33 to 35
929-70-41 to 43

REQUEST FOR QUOTATION

P.R. NO: 2024-05-1188	MODE OF PROCUREMENT: Shopping
P.R. DATE: 14 May 2024	REF. NO.: RFQ-2024-139
END-USER: KISS-NIMD	DATE PREPARED: 17 May 2024
PRN:	CLOSING DATE/TIME: 21 May 2024 8:00 AM

1. The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

Item No.	Description	Qty	Unit	TOTAL ABC (P) (VAT Inclusive)
1	Supply and Delivery of Various ICT Supplies and Equipment	1	lot	664,436.25

2. Proposal/quotation received in excess of the ABC shall automatically be rejected.
3. Interested bidder/s must submit the following documents with **check (✓) mark**:

A. ELIGIBILITY DOCUMENTS	
✓	Valid and current Certificate of PhilGEPS Registration (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021); Or PhilGEPS Registration Number
✓	Valid and Current Mayor's/Business Permit for CY 2024, in case bidder submitted its PhilGEPS Registration Number only
<i>Note: Bidder/s who previously submitted an updated Eligibility Documents are no longer required to re-submit.</i>	
B. TECHNICAL AND FINANCIAL DOCUMENTS	
✓	Completely filled Technical and Financial Quotation Form (Annex "A")
✓	For ABCs above 500k, duly signed and notarized Omnibus Sworn Statement, using the GPPB prescribed form with attached: a) Notarized Special Power of Attorney, if sole proprietor opts to appoint a representative; or Notarized Secretary's Certificate/Board Resolution evidencing the authority of the designated representative/s for corporations.
✓	For ABCs above 500k, 2022 Annual Income Tax Return and Latest Income Tax Returns per Revenue Regulations 3-2005; Tax returns filed through the Electronic Filing and Payment Systems (EFPS). The latest income and business tax returns are those within the last six months preceding the date of bid submission (including copy of VAT returns and corresponding payments for the last 6 months).
✓	Brochures (original or internet download/Technical Data Sheet or equivalent) of the brand being offered showing compliance to the technical specifications.

Failure to submit all documents as required above shall be automatically disqualified.

4. Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
5. Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Refusal to sign and accept the Award or enter into contract without justifiable reason, maybe a ground for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
7. Sealed proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), 2nd Floor Warehouse Building, DENR-CO Compound. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Ms. Gianina P. Agir at telephone number (02) 8926-2675.

8. Kindly indicate in the marking: **ATTENTION: ANN JOANNA B. VILLARAMA-RFQ-2024-139.**

9. DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.



DIANNE G. IBIÑAS
Chief, Procurement Mgt. Section
Property & Supply Management Division



PLEASE USE THIS FORM. DO NOT RETYPE OR ALTER

Annex A (Page 1 of 2)

TECHNICAL PROPOSAL FORM

MINIMUM TECHNICAL REQUIREMENTS UNLESS OTHERWISE SPECIFIED

DESCRIPTION	BRAND BEING OFFERED
Power Distribution Unit (PDU) 8 Gang Power	
4K PTZ Camera USB HDMI POE 12x Optical Pan	
HDMI Live 4-Channel Stream Switcher	
Multi-Camera video mixer Switches 10.1"	
Wireless DECT Intercom System with 6 Headset	
Carbon Steel Lazy Long Arm Stand for Tablets	
Wireless Video Transmitter 0.1 Latency 400ft Range	
Portable SSD (480GB with Type C to USB 3.2)	
Tool Box Kit Wat Waterproof Shock Proof	
Hard Case Trolley	
Wireless Transmitter Stand	
Director Broadcast Monitor SDI 4 HDMI Input Display	
6-Channel Professional Effects Mixer with USB	
12 FX Mixer with USB	
USB Audio Interface with Microphone & Headset (3 rd Gen)	
Cable Teaser	
Portable Professional Multi-Purpose Music	

Project Requirements/Terms and Conditions:

- 1) **Delivery/completion** period: within **fourteen (14) calendar days** from date of conformance to PO/Contract.
- 2) **Delivery Site:** Supply Management Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
- 3) **Price quotation/s**, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subjected to deduction of applicable Government Tax
- 4) **DENR** shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 5) **Replacement of Defective Items:** Within **ten (10) Calendar Days** upon receipt of Notice of Defects from DENR.
- 6) **Warranty:** Three (3) months in case of Expendable Supplies and One (1) Year in the case of Non-expendable Supplies from issuance of Certificate of Inspection and Acceptance. Warranty Certificate must be submitted during delivery.
- 7) **Amendment to Order** may be issued subject to the conditions set forth under Annex D of the 2016 Revised IRR of RA 9184.
- 8) **Payment** shall be made in accordance with the Government Terms
- 9) **Liquidated Damages (LD)** equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it.
- 10) **Bidder has no overdue deliveries or unperformed services intended for DENR-CO.**

PLEASE USE THIS FORM. DO NOT RETYPE OR ALTER

Annex A (Page 2 of 2)

**FINANCIAL QUOTATION FORM
(PRICE MUST BE VAT INCLUSIVE)**

Item No.	DESCRIPTION	QTY/ UNIT	ABC PRICE (P)		TOTAL BIDDER'S PRICE QUOTATION (P)	
			Unit	Total	Unit	Total
1	Power Distribution Unit (PDU) 8 Gang Power	2 units	1,200.00	2,400.00		
2	4K PTZ Camera USB HDMI POE 12x Optical Pan	1 unit	38,568.75	38,568.75		
3	HDMI Live 4-Channel Stream Switcher	1 unit	48,200.00	48,200.00		
4	Multi-Camera video mixer Switches 10.1"	1 unit	37,800.00	37,800.00		
5	Wireless DECT Intercom System with 6 Headset	6 units	19,666.6666	118,000.00		
6	Carbon Steel Lazy Long Arm Stand for Tablets	1 unit	800.00	800.00		
7	Wireless Video Transmitter 0.1 Latency 400ft Range	1 unit	35,000.00	35,000.00		
8	Portable SSD (480GB with Type C to USB 3.2)	2 units	5,757.75	11,515.50		
9	Tool Box Kit Wat Waterproof Shock Proof	1 unit	25,000.00	25,000.00		
10	Hard Case Trolley	1 unit	12,000.00	12,000.00		
11	Wireless Transmitter Stand	1 unit	4,300.00	4,300.00		
12	Director Broadcast Monitor SDI 4 HDMI Input Display	1 unit	46,000.00	46,000.00		
13	6-Channel Professional Effects Mixer with USB	1 unit	20,000.00	20,000.00		
14	12 FX Mixer with USB	2 units	16,000.00	32,000.00		
15	USB Audio Interface with Microphone & Headset (3rd Gen)	1 unit	22,500.00	22,500.00		
16	Cable Teaser	1 unit	150,000.00	150,000.00		
17	Portable Professional Multi-Purpose Music	1 unit	60,352.00	60,352.00		
TOTAL			664,436.25			

BIDDER'S UNDERTAKING

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this quotation is binding on us.

NAME OF COMPANY (IN PRINT)

SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE

ADDRESS:

Designation:

Date:

Email Address:

Telefax No.:

Mobile Number:

