



Supplemental/Bid Bulletin No. 1

**REHABILITATION AND MODERNIZATION OF THE CAMPUS CABLING
 AT THE DEPARTMENT OF ENVIRONMENT AND NATURAL
 RESOURCES- CENTRAL OFFICE (DENR-CO)
 Bid Ref. No. DENR-CO-2024-019**

Approved Budget for the Contract: ₱7,000,000.00

This **Supplemental/Bid Bulletin No. 1** is being issued to respond to clarifications raised by prospective bidders during the Pre-Bid Conference held last 02 August 2024 and to revise specifications/provisions in the Bidding Documents for the aforementioned project.

A. New Schedule of Bidding Activities			
ACTIVITIES	DATE/TIME		VENUE/MODE
	FROM	TO	
Opening of Bids	16 August 2024, (Friday) 02:30 PM	16 August 2024, (Friday) 01:30 PM	Online via Google Meet Platform
B. Revision to provisions / specifications in the Bidding Documents			
SECTION III. BID DATA SHEET			
20.2	Post Qualification 2. Submit an original copy of the following: h) Duly signed and accomplished Detailed Financial Breakdown per Annex VI-1 of the Bidding Documents. <i>Note:</i> The bid indicated in the Detailed Financial Breakdown must be equal to the signed and submitted Bid Form per Annex VI. ...XXXX	20.2	Post Qualification 2. Submit an original copy of the following: h) Duly signed and accomplished Detailed Financial Breakdown per Annex VI-1 of the Bidding Documents. <i>Note:</i> The bid indicated in the Detailed Financial Breakdown must be equal to the signed and submitted Bid Form per Annex VI. i) Technical Support Organizational Structure and Escalation Level detailing the escalation procedure; The person responsible for answering technical support calls and his / her contact details (i.e contact person, position, contact numbers and email address). ...XXX...

SECTION VI. SCHEDULE OF REQUIREMENTS	
Schedule of Requirements (Terms of Reference as of 17 July 2024)	Revised Schedule of Requirements (Terms of Reference as of 02 August 2024)
SECTION VII. TECHNICAL SPECIFICATIONS	
REHABILITATION AND MODERNIZATION OF THE CAMPUS CABLING AT THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO) per Terms of Reference dated 17 July 2024	REHABILITATION AND MODERNIZATION OF THE CAMPUS CABLING AT THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO) per Terms of Reference dated 02 August 2024
C. Response to Clarifications	
CLARIFICATION	RESPONSE
May we clarify, what kind of Certification your are referring to Fiber Optic Technician? Please specify.	Any certification issued by brand fiber optic or any certifying body.

Bidders are advised to use the **Section VI. Revised Schedule of Requirements (Terms of Reference as of 02 August 2024)** and **Section VII. Revised Technical Specifications** and submit together with all the other required documents for the submission of bids on **16 August 2024 at 11:00 AM**

Also, please use the **Revised Checklist of Technical and Financial Documents** as a guide / reference.

This Supplemental/Bid Bulletin No. 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith are hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 8^h of August 2024 in Quezon City.

Approved by:

EVELYN G. NILLOSAN
Chief, Management Division &
Alternate Vice Chairperson, Bids and Awards Committee

Received by:		
_____ (SIGNATURE OVER PRINTED NAME)	_____ (DATE)	_____ NAME OF COMPANY
(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE DENR BAC OFFICE @ 8926-2675)		



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Section VI. Revised Schedule of Requirements

Instruction to Bidders: Please fill up the form accordingly and sign the Bidder's Undertaking. Failure to conform will result in a rating of "FAILED".

A. TERMS OF REFERENCE as of 02 August 2024



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



TERMS OF REFERENCE

As of 02 August 2024

Rehabilitation and Modernization of the Campus Cabling at the Department of Environment and Natural Resources-Central Office (DENR-CO)

I. RATIONALE

The DENR plays a pivotal role in the stewardship of the country's rich and diverse environment. Recognizing the imperative to adapt to the evolving landscape of information management and technological advancements, DENR has embarked on a strategic initiative – the Rehabilitation and Modernization of its central office Campus Cabling.

This project aims to extend its scope to the campus cabling network, acknowledging its fundamental role in fostering seamless communication within DENR-CO's vast premises. The Modernization component involves the installation of advanced and scalable cabling infrastructure, adhering to the latest industry standards. This upgrade not only facilitates faster data transfer but also positions DENR-CO for future technological advancements.

II. APPROVED BUDGET OF THE CONTRACT

The total ABC for the project is **Seven Million Pesos (PhP7,000,000.00)** inclusive of all applicable government taxes and service charges.

III. QUALIFICATION OF SERVICE PROVIDER

- A. Service Provider must have completed at least one (1) contract similar or related to the project on which the value must be equivalent to at least fifty (50%) percent of the ABC. For this purpose, a similar contract shall mean (Structured Cabling Installation, Repair and/or Renovation Services).
- B. Service Provider must be at least fifteen (15) years in the ICT industry involved in Structured Cabling Installation, Repair and/or Renovation Services.
- C. Service Provider must be at least ISO 9001:2015 Certified.
- D. Service Provider must have at least:
 1. One (1) Certified Data Center Expert.
 2. One (1) Certified Project Management Professional (PMP).
 3. Two (2) Certified Fiber Optic Technician.

All must be employed in the company for two (2) years. Certification from HR of the company, SSS remittance and certificate for the field of expertise must be submitted as post qualification documents.

- E. Service Provider must have a project management team to assure smooth implementation of the project: composed of at least one (1) Head Project Manager with at least five (5) years' experience in project management and employed in the company for three (3) years, and one (1) Assistant Project Manager with two (2) years experience in project management and employed in the company for two (2) years.



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F. Service Provider must have a 24/7 helpdesk system via phone and email support that includes:

1. Single point of Contact for Problem Reporting
2. Technical Engineer Dispatch Facility
3. Case Logging and Monitoring
4. Technical Support History and Reporting

IV. PROJECT DELIVERABLES

A. Scope of Work

The scope of work for this project includes, but is not limited to, the following:

1. Structured Cabling for DENR Main and Campus Buildings.

B. Project Kickoff

The project kickoff meeting communicates the project goals and objectives to ensure the winning service provider's project team and their DENR counterpart are clear on what they should be doing in the project.

The Meeting agenda must at least provide the following:

- Project Background
- Project Scope / Deliverables
- Project Timeline
- Risk Management
- Roles and Responsibilities

Note: Other agenda can be added/included depending on the winning service provider's proposal.

C. Timeline and Deliverables

The project timeline will be determined in collaboration with the service provider. However, the following deliverables are expected:

1. Design and planning documentation within seven (7) calendar days from receipt of Notice to Proceed (NTP) which will be approved by the NIMD representative.
2. Completion of cable installation, installation activities and within One-Hundred (100) calendar days from the project start or kick-off date.
3. Commissioning and testing reports, as-built drawings, and comprehensive handover documentation within seven (7) days from project completion.

D. Quality Assurance

The service provider is responsible for ensuring that all aspects of the structured cabling, rehabilitation of entrance facilities and all other deliverables under this project meet the highest quality standards. Regular inspections and quality checks should be conducted throughout the implementation to ensure compliance with industry best practices and relevant regulations.

E. Health and Safety

The service provider must prioritize health and safety during all project activities. All workers should adhere to appropriate safety protocols, wear personal protective equipment (PPE) where necessary, and follow established safety guidelines. The service provider must also comply with local regulations and standards relating to health and safety.

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The service provider shall provide regular progress reports to the end user, including updates on projects milestones, key challenges, and any significant deviations from the project plan. Effective communication channels should be established to address any queries or concerns from the project team or stakeholders. The progress report shall be submitted weekly and acknowledged by all stakeholders.

G. Project Handover

1. Documentation:

- a. As-built drawings and schematics: Provide accurate and up-to-date drawings and schematics of the campus cable layout, including terminals and equipment locations.
- b. Operation and maintenance manuals: Prepare detailed manuals outlining the systems' operation, maintenance, and troubleshooting procedures.
- c. System specifications and equipment lists: Document the specifications of all installed equipment.
- d. Testing and commissioning reports: Include comprehensive reports that outline the testing procedures, results, and compliance with design specifications.
- e. Preventive maintenance schedules: Provide a schedule that outlines the recommended maintenance activities, frequencies, and tasks for the infrastructure installed.

2. Training and Knowledge Transfer:

- a. Conduct training sessions: Organize training sessions for the maintenance personnel to ensure they are familiar with the operation, maintenance, and troubleshooting of the system installed.
- b. Provide user manuals: Distribute user-friendly manuals or guides that explain the usage and best practices.
- c. Knowledge transfer sessions: Facilitate knowledge transfer sessions with the relevant staff.
- d. Provide training certificates for the abovementioned personnel or staff.

3. Warranty and Support Information:

- a. Warranty documentation: Provide copies of all warranties and guarantees associated with all installed equipment, specifying their duration, coverage, and contact information for warranty support.
- b. Supplier and vendor contacts: Include a list of contacts for the suppliers and vendors involved in the project, including their names, roles, phone numbers, and email addresses, to facilitate future support or warranty claims.

4. Project Closure Report:

- a. Prepare a comprehensive project closure report summarizing the project objectives, achievements, challenges, and lessons learned.
- b. Include a summary of the key deliverables, milestones achieved, and any outstanding or pending tasks or issues.
- c. Provide recommendations for future improvements or enhancements to the network infrastructure.

5. Handover Meeting:

- a. Conduct a formal handover meeting with the relevant stakeholders to review the project scope, deliverables, and documentation.
- b. Address any outstanding questions or concerns and ensure a smooth transition of responsibilities.
- c. Obtain sign-off and acceptance from the stakeholders indicating their satisfaction with the completed project through a Project Sign-off Sheet.

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6. Ongoing Support and Maintenance:

- Provide information about ongoing support and maintenance services, including technical and emergency assistance contact details.
- Offer post-project support options, such as extended warranties, maintenance contracts, or service-level agreements (SLAs).

Note: The specific requirements for project handover may vary depending on the DENR's policies and project specifications. It is recommended that the service provider tailor the handover requirements to meet the unique needs of the project and the expectations of the stakeholders involved.

H. Waste Disposal

The service provider shall be responsible for the disposal of waste and shall submit a plan on the manner of disposal.

V. TECHNICAL REQUIREMENTS

A. Structured Cabling for DENR Main and Campus Buildings (Minimum unless otherwise specified).

1. Devices, Equipment, Labor and/or Materials

No.	Description	QTY	UNIT
1.	2ft Wall-mounted Data Cabinet with Complete Accessories	6	UNIT
2.	STP Cat6 4pairs	8	ROLL/ S
3.	UTP Cat6 Cable 4pairs	30	ROLL/ S
4.	UTP Patch Cord Cat6, 2mtrs	117	PCS
5.	UTP Patch Cord Cat6, 3mtrs	80	PCS
6.	UTP Patch Panel Cat6 24P loaded .1 RU	10	PCS
7.	Information outlet cat6	77	PCS
8.	Faceplate	77	PCS
9.	Horizontal Cable Manager 1RU	10	PCS
10.	42u rack 600mm x 1000mm	1	UNIT
11.	RJ 45 with Rubber Boots	500	PCS
12.	Outdoor termination box NEMA 3R with Pad	6	PCS
13.	Fiber Panel 8 Port SC loaded SM	6	PCS
14.	Fiber Panel 48 Port SC loaded SM	2	PCS
15.	8 Core SM FOC Figure 8 armored	3500	MTRS
16.	Pigtail 1m SC SM	150	PCS
17.	Fiber Patch Chord SM 2 Meter SC to LC 3 meters	40	PCS
18.	Cable Manager 1 RU	10	PCS
19.	FOC 2 core SM drop cable	3	ROLL/ S
20.	Mobilization, Engineering Project Management Labor and Testing Commissioning	1	LOT
21.	Harnessing/Grooming for all existing data cabinets at all offices	1	LOT
22.	ROUGHING INS	1	LOT

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- Structured Cabling System provision for eighteen (18) AP Nodes using outdoor type CAT-6.
- Structured Cabling System provision for eighty-two (82) AP Nodes using indoor type CAT-6.
- Structured Cabling System provision for eighteen (18) Data Nodes distributed at different buildings.
- Cable Pulling, aerial installation, and Entrance Facility for eight (8) core SM Fiber Optic Cable network backbone.
- Supply and installation of Outdoor termination box NEMA 3R with Pad for Entrance Facilities.
- Cable pulling, aerial installation, and entrance facility for outdoor type UTP-Cat6 backbone cable.
- End to end testing of UTP cable cat 6 outdoor and indoor type, and 8 core FOC cable.
- End to end testing of Existing FO Cable and Re-Termination if needed.
- Rehabilitation of DENR Main Building Entrance Facility:
 - Harnessing and Grooming of existing cables.
 - Repair and/or refurbish works on walls, doors and windows.
 - Repainting works of doors and walls (inside and outside).
 - Replacement of Door Lock.
 - Replace lights and switches (repair wiring if needed).
- Rehabilitation of 6th, 5th, 4th, 3rd, 2nd, Ground and Basement Data Cabinets:
 - Harnessing and Grooming of existing cables (FOC and UTP).
 - Declutter and/or remove unused cables from the Data Cabinet.

3. Distribution

BUILDING	AP Outdoor	AP Indoor	Data Nodes	FOC	FO Drop Cable	Entrance Facility*	Data Cabinet	Remarks
MAIN	9	41	12					Distribution of AP Outdoor, AP Indoor & Data Nodes will be provided during conduct of site inspection.
ANNEX						1		Under Construction, Test Existing Fiber
MULTI-PURPOSE	4	6	3	2	2	1	1	
PROPOSED ADMIN BLDG.				2				Under Construction, will share Entrance Facility with Multi-Purpose Building.
CIVIL SERVICE	1	3	8	2	2	1	1	
DAYCARE/BARRACKS	1	1	1					Cascade from Multi-Purpose
HOSTEL	1	6	1	2	2	1		
SECAL / FASPS	1				2	1		Test Existing Fiber
MPC, CANTYEN & PEMSEA		3	2					Cascade from SECAL/FASPS
FMB ANNEX					2	1		Test Existing Fiber
PARKING	1							Insure
TOTAL	18	66	30	8	10	6	2	

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*** Entrance Facility (Outdoor termination box NEMA 3R with Pad)**

Note: Please see Annex A for Campus cabling. Prospective service provider/s are required to conduct site inspection to gauge the actual bill of materials, labor and services required for the project. The end-user or through his/her representative shall issue a Certificate of Site Inspection/Survey/Ocular for the prospective service provider. Site inspection shall be conducted prior to the schedule of submission and opening of bids.

VI. SUBMITTALS DURING POST-QUALIFICATION AND TECHNICAL EVALUATION

- A. Shall submit a copy of the purchase order or certificate of completion for the required completed contract similar to this project.
- B. Shall submit certificates and licenses as required on Section III (Qualification of Service providers)
- C. Shall submit proof of employment including individual CVs, company ID, SSS remittances and copies of valid certificates for required personnel and project managers.
- D. Shall submit certification, stating that they are capable of providing a 24/7 helpdesk system via phone and email support that includes:
 - 1. Single point of Contact for Problem Reporting
 - 2. Technical Engineer Dispatch Facility
 - 3. Case Logging and Monitoring
 - 4. Technical Support History and Reporting
- E. Shall submit brochures and/or technical data sheets of the Brand or Solutions being offered.
- F. Shall submit Technical Support Organizational Structure and Escalation Level detailing the escalation procedure; the person responsible for answering technical support calls and his/her contact details (i.e. contact person, position, contact numbers, and email address)

VII. LOCATIONS

The project implementation site will be at the DENR Central Office, DENR Main Building, and Various Buildings within the DENR Central Office Compound, Visayas Avenue, Diliman, Quezon City.

VIII. DUTIES AND RESPONSIBILITIES OF THE DENR

- A. Grant the winning service provider's authorized representative access to its premises, equipment, and facilities located therein to perform its obligations, provided that such representative shall be accompanied by the duly assigned NIMD personnel;
- B. Responsible for the safe custody and use of the equipment provided by the winning service provider; and
- C. Issue a Certificate of Inspection and Acceptance to the winning service provider certifying conformance with the project Terms of Reference (TOR).

IX. TERMS OF PAYMENT

DENR shall pay the service provider for its services. The payments for the services will be done in three (3) tranches as stated in the table below.



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Timeline	Project Deliverables	Percentage Amount of Contract Price to be released as payments	Documentary Requirements
Within seven (7) calendar days from receipt of NTP	<ul style="list-style-type: none"> • Design and planning activities 	5%	<ul style="list-style-type: none"> • Design and Planning documentation • Certificate of approval issued by NIMD • Certificate of Inspection and Acceptance issued by DENR CO Inspection and Pre Acceptance Committee • Sales Invoice or Billing statement. • Bank Details
Within One Hundred Seven (107) calendar days from the project start or kick-off date	<ul style="list-style-type: none"> • Completion of Rehabilitation of Main Building Entrance Facilities. • Completion of Annex Building Entrance Facilities • Provision of ICT Equipment • Installation of Fiber Optic and other cable requirement. • Commissioning and testing and submission of as-built drawings, and comprehensive handover documentation 	85%	<ul style="list-style-type: none"> • Weekly Progress reports • Project Closure Report Project Sign-off Sheet • Certificate of Inspection and Acceptance issued by DENR CO Inspection and Pre-Acceptance Committee • Comprehensive handover documentation • User Manuals • Training Certificates • Warranty documentation • Supplier and Vendor Contacts • Certificate of Acceptance NIMD • Billing statement. • Bank Details
Six (6) months after acceptance	<ul style="list-style-type: none"> • Preventive maintenance 	5%	<ul style="list-style-type: none"> • Preventive maintenance report concurred by NIMD personnel. • Billing statement. • Bank Details



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Prepared by:

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Prepared and Reviewed by:

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OIC-Chief, NIMD

Approved by:

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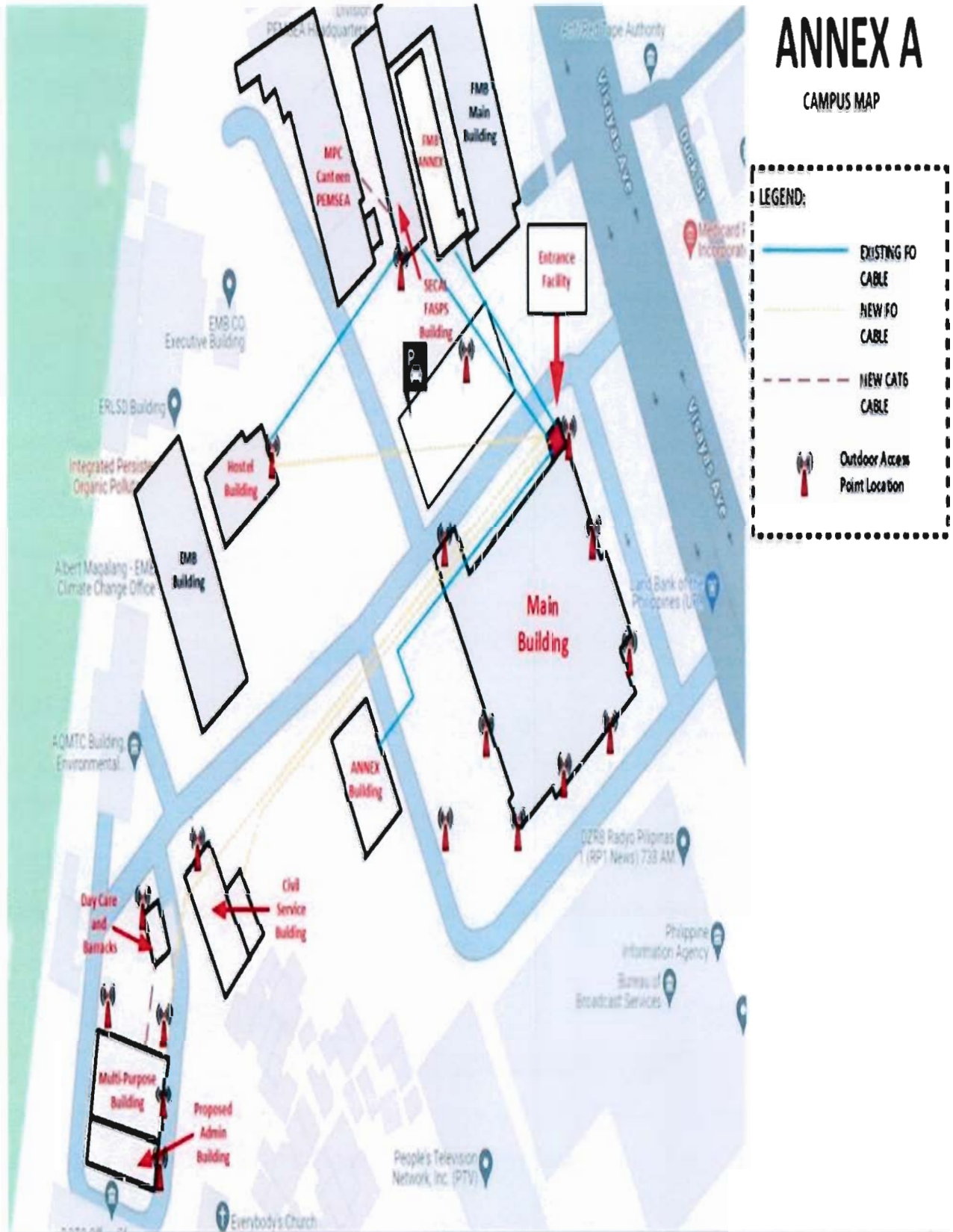


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ANNEX A

CAMPUS MAP





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B. OTHER REQUIREMENTS

1. Bidder has no overdue deliveries or unperformed services intended for DENR.
2. Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS/SERVICES subject of the bid.

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform/comply) the above Terms of Reference

I/We undertake, if our bid is accepted, to deliver the goods/services in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date





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Section VII. Revised Technical Specifications

Instruction to Bidders: Please fill up the form accordingly and sign the Bidder's Undertaking. Failure to conform will result in a rating of "FAILED".

Minimum Requirements unless Otherwise Specified	*Bidder's Statement of Compliance
REHABILITATION AND MODERNIZATION OF THE CAMPUS CABLING AT THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO) per Terms of Reference dated 02 August 2024	

PLEASE INDICATE BRAND AND MODEL NO. OF THE ITEMS BEING OFFERED IN THE SPACE PROVIDED:

1. UTP Cat6 Cable (4pairs) _____
2. UTP Patch Cord Cat6:
 - 2mtrs _____
 - 3mtrs _____

I hereby certify to comply with the above Technical Specifications.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

**Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidder's Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data, etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB, a(ii) and/or GCC, Clause (iii)*



DENR BIDS AND AWARDS COMMITTEE

REVISED CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

Project: REHABILITATION AND MODERNIZATION OF THE CAMPUS CABLING AT THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)

Bid Ref. No. DENR-CO-2024-019

APPROVED BUDGET FOR THE CONTRACT: P7,000,000.00

ENVELOPE 1: TECHNICAL COMPONENT

CLASS "A" DOCUMENTS

A. LEGAL DOCUMENTS

- (a) Valid and current **Certificate of PhilGEPS Registration (Platinum Membership)** (all pages) *in accordance with Section 8.5.2 of the iRR* (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021);

B. TECHNICAL DOCUMENTS

- (b) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (per **Annex I**);

- (c) Statement of the Bidder's Single Largest Completed Contract (SLCC) of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC (per **Annex I-A**)

Similar in Nature shall mean "Structured Cabling Installation, Repair and/or Renovation Services"

Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:

- i) Copy of End User's Acceptance; or
- ii) Copy of Official Receipt/s or Sales Invoice or Collection Receipt/s

- (d) Original Bid Security must be issued in favor of the **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)** (must be valid for at least 120 calendar days from the date of bid opening); any one of the following forms:

Project ABC (P)	Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (P)	Bid Security: Surety Bond (5%) (P)	Original Bid Securing Declaration
7,000,000.00	140,000.00	350,000.00	No required Amount

- 1. Bid Securing Declaration per **Annex II**;
 2. The Cashier's/Manager's Check shall be issued by a Local, Universal or Commercial Bank
 3. The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Commercial Bank; or
 4. Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must be callable on demand and must be issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
 5. For submission of Bank Draft/Guarantee or Irrevocable Letter of Credit or Surety Bond, the following must be stated/specified in the Bid Security pursuant to Section III, ITB Clause 18.5, to wit:

The following are the grounds for forfeiture of Bid Security

▪ **IF A BIDDER:**

- a) Withdraws its bid during the period of bid validity.
- b) Does not accept the correction of errors pursuant to Section 32.2.1 of the IRR of RA 9184.
- c) Fails to submit the Post Qualification requirements within the prescribed period or a finding against their veracity thereof.
- d) Submission of eligibility requirements containing false information or falsified documents.
- e) Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding.
- f) Allowing the use of one's name, or using the name of another for purposes of public bidding.
- g) Withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid.
- h) Refusal or failure to post the required performance security within the prescribed time.
- i) Refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification.
- j) Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor.
- k) Failure of the potential joint venture partners to enter into the joint venture after the bid is declared as successful.
- l) All other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.

▪ **IF THE SUCCESSFUL BIDDER:**

- a) fails to sign the contract in accordance with Section 40 of the Revised IRR of RA 9184; or
- b) fails to furnish performance security in accordance with Section 40 of the Revised IRR of RA 9184.



(e) Conformity with **Section VI. Revised Schedule of Requirements (Terms of Reference as of 02 August 2024)** (all pages) and **Section VII. Revised Technical Specifications**, as enumerated and specified in the Supplemental / Bid Bulletin No.1.



(f) Original duly signed **Omnibus Sworn Statement** in accordance with Section 25.3 of the IRR of RA 9184 and using the prescribed form attached as **Annex III** with attached **Proof of Authority of the bidder's authorized representative/s**:

- i. **FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE):**
Notarized Special Power of Attorney.
- ii. **FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE:**
Notarized Secretary's Certificate evidencing the authority of the designated representative/s.

Note: *Should there be more than one (1) appointed authorized representatives, use the word "any of the following" or "OR", otherwise, all authorized representatives must sign/initial the bid submission.*

IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.

**C. FINANCIAL DOCUMENTS**

- (g) Net Financial Contracting Capacity (NFCC) computation, in accordance with ITB Clause 5.5, (per **Annex IV**).

The NFCC computation must at least be equal to the ABC of this project. The detailed computation using the required formula must be provided.

OR



Original copy of Committed Line of Credit (CLC) per **Annex IV-A** issued by a Local Universal or Local Commercial Bank at least equal to ten percent (10%) of the ABC of this project.

In case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the Latest Audited Financial Statements.

Class "B" Document: (For Joint Venture)

If applicable, For Joint Ventures, Bidder to submit either:

- (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or
- (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture (**Annex V**) signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful and must be in accordance with Section 23.1 (b) of the IRR



In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i)]

- (h) **The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (per Annex V) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.**

ENVELOPE 2: FINANCIAL COMPONENT

- (a) Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Bid Form (**Annex VI**); **and**
- (b) Original of duly signed and accomplished Price Schedule(s) (**Annex VI-A or VI-B**).



The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.

