



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



**INVITATION TO BID**

**PROCUREMENT OF SERVICES FOR THE CONDUCT OF ANNUAL PHYSICAL EXAMINATION OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)**  
**Bid Ref. No. DENR-CO-2024-050**

**Approved Budget for the Contract: P1,400,000.00**

1. The **Department of Environment and Natural Resources (DENR)** through the through the FY 2024 General Appropriations Act (GAA) intends to apply the sum of **Pesos: One Million Four Hundred Thousand (1,400,000.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **PROCUREMENT OF SERVICES FOR THE CONDUCT OF ANNUAL PHYSICAL EXAMINATION OF THE DENR-CO under Bid Ref. No. DENR-CO-2024-050**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The DENR now invites bids for the above Procurement Project. **The project duration is from the date of receipt of Notice to Proceed to December 2024**. Bidders should have completed, within the last five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).  
*Similar in nature shall mean "**Physical Examination**".*
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from DENR and inspect the Bidding Documents at the address given below from Mondays to Fridays, 9:00 AM to 4:00 PM.
5. A complete set of Bidding Documents may be acquired by interested bidders by requesting a copy of Order Form via email at bac.co@denr.gov.ph prior payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Pesos: Five thousand (P5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The **Schedule of Bidding Activities** shall be as follows:

<b>ACTIVITIES</b>	<b>DATE/TIME</b>	<b>VENUE/MODE</b>
1. Sale and Issuance of Bid Documents	<b>9:00 AM to 4:00 PM only Mondays to Fridays</b> <b>Starting 22 August 2024</b>	BAC Secretariat c/o Dianne G. Ibias at BAC Secretariat Office, 2 <sup>nd</sup> floor, Two-Storey Warehouse Bldg., DENR Compound, Visayas Ave., Diliman, Quezon City
2. Pre-Bid Conference	<b>30 August 2024, (Friday)</b> <b>9:30 AM</b>	Online via Google Meet Platform**

ACTIVITIES	DATE/TIME	VENUE/MODE
3. Submission of Bid Documents	<b>13 September 2024, (Friday) 11:00 AM</b>	BAC Secretariat Office, 2nd floor, Two-Storey Warehouse Bldg., DENR Compound, Visayas Ave., Diliman, Quezon City
4. Opening of Bids	<b>13 September 2024, (Friday) 3:00 PM</b>	Online via Google Meet Platform**

\*\* Only two (2) pre-registered representatives per bidder shall be allowed to participate in the Google Meet video conference.

7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. A maximum of two (2) representatives per bidder shall be allowed to participate in the videoconference.

Registration is required prior to attending the videoconference. To secure the Google Meet Link for the Pre-Bid Conference, each representative must register not later than **29 August 2024** and provide the required information by accessing the provided link or scanning the QR code below:

**LINK:** <https://forms.gle/foQdxc6EUgAMXhJ56>

**QR CODE:**



9. The DENR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

***Dianne G. Ibias***

*Head, BAC Secretariat*

*BAC Secretariat Office, 2<sup>nd</sup> floor, Two-Storey Warehouse Building, DENR Compound, Visayas Avenue, Diliman, Quezon City*

***Email Address:*** *bac.co@denr.gov.ph*

***Telephone/Fax No.:*** *(02) 8926-2675*

11. For downloading of Bidding Documents, you may visit:  
<https://denr.gov.ph/bid-type/invitation-to-bid/>

**21 August 2024**

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**(sgd)EVELYN G. NILLOSAN**  
Chief, Management Division &  
Alternate Vice Chairperson, Bids & Awards Committee