



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



MEMORANDUM

27 SEP 2024

FOR : All Undersecretaries
All Assistant Secretaries
All Regional Executive Directors
All Bureau Directors
All Service/ Program Directors, Central Office
All Heads of Attached Agencies

FROM : The OIC Director
Human Resource Development Service

SUBJECT : EXTENSION OF DEADLINE TO NOMINATE APPLICANTS FOR
THE MASTER OF SCIENCE IN NATURAL RESOURCES
CONSERVATION (MSNRC) PROGRAM BATCH 4

DATE :

This is to inform you that the deadline to nominate candidates for the Master of Science in Natural Resources Conservation (MSNRC) Batch 4 is hereby extended.

Qualified candidates shall submit complete application requirements to the Career Development Division - SMOTO through this link: <http://bit.ly/localscho> on or before 31 October 2024:



1. Memorandum addressed to the Chair of the Human Resource Development Committee (HRDC), attention HRDC Secretariat to be endorsed by Head of Office and concurred by Supervising Undersecretary/Assistant Secretary;
2. Resolution from HRDC Counterpart recommending the nomination of the applicant;
3. Service Record;
4. Certificate of no pending administrative case;
5. Certification from the Director supervising Human Resources/Assistant Regional Director for Management Service/Assistant Director (Region/Bureau/Attached Agency) stating that the applicant:

- a. Has No Pending Scholarship Nomination;
 - b. Has performance ratings of at least Very Satisfactory for the last two (2) immediate rating periods;
 - c. Has not been a delinquent scholar from a previous scholarship grant;
 - d. That the absence of the applicant will not affect the operations of the unit where he/she is assigned;
 - e. Has rendered and completed the service obligation required under the previous scholarship; and
 - f. Physically *and* mentally fit to study.
6. Certification of actual duties and responsibilities (including past involvement) relevant to the course signed by immediate superior;
 7. Updated Personal Data Sheet, with work experience sheet, duly signed by authorized person administering oath; and
 8. Certification of non-withdrawal from the scholarship/course.

For further inquiries, please contact DENR HRDC Secretariat at (02) 8 9279107; CISCO No. 1063 or email at hrdcs2020@gmail.com

For your information.


MIRIAM M. MARCELO



23 JUL 2024

MEMORANDUM

FOR : All Undersecretaries
All Assistant Secretaries
All Regional Executive Directors
All Bureau Directors
All Service/ Program Directors, Central Office
All Heads of Attached Agencies

FROM : The OIC Director
Human Resource Development Service

SUBJECT : **INVITATION TO NOMINATE CANDIDATES TO THE MASTER OF SCIENCE IN NATURAL RESOURCES CONSERVATION (MSNRC) PROGRAM BATCH 4**

This refers to the Memorandum of Agreement (MOA) between the DENR and the University of the Philippines Los Baños (UPLB) regarding the implementation of the Master of Science in Natural Resources Conservation (MS NRC) Batch 4, which will commence in 2024.

The program is designed to produce graduates capable of innovating on and operationalizing the principles and concepts of natural resources conservation, natural resources informatics, conservation planning, and the different approaches to natural resources conservation. The objective of the program is to enhance forest protection and the contribution of natural resources to national and social development by equipping DENR employees with the necessary knowledge and skills in Forestry and Natural Resources Conservation.

This course will adopt both online and face-to-face modes of learning. The schedule of classes will either be during off-hours or on weekends. In blended mode and depending on the nature of the subject, classes will be held either online (synchronous and asynchronous) and face-to-face (scheduled to be arranged either once a month or once a semester).

Nominees/participants in the above program shall possess the following qualifications:

1. Have at least two (2) years holding permanent plantilla position in the DENR at the time of application;
2. Have obtained performance ratings of at least Very Satisfactory for the last two (2) consecutive rating periods;
3. Performing duties and responsibilities relevant to the field of study;
4. Have rendered the required service obligation for a scholarship previously enjoyed;

5. Have not availed of any scholarship (local and foreign) in the past two (2) years prior to the awarding of the grant;
6. Must not be a delinquent scholar;
7. Must be willing to conduct a master's thesis aligned to the priority programs of the Department or related topics to be identified/approved by the DENR;
8. In good mental and physical health; and
9. Must be willing to sign a scholarship service contract and shall serve the DENR with the corresponding period of service obligation.

The nominee shall submit the following requirements to the Career Development Division - SMOTO **on or before 30 August 2024**:

1. Memorandum addressed to the Chair of the Human Resource Development Committee (HRDC), attention HRDC Secretariat to be endorsed by Head of Office and concurred by Supervising Undersecretary/Assistant Secretary;
2. Resolution from HRDC Counterpart recommending the nomination of the applicant;
3. Service Record;
4. Certificate of no pending administrative case;
5. Certification from the Director supervising Human Resources/Assistant Regional Director for Management Service/Assistant Director (Region/Bureau/Attached Agency) stating that the applicant:
 - a. Has No Pending Scholarship Nomination;
 - b. Has performance ratings of at least Very Satisfactory for the last two (2) immediate rating periods;
 - c. Has not been a delinquent scholar from a previous scholarship grant;
 - d. That the absence of the applicant will not affect the operations of the unit where he/she is assigned;
 - e. Has rendered and completed the service obligation required under the previous scholarship; and
 - f. Physically *and* mentally fit to study.
6. Certification of actual duties and responsibilities (including past involvement) relevant to the course signed by immediate superior;
7. Updated Personal Data Sheet, with work experience sheet, duly signed by authorized person administering oath; and
8. Certification of non-withdrawal from the scholarship/course.

The DENR HRDC shall screen and select the most qualified candidates for the program. Selected candidates shall be notified and endorsed to the UPLB to proceed with the application/admission process.

Should you need further information about the requirements, please communicate with the HRDC Secretariat at hrdcs2020@gmail.com, (02) 8927-9107 and VOIP 1063.

For your information and appropriate action.

M. M. M.
MIRIAM M. MARCELO