



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



REQUEST FOR QUOTATION

P.R. NO:	2024-08-2034	MODE OF PROCUREMENT:	NP-Small Value Procurement
P.R. DATE:	01 August 2024	REF. NO.:	RFQ-2024-262
END-USER:	GSD	DATE PREPARED:	August 07, 2024
PRN:	<u>11127415</u>	CLOSING DATE/TIME:	August 16, 2024 10:00 AM

- The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

DESCRIPTION	QTY	UNIT	TOTAL ABC (P) (VAT INCLUSIVE)
Hauling, Transport, Treatment and Disposal of Hazardous Wastes for the DENR-Central Office for CY2024	1	LOT	37,490.00

- Proposal/quotation received in excess of the ABC shall automatically be rejected.
- Interested bidder/s must submit the following documents:

A. ELIGIBILITY DOCUMENTS	
i.	Valid and current Certificate of PhilGEPS Registration (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021) OR PhilGEPS Registration Number;
ii.	Valid and Current Mayor's/Business Permit for CY 2024;
iii.	Special Power of Attorney/Board Resolution/Authorization as duly authorized representative valid for six (6) months.
Note: Bidder/s who previously submitted updated Eligibility Documents are no longer required to resubmit.	
B. TECHNICAL AND FINANCIAL DOCUMENTS	
iv.	Completely filled out and duly signed Technical Proposal Form and Financial Quotation Form (Annex "A");
v.	Certification or equivalent document to prove that the Service Provider is engaged in Integrated Waste Management Services or Hazardous Waste Management for at least five (5) years;
vi.	Certification or equivalent document to prove that the Service Provider, including its Transporter or TSD facility if contracted, must have an active account in the Online Hazardous Waste Management System (HWMS) of EMB;
vii.	For TSD Facility only, Certified true copies of Registration Certificates and Memorandum of Agreement (for contracted transporters) including the list of registered vehicles must be submitted, or For Transporter only, Certified true copies of Registration Certificates and Memorandum of Agreement (for contracted TSD Facility) including details of the facility must be submitted, if applicable;
viii.	The Service Provider shall submit an Emergency Preparedness and Response Plan (EPR) and Transporter Management Plan (TMP);
ix.	The Service Provider shall submit list of accredited Pollution Control Officer (PCO).

Failure to submit all documents as required above shall be automatically disqualified.

- Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
- Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.

6. Refusal to sign and accept the Award or enter into contract without justifiable reason, may be grounds for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
7. Open proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), 2nd Floor, 2-Storey Warehouse, DENR Compound and/or thru e-mail address ampbac.co@denr.gov.ph and/or fax number (02) 8926-2675. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Ms. Gianina P. Agir at the same contact details.
8. If thru email, kindly indicate in the subject **ATTENTION: RIO A. REYES - RFQ-2024-262**.
9. DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.


DIANNE G. IBIAS

Chief, Procurement Mgt. Section-PSMD &
Head, BAC Secretariat *geni* 

Description / Technical Specifications

Terms of Reference

Department of Environment and Natural Resources (DENR)
Visayas Avenue, Diliman, Quezon City

**TERMS OF REFERENCE FOR THE PROCUREMENT OF ONE (1) LOT
HAULING, TRANSPORT, TREATMENT AND DISPOSAL SERVICES OF
HAZARDOUS WASTES
CY2024**

The Department of Environment and Natural Resources Central Office (DENR-CO) intends to procure the services of a Treatment, Storage and Disposal (TSD) facility for the hauling, transport, treatment and disposal of Hazardous Wastes in compliance with Republic Act No. 6969 otherwise known as "*Toxic Substances and Hazardous and Nuclear Wastes Control Act of 1990.*"

I. Technical Specifications

No.	Description	Qty (kg.)	Amount	
			Price/ kg.	Total
	Hauling, treatment and disposal of the following hazardous waste of the DENR Central Office in compliance with R.A. No. 6969:			
	Mercury and Mercury Compounds (D407): Busted Lamps (e.g. CFL, FL, TS, Halogen, etc.)	500 kg	P65.00	P32,500.00
	Transportation cost (included)			
Total				P32,500.00
Value Added Tax (12%)				P3,900.00
Payment for the processing of application for the Permit to Transport (PTT)				P1,090.00
Approved Budget for the Contract				P 37,490.00
Amount in words: Thirty-seven thousand four-hundred ninety pesos only				

II. Requirements

- a. The Service Provider must be engaged in integrated waste management services or Hazardous waste management for at least 5 years and must be a registered Transporter and TSD facility with the Environmental Management Bureau (EMB) for **HW No. D407**.
 - i. If TSD facility only, the contracted Transporter must also be registered with EMB for the same items. Certified true copies of Registration Certificates and Memorandum of Agreement (*for contracted transporters*) shall be submitted, including the list of registered vehicles.
 - ii. Also, if Transporter only, the contracted TSD facility must be registered with EMB for the same items. Certified true copies of Registration Certificates and Memorandum of Agreement with the facility shall be submitted.

Terms of Reference	Description / Technical Specifications
	<p>b. The Service Provider, including its Transporter or TSD facility if contracted, must have an active account in the Online Hazardous Waste Management System (HWMS) of EMB.</p> <p>c. The Service Provider shall provide an Emergency Preparedness and Response Plan (EPR) and Transporter Management Plan (TMP).</p> <p>d. The Service Provider must have an accredited Pollution Control Officer (PCO).</p> <p>e. All personnel of the Service Provider to be deployed during hauling and transport shall observe minimum health protocols. Further, they shall wear appropriate Personal Protective Equipment (PPEs) during hauling and transport.</p> <p>III. Scope of Works</p> <p>The winning Service Provider shall perform the following:</p> <p>a. Submit the following documents to GSD for application of Permit to Transport (PTT)</p> <ol style="list-style-type: none"> i. Notarized Memorandum of Agreement between Service Provider and TSD or Transporter (if needed)/Affidavit of undertaking ii. Transporter Registration Certificate iii. Transport Management Plan iv. Proposed Schedule of Hauling/Transport of Wastes v. Route of Transport vi. TSD Registration Certificate vii. Environmental Compliance Certificate (TSD Facility) <p>b. Upon receipt of the PTT Order of Payment from the General Services Division (GSD), the Service Provider shall pay the application fee and shall send a copy of the Official Receipt to GSD.</p> <p>c. Hauling and Transport:</p> <ol style="list-style-type: none"> i. Collect HW at DENR MRF within two (2) weeks upon the issuance of Permit to Transport (PTT); ii. Prior to hauling, the wastes shall be packaged, palletized and labeled by the Service Provider and GSD personnel as required by DENR Administrative Order 2013-22; iii. Provide weighing equipment to ensure exact weight of pulled out hazardous waste for proper documentation; iv. Collect HW from the MRF, with the presence of a DENR employee, and provide adequate and appropriate containers for the items; and v. Transport wastes to the storage and/or treatment facility based on the "Route of Transport". <p>d. Treatment and Disposal of Hazardous Waste</p> <ol style="list-style-type: none"> i. Treatment method must comply with Republic Act No. 6969, DENR DAO 1992-29 and its implementing rules and regulations; ii. Must issue Certificate of Treatment/Disposal within the timeline prescribed by DENR AO 2013-22 after the treatment and disposal of the wastes;

Description / Technical Specifications

Terms of Reference

IV. Payment

Payment shall be processed within thirty (30) calendar days from receipt of the following:

- a. Statement of Account/Billing,
- b. Certificate of Treatment (COT) and Disposal, and
- c. Conformed to the Certificate of Acceptance issued by GSD.

DENR shall only pay for the amount hauled, transported, treated and disposed. In case the wastes hauled are less than the estimated weight, the amount to be paid shall be adjusted in accordance with the Bid or Quotation submitted by the Service Provider.

Prepared by:	Approved by:
 JACK VICTOR M. NERA Administrative Officer IV	 ENGR. GUILLERMO V. ESTIPONA, JR. OIC-Chief, General Services Division

Project Requirements/Terms and Conditions:

1. **Delivery/completion period:** as per Terms of Reference (TOR).
2. **Delivery Site:** Supply Management Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City.
3. **Price quotation/s,** to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subjected to deduction of applicable Government Tax.
4. **DENR** shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
5. **Replacement of Defective Items:** Within **ten (10) Calendar Days** upon receipt of Notice of Defects from DENR.
6. **Warranty:** Three (3) months in case of Expendable Supplies and One (1) Year in the case of Non-expendable Supplies from issuance of Certificate of Inspection and Acceptance. Warranty Certificate must be submitted during delivery.
7. **Amendment to Order** may be issued subject to the conditions set forth under Annex D of the 2016 Revised IRR of RA 9184.
8. **Payment** shall be made in accordance with the Government Terms.
9. **Liquidated Damages (LD)** equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period. shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract without prejudice to other courses of action and remedies open to it.
10. **Bidder has no overdue deliveries or unperformed services intended for DENR-CO.**

**FINANCIAL QUOTATION FORM
(PRICE MUST BE VAT INCLUSIVE)**

Item No.	DESCRIPTION	QTY	UNIT	ABC per Unit (P)	Total ABC per Unit (P)	BIDDER'S PRICE QUOTATION (P)	
						Unit cost	Total
Hauling, Transport, Treatment and Disposal of Hazardous Wastes for the DENR-Central Office for CY2024							
1	Hauling, transport, treatment and disposal of the following hazardous waste of the DENR-Central Office in compliance with R.A. No. 6969: Mercury and Mercury Compounds (D407); Busted Lamps (e.g. CFL, FL, TS, Halogen, etc.	500	kg	65.00	32,500.00		
	Value Added Tax (12%)	-	-	-	3,900.00		
	Payment for the processing of application for the Permit to Transport (PTT)	-	-	-	1,090.00		
	Grand Total:				37,490.00		

BIDDER'S UNDERTAKING

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above-described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal PO/ Contract is prepared and signed, this quotation is binding on us.

NAME OF COMPANY (IN PRINT)

SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE

ADDRESS:

Designation:

Date:

Email Address:

Telefax No.:

Mobile Number:

