



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



REQUEST FOR QUOTATION

P.R. NO:	2024-07-1970	MODE OF PROCUREMENT:	SHOPPING
P.R. DATE:	26 JUL 2024	REF. NO.:	RFQ-2024-258
END-USER:	OASPPFASP	DATE PREPARED:	August 2, 2024
PRN:	_____	CLOSING DATE/TIME:	August 9, 2024 10:00 AM

- The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

DESCRIPTION	QTY	UNIT	TOTAL ABC (VAT INCLUSIVE)
<i>Supply and Delivery of Various Office Equipment, Supplies and Materials</i>	1	lot	205,500.00

- Proposal/quotation received in excess of the ABC shall automatically be rejected.
- Interested bidder/s must submit the following documents:

A. ELIGIBILITY DOCUMENTS	
a.	Valid and current Certificate of PhilGEPS Registration (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021);
	OR
	PhilGEPS Registration Number
b.	Valid and Current Mayor's/Business Permit for CY 2024 OR application for Business/Mayor's Permit with attached Official Receipt (OR) of payment of Licensing and Regulatory fees and 2023 Business/Mayor's permit.
c.	Special Power of Attorney/Board Resolution/Authorization as authorize representative valid for six (6) months (if applicable)
Note: Bidder/s who previously submitted updated Eligibility Documents are no longer required to resubmit.	
B. TECHNICAL AND FINANCIAL DOCUMENTS	
d.	Completely filled out and duly signed Technical Proposal Form and Financial Quotation Form (Annex "A")
e.	Brochure or Technical Data Sheet of the Item Being Offered.

Failure to submit all documents as required above shall be automatically disqualified.

- Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
- Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- Refusal to sign and accept the Award or enter into contract without justifiable reason may be grounds for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
- Open proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), Basement, DENR-Main Building and/or thru e-mail address ampbac.co@denr.gov.ph and/or fax number (02) 8926-2675. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Mr. Lamberto S. Ramos at the same contact details.
- If thru email, kindly indicate in the subject ATTENTION: JELYN STA. ANA - RFQ-2024-258.
- DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.

DIANNE G. IBIAS
Chief, Procurement Mgt. Section-PSMD &
Head, BAC Secretariat

PLEASE USE THIS FORM. DO NOT RETYPE OR ALTER

Annex A (Page 1 of 6)

Technical Proposal Form

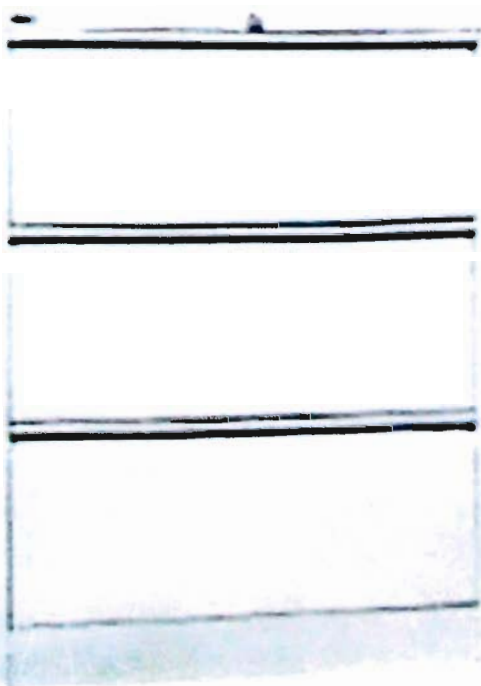
Item No.	Description / Technical Specifications	Qty
	<i>Supply and Delivery of Various Office Equipment, Supplies and Materials</i>	1 lot
1.	Speakerphone	2 units
2.	Steel Filing Cabinet, 4 Layers, Lateral	5 pieces
3.	Steel Filing Cabinet, 3 Layers, Lateral	2 pieces
4.	Headphone/Earphone (Wired)	6 units
5.	Dining Set, 8 Seater	1 set



4D Lateral Filing Cabinet

90 (W) x 45 (D) x 103 (H) cm

Color : Frost Grey



3D Lateral Filing Cabinet

90 (W) x 103 (H) x 45 (D) cm

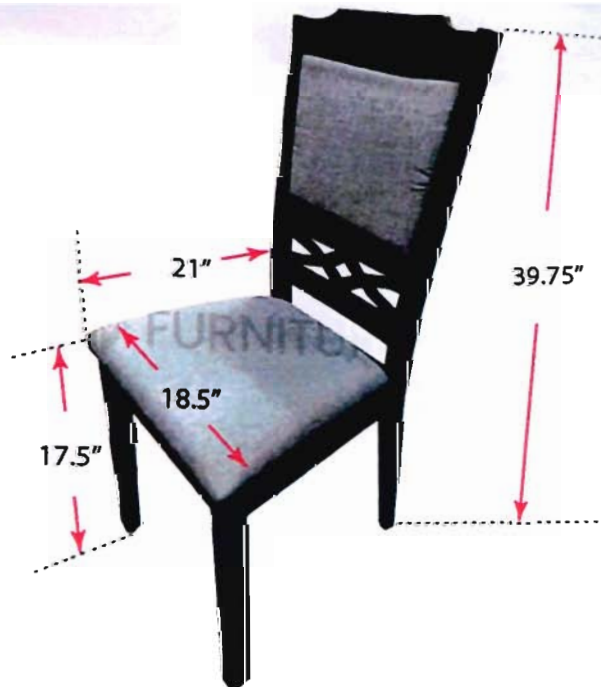
Color : Frost Grey

Technical Proposal Form

Item No.	Description / Technical Specifications	Qty
	<i>Supply and Delivery of Various Office Equipment, Supplies and Materials</i>	1 lot



- Material: Wood
- Color: Cappuccino
- Available in 8-Seaters
- 8-Seaters Table Dimension: L1800 x W1000 mm
- Chair Dimension: W470 x D500 x H1000 mm



Technical Proposal Form

Item No.	Description / Technical Specifications	Qty
	<i>Supply and Delivery of Various Office Equipment, Supplies and Materials</i>	1 lot

Dining Set, 8 seater , Wood type



*Wood type suitable and choose
Size of
width } table and chairs
length }
height }
color - chairs and table
Other detailed specs if any*

Technical Proposal Form

Item No.	Description / Technical Specifications	Qty
	<i>Supply and Delivery of Various Office Equipment, Supplies and Materials</i>	1 lot

Wired Headphone

Color: Black



SPECS & DETAILS
Dimensions

Headset

- Height: 7.08 in (179.73 mm)
- Width: 6.53 in (165.93 mm)
- Depth: 2.63 in (66.77 mm)
- Weight: 7.4 oz (211 g)

Ear pad

- Height: 2.59 in (65.84 mm)
- Width: 2.59 in (65.84 mm)
- Depth: 0.74 in (18.75 mm)

Technical Specifications

Microphone

- Type
- Main Mic: Uni-directional

- Secondary Mic: Omni-directional
- Frequency Response: 100-8 kHz
- Sensitivity
- Main Mic: -48d BV/Pa
- Secondary Mic: -40d BV/Pa
- Speakers
- Frequency response (music mode): 20-16KHz
- Sensitivity: 99 dB±3dB at 1000Hz @30mW,1cm
- Driver size: 40 (mm)
- Driver impedance: 32 Ohms

Warranty Information

1-Year Limited Hardware Warranty
Part Number

- 981-001103

COMPATIBILITY

Works with Windows, Mac, or ChromeOS based computer with available USB-C or USB-A port. Functionality for mobile devices with USB-C depends on the device. Certified for Zoom, Google Meet, Google Voice and compatible with common calling platforms.

Technical Proposal Form

Item No.	Description / Technical Specifications	Qty
	<i>Supply and Delivery of Various Office Equipment, Supplies and Materials</i>	1 lot



TECHNICAL SPECIFICATIONS

General data	Packaging dimensions (L x W x H)	155 x 152 x 55 mm
	Box content	Jabra Speak 750 – Jabra Link 370 Bluetooth Adapter (Unified Communications version) – soft pouch – quick start guide – warranty & warning leaflets
	Speakerphone size	Ø131 mm/h38 mm
	Speakerphone weight	301 g/10.62 oz
	Connectivity	USB 2.0 & Bluetooth – USB cord – 90 cm
	Storage temperature	-40° C to 45° C
	Operating temperature	0° C to 45° C
	Warranty	2 years from the date the products have been purchased
	Certifications	Certified for all Unified Communications-leading platforms
	Wireless technologies	Bluetooth standard
Wireless range		Up to 30 m/98 ft (between speakerphone and BT adapter), up to 10 m/32 ft (between speakerphone and smartphone/tablet)
Paired devices		Pair up to 8 devices. Connection to 2 devices at the same time
Supported Bluetooth profiles		Headset profile v1.2, hands free profile v1.6, A2DP v1.2, AVRCP v1.5
Speaker	Bluetooth adapter (Jabra Link 370)	USB BT audio device/HID Bluetooth adapter. Bluetooth 4.2 – Bluetooth Low Energy (BTLE)
	Peak output power	10 Watt
	RMS Power (Root Mean Square)	2 Watt
Microphone	Frequency range – Music mode	150 Hz to 20 KHz
	Frequency range – Conference mode	USB mode & Bluetooth mode 150 Hz to 7 KHz
	Type	Omni-directional (360° pickup range)
Audio	Signal to Noise Ratio (SNR)	+70 dB
	Microphone pick up range	Up to 2.3 m
	Frequency range – Conference mode	USB mode & Bluetooth mode 150 Hz to 7 KHz
	Full duplex audio	Yes
Battery	Noise reduction	Yes
	Acoustic echo cancellation (AEC)	Yes
	Talk time	Up to 11 hours
Optional accessories	Charging power & time	USB 5V/500 mA – charging time approx. 3 hours
	Jabra Link 370 Bluetooth Adapter (Unified Communications version)	
	Jabra Kensington Lock Adapter	
	Jabra Speak 710/750 Secure Mount	

SKU	DESCRIPTION	EAN CODE
7700-409	Jabra Speak 750, Unified Communications USB/BT & Link370	5706991023428
14208-07	Jabra Link 370, USB BT Adapter (Unified Communications version)	5706991019599
14208-10	Jabra Kensington Lock Adapter	5706991020854
14101-75	Jabra SPK 710/750 Secure Mount	5706991021998

Project Requirements/Terms and Conditions:

1. **Delivery/completion** period: within fifteen (15) calendar days from receipt of Purchase Order.
2. **Delivery Site:** Supply Management Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subjected to deduction of applicable Government Tax
4. DENR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
5. Replacement of Defective Items: Within ten (10) Calendar Days upon receipt of Notice of Defects from DENR.
6. Warranty: Three (3) months in case of Expendable Supplies and One (1) Year in the case of Non-expendable Supplies from issuance of Certificate of Inspection and Acceptance. Warranty Certificate must be submitted during delivery.
7. Amendment to Order may be issued subject to the conditions set forth under Annex D of the 2016 Revised IRR of RA 9184.
8. Payment shall be made in accordance with the Government Terms
9. Liquidated Damages (LD) equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it.
10. Bidder has no overdue deliveries or unperformed services intended for DENR-CO.

**FINANCIAL QUOTATION FORM
(PRICE MUST BE VAT INCLUSIVE)**

Item No.	DESCRIPTION	QTY	TOTAL ABC (P)		BIDDER'S PRICE QUOTATION (P)	
			Unit Price	Total Price	Unit Price	Total Price
Supply and Delivery of Various Office Equipment, Supplies and Materials		1 lot				
1.	Speakerphone	2 units	7,500.00	15,000.00		
2.	Steel Filing Cabinet, 4 Layers, Lateral	5 pieces	16,500.00	82,500.00		
3.	Steel Filing Cabinet, 3 Layer, Lateral	2 pieces	15,000.00	30,000.00		
4.	Headphone/Earphone	6 units	8,000.00	48,000.00		
5.	Dining Set, 8 Seater	1 set	30,000.00	30,000.00		
				Grand Total: 205,500.00		

Note: Financial offer must not exceed the ABC per line items.

BIDDER'S UNDERTAKING

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above-described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal PO/ Contract is prepared and signed, this quotation is binding on us.

NAME OF COMPANY (IN PRINT)

SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE

ADDRESS: _____

Designation: _____
Date: _____
Email Address: _____
Telefax No.: _____
Mobile Number: _____