



**REQUEST FOR QUOTATION**

<b>P.R. NO:</b> 2024-07-1951	<b>MODE OF PROCUREMENT:</b> Shopping
<b>P.R. DATE:</b> 22 JULY 2024	<b>REF. NO.:</b> RFQ-2024-248
<b>END-USER:</b> KISS-OSEC	<b>DATE PREPARED:</b> 01 AUGUST 2024
<b>PRN:</b> _____	<b>CLOSING DATE/TIME:</b> 06 AUGUST 2024 10:00 AM

- The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

DESCRIPTION	QTY	UNIT	TOTAL ABC (VAT INCLUSIVE)
SUPPLY AND DELIVERY OF TABLET	5	unit	297,500.00

- Proposal/quotation received in excess of the ABC shall automatically be rejected.
- Interested bidder/s must submit the following documents:

A. ELIGIBILITY DOCUMENTS	
a.	Valid and current Certificate of PhilGEPS Registration (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021); <b>OR;</b> PhilGEPS Registration Number
b.	Valid and Current Mayor's/Business Permit for CY 2024 OR application for Business /Mayor's Permit with attached Official Receipt (OR) of payment of Licensing and Regulatory fees and 2024 Business/Mayor's permit.
c.	Notarized Special Power of Attorney/Board Resolution/Authorization as authorized representative valid for six (6) months (if applicable)
<i>Note: Bidder/s who previously submitted updated Eligibility Documents are no longer required to resubmit.</i>	
B. TECHNICAL AND FINANCIAL DOCUMENTS	
d.	<b>Completely filled out and duly signed</b> Technical Proposal Form and Financial Quotation Form (Annex "A")
e.	Brochures (original or internet download) of the item being offered showing compliance with the required technical specifications.

**Failure to submit all documents as required above shall be automatically disqualified.**

- Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
- Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- Refusal to sign and accept the Award or enter into contract without justifiable reason, may be grounds for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
- Open proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), Basement, DENR-Main Building and/or thru e-mail address [ampbac.co@denr.gov.ph](mailto:ampbac.co@denr.gov.ph) and/or fax number (02) 8926-2675. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Mr. Lamberto S. Ramos at the same contact details.
- If thru email, kindly indicate in the subject **ATTENTION: GIANINA P. AGIR - RFQ-2024-248.**
- DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.

  
DIANNE G. IBIAS  
Chief, Procurement Mgt. Section-PSMD &  
Head, BAC Secretariat

Technical Proposal Form

Required Technical Specifications

Item No.	Description / Technical Specifications	Quantity	Brand/Model of item being offer(N/A if not applicable)
	SUPPLY AND DELIVERY OF TABLET	5 UNITS	



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



TERMS OF REFERENCE

As of 12 July 2024

SUPPLY AND DELIVER OF FIVE (5) TABLET

I. RATIONALE

To aim to acquire ICT equipment for the Office of the Secretary

II. APPROVED BUDGET

The total ABC for the procurement is **₱P297,000.00** inclusive of all applicable government taxes and service charges.

III. SPECIFICATION

A. Minimum Technical Requirements unless otherwise specified:

1.) Technical Specifications

Required Technical Specifications Per Terms of Reference	
<b>TABLET COMPUTER (5) UNITS</b>	
Processor	Exynos 1380, Octa Core (2.4 GHz)
Memory	6GB minimum
Storage	At least 128GB
Screen/Display	10.9" display IPS LCD, 90Hz
Resolutions	At least 1440 x 2304 pixel
Wireless	Wi-Fi/Hotspot/Bluetooth
Camera	8MP + 12MP (Front Camera)
Accessories	with Stylus, Cover and Wireless Keyboard, Charger-USB Type C
Delivery Period	30 Calendar Days

Technical Proposal Form

Required Technical Specifications

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	<i>SUPPLY AND DELIVERY OF TABLET</i>	5 UNITS	

**B. Warranty and After-Sales Support if Awarded the Contract**

1. Supplier must provide a Warranty Certificate in favor of the Department of Environment and Natural Resources-Central Office (DENR-CO) for a period of two (2) years for parts and services.
2. On-site support shall be provided for the delivered items deployed in the Metro Manila Area will be addressed by suppliers the following working day.

Prepared by:

Reviewed by:

  
**MICHAEL L. PAGULAYAN**  
Administrative Assistant III  


  
**EUGENE C. DE GUZMAN**  
OIC-Chief, NIMD  


**Technical Proposal Form**

**Project Requirements/Terms and Conditions:**

1. **Delivery/completion** period: : within thirty (30) calendar days from the date of conformance to the PO/Contract
2. **Delivery Site:** Supply Management Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subjected to deduction of applicable Government Tax
4. DENR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
5. Replacement of Defective Items: Within ten (10) Calendar Days upon receipt of Notice of Defects from DENR.
6. Warranty: Three (3) months in case of Expendable Supplies and One (1) Year in the case of Non-expendable Supplies from issuance of Certificate of Inspection and Acceptance. Warranty Certificate must be submitted during delivery.
7. Amendment to Order may be issued subject to the conditions set forth under Annex D of the 2016 Revised IRR of RA 9184.
8. Payment shall be made in accordance with the Government Terms
9. Liquidated Damages (LD) equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it.
10. **Bidder has no overdue deliveries or unperformed services intended for DENR-CO.**

**FINANCIAL QUOTATION FORM  
(PRICE MUST BE VAT INCLUSIVE)**

Item No.	DESCRIPTION	QTY	UNIT	TOTAL ABC (₱)		BIDDER'S PRICE QUOTATION (₱)	
				Unit Cost	Total	Unit Cost	Total
1.	<b>SUPPLY AND DELIVERY OF TABLET</b>	5	UNITS	59,500.00	297,500.00		
Total					<b>297,500.00</b>		

*Note: Financial offer must not exceed the ABC of per line items.*

**BIDDER'S UNDERTAKING**

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above-described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal PO/ Contract is prepared and signed, this quotation is binding on us.

NAME OF COMPANY (IN PRINT)

SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE

ADDRESS:

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 \_\_\_\_\_  
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Designation:

Date:

Email Address:

Telefax No.:

Mobile Number:

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