



**BIDS AND AWARDS COMMITTEE**

**Supplemental/Bid Bulletin No.1**

**PROCUREMENT OF CISCO WIRELESS ACCESS POINTS FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)**  
**Bid Ref. No. DENR-CO-2024-020**

This **Supplemental/Bid Bulletin No.1** is being issued to revise provisions/specifications in the Bidding Documents for the aforementioned project:

<b>Revision to provisions/specifications in the Bidding Documents:</b>	
<b>FROM</b>	<b>TO</b>
<b>Section VI. SCHEDULE OF REQUIREMENTS</b>	
Page 2 of 4 V. Project Deliverables  ...XXX...  <i>Note: Technical Evaluation shall be evaluated based on the documents submitted such as, but not limited to brochures and technical data sheet to be submitted along with the supplier's quotation.</i>	Page 2 of 4 V. Project Deliverables  ...XXX...  <i>Note: <b>Technical Evaluation shall be based on the documents submitted such as, but not limited to brochures and technical data sheet to be submitted during post-qualification within five (5) calendar days from receipt of Notice from the Bids and Awards Committee (BAC) declaring the bidder as having the lowest or single calculated bid.</b></i>

Bidders are advised to use **Section VI. Revised Schedule of Requirements (Terms of Reference as of 08 July 2024)** and submit together with all other required documents for the submission of bids on **18 July 2024, 12:00 NN:**


Also please use the **Revised Checklist of Technical and Financial Documents** as a guide/reference.

This Supplemental/Bid Bulletin No. 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 11<sup>th</sup> day of July 2024 in Quezon City.

Approved by:

  
**EVELYN G. NILLOSAN**  
Chief, Management Division &  
Alternate Vice Chairperson, Bids and Awards Committee

Received by:		
_____	_____	_____
(SIGNATURE OVER PRINTED NAME)	DATE	NAME OF COMPANY
(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE DENR BAC OFFICE @ 8926-2675)		

## **SECTION VI. REVISED SCHEDULE OF REQUIREMENTS**

**Instruction to Bidders:** **Please fill up the form accordingly and sign the Bidder's Undertaking. Failure to conform will result in a rating of "FAILED".**

### **A. TERMS OF REFERENCE as of 08 July 2024**



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



#### **TERMS OF REFERENCE**

As of 08 July 2024

#### **Procurement of Cisco Wireless Access Points for the Department of Environment and Natural Resources-Central Office**

##### **I. RATIONALE**

Increasingly, the needs of modern workspaces are for greater and more versatile internet coverage than just having a single PC, or group of PCs wired up to a router with Ethernet cables.

Wireless networks enable multiple devices to use the same internet connection remotely, as well as share files and other resources. They also allow mobile devices, such as laptops, tablets and smartphones to move around within the network area freely and still maintain a connection to the internet and the network.

The DENR Central Office is currently upgrading its wireless network and additional Wireless Access Points are needed to replace old and defective units to assist with operations and provide the basics for timely strategic decision-making.

##### **II. APPROVED BUDGET FOR THE CONTRACT**

The total ABC for the project is **PhP7,380,000.00** inclusive of all applicable government taxes and service charges.

##### **III. PROJECT DESCRIPTION**

This project involves the supply and delivery of forty-six (46) brand new Cisco Wireless Access Points. The Access Points must be compatible with the existing Cisco Wireless LAN Controller of the DENR Central Office.

##### **IV. QUALIFICATION OF SUPPLIER**

Prospective supplier/s:

- A.** Must have at least five (5) years' experience in providing similar contract (supply and delivery of Wireless Access Point) with attached proof accompanied by correspondence from references indicating date of execution of contract as well as their contactable references.
- B.** Must be a Cisco System Integrator for at least seven (7) years in the Philippines.
- C.** Must be an authorized partner of Cisco Systems Inc. and must be supported by a Certification from the manufacturer's local office.
- D.** Must have at least two (2) Cisco Certified Network Associates – CCNA Routing & Switching who are regular and locally based employees, and employed two (2) years prior to this procurement. They must submit a certificate of Cisco Network Associates and company ID with certification of their HR Department that they are employees.

Visayas Avenue, Diliman, Quezon City 1100, Philippines  
[www.denr.gov.ph](http://www.denr.gov.ph)

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**V. PROJECT DELIVERABLES**

**A. Access Point (AP) (minimum technical requirements unless otherwise specified)**

<b>ITEM</b>	<b>Description</b>	<b>Quantity</b>
1	<b>Outdoor Wireless Access Point</b> <ul style="list-style-type: none"><li>• Cisco DNA Support (3-year License Term)</li><li>• Wi-Fi 6 (802.11ax)</li><li>• Cisco RF ASIC</li><li>• Multi User Multiple Input, Multiple Output (MU-MIMO)</li><li>• Uplink/downlink Orthogonal Frequency-Division Multiple Access (OFDMA) – Improve Latency</li><li>• Dual 5-GHz radio support</li><li>• 2.4 GHz 4dBi/5 GHz 7dBi Dual Band Omni Antenna<sup>1</sup></li><li>• Vertical pole/wall mount Kit with tilt adjust</li><li>• IEC 60529 Ingress Rating: IP66/IP67</li></ul>	5
2	<b>Indoor Wireless Access Point</b> <ul style="list-style-type: none"><li>• Cisco DNA Support (3-year License Term)</li><li>• Wi-Fi 6 (802.11ax)</li><li>• Cisco RF ASIC</li><li>• Multi User Multiple Input, Multiple Output (MU-MIMO)</li><li>• Uplink/downlink Orthogonal Frequency-Division Multiple Access (OFDMA) – Improve Latency</li><li>• Dual 5-GHz radio support</li></ul>	41

<sup>1</sup> Four (4) Antenna per Access Point

**Note:** *Technical Evaluation shall be based on the documents submitted such as, but not limited to brochures and technical data sheet to be submitted during post-qualification within five (5) calendar days from receipt of Notice from the Bids and Awards Committee (BAC) declaring the bidder as having the lowest or single calculated bid.*

**A. Warranty and After-Sales Support if Awarded the Contract**

1. Winning supplier must provide a Warranty Certificate in favor of the Department of Environment and Natural Resources (DENR) covering a period of three (3) years for the parts and services.
2. On-site support shall be provided and addressed by winning suppliers on the following working day from receipt of notice from DENR.

**VI. DELIVERY PERIOD AND PLACE OF DELIVERY**

The winning supplier shall supply and deliver the Wireless Access Points at the DENR Central Office, through Property and Supply Management Division (PSMD) Supply Management Section (SMS) located at Basement, DENR Main Building, Visayas Avenue, Diliman, Quezon City within **forty-five (45) calendar days** from receipt of Notice to Proceed (NTP).

**VII. TERMS OF PAYMENT**

One-time payment shall be made after full/complete delivery of the Wireless Access Points within the prescribed period and upon issuance of the Certificate of Inspection and Acceptance

Prepared by:

  
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Computer Programmer III  
NIMD

Prepared and Reviewed by:

  
**EUGENE C. DE GUZMAN**  
OIC-Chief, NIMD

Approved by:

  
**ARLENE A. ROMASANTA**  
Director  
Knowledge and Information Systems Service

**B. OTHER REQUIREMENTS**

1. Bidder has no overdue deliveries or unperformed services intended for DENR.
2. Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS/SERVICES subject of the bid.

**BIDDER'S UNDERTAKING**

*I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform/comply) the above Terms of Reference*

*I/We undertake, if our bid is accepted, to deliver the goods/services in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.*

*Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.*

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**Name of Company (in print)**

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**Signature of Company Authorized Representative**

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**Name & Designation (in print)**

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**Date**

**DENR BIDS AND AWARDS COMMITTEE**  
**REVISED CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS**

**Project:** PROCUREMENT OF CISCO WIRELESS ACCESS POINTS FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)

**Bid Ref. No.** DENR-CO-2024-020

**APPROVED BUDGET FOR THE CONTRACT:** P7,380,000.00

**ENVELOPE 1: TECHNICAL COMPONENT**

**CLASS "A" DOCUMENTS**

**A. LEGAL DOCUMENTS**

- (a) Valid and current **Certificate of PhilGEPS Registration (Platinum Membership)** (all pages) *in accordance with Section 8.5.2 of the iRR* (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021);

**B. TECHNICAL DOCUMENTS**

- (b) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (per **Annex I**);

- (c) Statement of the Bidder's Single Largest Completed Contract (SLCC) of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC (per **Annex I-A**)
- Similar in Nature shall mean "Supply and Delivery of Wireless Access Points"*
- Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:
- i) Copy of End User's Acceptance; or
  - ii) Copy of Official Receipt/s or Sales Invoice or Collection Receipt/s

- (d) Original Bid Security must be issued in favor of the **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)** (must be valid for at least 120 calendar days from the date of bid opening); any one of the following forms:

<b>Project ABC (P)</b>	<b>Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (P)</b>	<b>Bid Security: Surety Bond (5%) (P)</b>	<b>Original Bid Securing Declaration</b>
7,380,000.00	147,600.00	369,000.00	No required Amount

- 1. Bid Securing Declaration per **Annex II**;
- 2. The Cashier's/Manager's Check shall be issued by a Local, Universal or Commercial Bank
- 3. The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Commercial Bank; or
- 4. Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must be callable on demand and must be issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
- 5. For submission of Bank Draft/Guarantee or Irrevocable Letter of Credit or Surety Bond, the following must be stated/specified in the Bid Security pursuant to Section III, ITB Clause 18.5, to wit:

<input type="checkbox"/>	<p><i>The following are the grounds for forfeiture of Bid Security</i></p> <ul style="list-style-type: none"> <li>▪ <b>IF A BIDDER:</b> <ul style="list-style-type: none"> <li>a) Withdraws its bid during the period of bid validity.</li> <li>b) Does not accept the correction of errors pursuant to Section 32.2.1 of the IRR of RA 9184.</li> <li>c) Fails to submit the Post Qualification requirements within the prescribed period or a finding against their veracity thereof.</li> <li>d) Submission of eligibility requirements containing false information or falsified documents.</li> <li>e) Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding.</li> <li>f) Allowing the use of one's name, or using the name of another for purposes of public bidding.</li> <li>g) Withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid.</li> <li>h) Refusal or failure to post the required performance security within the prescribed time.</li> <li>i) Refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification.</li> <li>j) Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor.</li> <li>k) Failure of the potential joint venture partners to enter into the joint venture after the bid is declared as successful.</li> <li>l) All other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.</li> </ul> </li> <li>▪ <b>IF THE SUCCESSFUL BIDDER:</b> <ul style="list-style-type: none"> <li>a) fails to sign the contract in accordance with Section 40 of the Revised IRR of RA 9184; or</li> <li>b) fails to furnish performance security in accordance with Section 40 of the Revised IRR of RA 9184.</li> </ul> </li> </ul>
<input type="checkbox"/>	<p>(e) <b>Conformity with Section VI. Revised Schedule of Requirements (Terms of Reference as of 08 July 2024) as enumerated and specified in the Supplemental/Bid Bulletin No. 1 and Section VII. Technical Specifications of the Bidding Documents.</b></p>
<input type="checkbox"/>	<p>(f) Original duly signed <b>Omnibus Sworn Statement</b> in accordance with Section 25.3 of the IRR of RA 9184 and using the prescribed form attached as <b>Annex III</b> with attached <b><u>Proof of Authority of the bidder's authorized representative/s:</u></b></p> <ul style="list-style-type: none"> <li>i. <b>FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE):</b> Notarized Special Power of Attorney.</li> <li>ii. <b>FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE:</b> Notarized Secretary's Certificate evidencing the authority of the designated representative/s.</li> </ul> <p><b>Note:</b> <i>Should there be more than one (1) appointed authorized representatives, use the word "<u>any of the following</u>" or "<u>OR</u>", otherwise, all authorized representatives must sign/initial the bid submission.</i></p> <p><b>IN THE CASE OF UNINCORPORATED JOINT VENTURE:</b> Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>



**C. FINANCIAL DOCUMENTS**

(g) Net Financial Contracting Capacity (NFCC) computation, in accordance with ITB Clause 5.5, (per **Annex IV**).

The NFCC computation must at least be equal to the ABC of this project. The detailed computation using the required formula must be provided.

**OR**

Original copy of Committed Line of Credit (CLC) per **Annex IV-A** issued by a Local Universal or Local Commercial Bank at least equal to ten percent (10%) of the ABC of this project.

**In case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the Latest Audited Financial Statements.**

**Class "B" Document: (For Joint Venture)**

**If applicable, For Joint Ventures, Bidder to submit either:**

- (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or  
(ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture (**Annex V**) signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful and must be in accordance with Section 23.1 (b) of the IRR

In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i)]

**(h) The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (per Annex V) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.**

**ENVELOPE 2: FINANCIAL COMPONENT**

(a) Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Bid Form (**Annex VI**); **and**

(b) Original of duly signed and accomplished Price Schedule(s) (**Annex VI-A or VI-B**).

The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.