

Visayas Avenue, Diliman Quezon City, 1100 Tel. Nos. (632) 929-66-26 (632) 929-62-52 929-66-20 929-66-33 to 35 929-70-41 to 43

## REQUEST FOR QUOTATION

P.R. NO: 2024-06-1618

MODE OF PROCUREMENT:

NP-SVP

P.R. DATE: END-USER: 21 June 2024 REF. NO.:

RFQ-2024-186 26 June 2024

PRN:

AS-GSD DATE PREPARED: CLOSING DATE/TIME:

02 July 2024

8:00 AM

1. The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

Item No.	Description	Qty	Unit	TOTAL ABC (P) (VAT Inclusive)
1	Subscription of Technical Drawing Software Installer	1	Lot	400,000.00

- 2. Proposal/quotation received in excess of the ABC shall automatically be rejected.
- 3. Interested bidder/s must submit the following documents with check ( ) mark:

Α.	ELIGIBILITY DOCUMENTS
✓	Valid and current Certificate of PhilGEPS Registration (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021); Or PhilGEPS Registration Number
<b>✓</b>	Valid and Current Mayor's/Business Permit for CY 2024, in case bidder submitted its PhilGEPS Registration Number only
Note: Bidder/	's who previously submitted an updated Eligibility Documents are no longer required to re-submit.
B.	TECHNICAL AND FINANCIAL DOCUMENTS
✓	Completely filled out and duly signed Technical Proposal and Financial Quotation Form (Annex "A")

## Failure to submit all documents as required above shall be automatically disqualified.

- 4. Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
- 5. Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Refusal to sign and accept the Award or enter into contract without justifiable reason, maybe a ground for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
- 7. Sealed proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), 2<sup>nd</sup> Floor Warehouse Building, DENR-CO Compound and/or thru e-mail address ampbac.co@denr.gov.ph. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Ms. Gianina P. Agir at telephone number (02) 8926-2675.
- 8. Kindly indicate in the marking: ATTENTION: DENNIS R. COBOL AMP-RFQ-2024-186.
- 9. DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.

Chief, Procurement Mgt. Section

Property & Supply Management Division

# PLEASE USE THIS FORM. DO NOT RETYPE OR ALTER

Annex A

SUBSCRIPTION OF TECHNICAL DRAWING	
INSTALLER	
AutoCAD LT Commercial Single-user Annual Su Renewal	ubscription
AutoCAD LT Commercial Single-user Annual Su	ubscription New
SketchUp Pro 1-year termed new subscription	

#### Project Requirements/Terms and Conditions:

- Delivery/completion period: within Thirty (30) calendar days from date of conformance to PO/Contract.
- Delivery Site: Supply Management Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
- Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subjected to deduction of 3)
- DENR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Replacement of Defective Items: Within 24 hours upon receipt of Notice of Defects from DENR.
- Warranty: Three (3) months in case of Expendable Supplies and One (1) Year in the case of Non-expendable Supplies from issuance of Certificate of Inspection and Acceptance. Warranty Certificate must be submitted during delivery.
- Amendment to Order may be issued subject to the conditions set forth under Annex D of the 2016 Revised IRR of RA 9184.
- Payment shall be made in accordance with the Government Terms
- Liquidated Damages (LD) equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it
- Bidder has no overdue deliveries or unperformed services intended for DENR-CO.

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Item	DESCRIPTION	QTY/	ABC I			DER'S PRICE TION (P)
No.		UNIT	Unit Cost (P)	Total Cost (P)	Unit Cost (P)	Total Cost (P)
Subscri 1	Auto CAD LT Commercial Single-user Annual Subscription Renewal	7 pcs	25,000.00	175,000.00		
2	Auto CAD LT Commercial Single-user Annual Subscription New	3 pcs	30,000.00	90,000.00		
3	Sketch-Up Pro 1-year Termed New Subscription	5 pcs	27,000.00	135,000.00		
	Grand Total			400,000.00		

# **BIDDER'S UNDERTAKING**

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this quotation is binding on us.

	NAME OF COMPANY (IN PRINT)	SIGNATURE OVER PRINTED NAME OF REPRESENTATIVE	THE AUTHORIZED
ADDRESS:		Designation:	
		Date:	
		Email Address:	
		Telefax No.:	
		Mobile Number:	