



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



INVITATION TO BID

REHABILITATION AND MODERNIZATION OF THE SERVER ROOM AT THE  
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES –  
CENTRAL OFFICE (DENR-CO)  
Bid Ref. No. DENR-CO-2024-013

Approved Budget for the Contract: P4,000,000.00

1. The **Department of Environment and Natural Resources (DENR)** through the Continuing Fund of CY 2023 General Appropriations Act (GAA) intends to apply the sum of **Pesos: Four Million (4,000,000.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **REHABILITATION AND MODERNIZATION OF THE SERVER ROOM AT THE DENR-CO**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The DENR now invites bids for the above Procurement Project. The Rehabilitation and Modernization of the Server Room at the DENR-CO with the following timelines and deliverables: **1. Upon submission of design and planning documentation, the DENR will issue a Notice of Document submitted within seven (7) calendar days from receipt of Notice to Proceed (NTP); 2. Upon completion of installation activities, DENR will issue an Activity Completion Sheet within sixty (60) calendar days from the project start or kick-off date; 3. Commissioning and testing reports, as built drawings and comprehensive handover documentation within seven (7) days from project completion. Bidders should have completed, at least one (1) contract similar or related to the project on which the value must be equivalent to at least fifty percent (50%) of the ABC.** The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

*Similar in nature shall mean "Data center / Server Room Renovation Services".*

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from DENR and inspect the Bidding Documents at the address given below from Mondays to Fridays, 9:00 AM to 4:00 PM.
5. A complete set of Bidding Documents may be acquired by interested bidders by requesting a copy of Order Form via email at bac.co@denr.gov.ph prior payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Pesos: Five thousand (P5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	DATE/TIME	VENUE/MODE
1. Sale and Issuance of Bid Documents	<b>9:00 AM to 4:00 PM only Mondays to Fridays Starting 31 May 2024</b>	BAC Secretariat c/o Dianne G. Ibias at BAC Secretariat Office, 2 <sup>nd</sup> floor, Two-Storey Warehouse Bldg., DENR Compound, Visayas Ave., Diliman, Quezon City

ACTIVITIES	DATE/TIME	VENUE/MODE
2. Pre-Bid Conference	<b>07 June 2024, (Friday) 10:00 AM</b>	Online via Google Meet Platform**
3. Submission of Bid Documents	<b>20 June 2024, (Thursday) 9:30 AM</b>	BAC Secretariat Office, 2nd floor, Two-Storey Warehouse Bldg., DENR Compound, Visayas Ave., Diliman, Quezon City
4. Opening of Bids	<b>20 June 2024, (Thursday) 11:00 AM</b>	Online via Google Meet Platform**

\*\* Only two (2) pre-registered representatives per bidder shall be allowed to participate in the Google Meet video conference.

7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
8. Prospective Bidders interested to join the Pre-Bid Conference and Bid Opening through Google Meet video conference may send request for the link to the [bac.co@denr.gov.ph](mailto:bac.co@denr.gov.ph) with the following information together with proof of identity of the attendee at least a day before the scheduled conference:

a. Name of Project:	
b. Bid Reference No.:	
c. Activity:	
d. Company Name:	
e. Company Address:	
f. Name of Representative/s (maximum of 2 personnel only):	i. _____ ii. _____
g. Email Address/es (to which all communications from the Bids and Awards Committee shall be sent):	i. _____ ii. _____
h. Contact No/s.	
i. Attach Scanned Copy or Photo of Identification Card (ID)	

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representative/s or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

9. The DENR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**Dianne G. Ibias**

Head, BAC Secretariat

BAC Secretariat Office, 2<sup>nd</sup> floor, Two-Storey Warehouse Building, DENR Compound, Visayas Avenue, Diliman, Quezon City

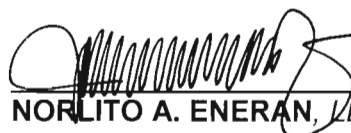
**Email Address:** [bac.co@denr.gov.ph](mailto:bac.co@denr.gov.ph)

**Telephone/Fax No.:** (02) 8926-2675

11. For downloading of Bidding Documents, you may visit:

<https://denr.gov.ph/bid-type/invitation-to-bid/>

**30 May 2024**



**NORLITO A. ENERAN, J.L.M., CESO III**

Director, Legal Affairs Service &

Vice Chairperson, Bids & Awards Committee