



REQUEST FOR QUOTATION

P.R. NO: 2024-04-0973	MODE OF PROCUREMENT: NP-Small Value Procurement	
P.R. DATE: 19 April 2024	REF. NO.: RFQ-2024-119	
END-USER: GSD	DATE PREPARED: April 25, 2024	
PRN: _____	CLOSING DATE/TIME: May 03, 2024	10:00 AM

- The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

DESCRIPTION	QTY	UNIT	TOTAL ABC (P) (VAT INCLUSIVE)
Supply, Delivery and Install Pressure Tank 304 Stainless Set, including Water Pump Jet-100 One (1) Horse Power at the Hostel Building, DENR Compound, Visayas Avenue, Quezon City as per attached Scope of Work and Technical Specification	1	LOT	40,000.00

- Proposal/quotation received in excess of the ABC shall automatically be rejected.
- Interested bidder/s must submit the following documents:

A. ELIGIBILITY DOCUMENTS	
i.	Valid and current Certificate of PhilGEPS Registration (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021); OR PhilGEPS Registration Number
ii.	Valid and Current Mayor's/Business Permit for CY 2024 OR application for Business/Mayor's Permit with attached Official Receipt (OR) of payment of Licensing and Regulatory fees and 2023 Business/Mayor's Permit.
iii.	Special Power of Attorney/Board Resolution/Authorization as duly authorized representative valid for six (6) months. (if applicable)
Note: Bidder/s who previously submitted updated Eligibility Documents are no longer required to resubmit.	
B. TECHNICAL AND FINANCIAL DOCUMENTS	
iv.	Completely filled out and duly signed Technical Proposal Form and Financial Quotation Form (Annex "A")
v.	Bidder shall submit Detailed Financial Breakdown

Failure to submit all documents as required above shall be automatically disqualified.

- Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
- Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- Refusal to sign and accept the Award or enter into contract without justifiable reason, may be grounds for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.

7. Open proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), 2nd Floor, 2-Storey Warehouse, DENR Compound and/or thru e-mail address ampbac.co@denr.gov.ph and/or fax number (02) 8926-2675. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Ms. Gianina P. Agir at the same contact details.
8. If thru email, kindly indicate in the subject **ATTENTION: RIO A. REYES - RFQ-2024-119**.
9. DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.


DIANNE G. IBIAS

Chief, Procurement Mgt. Section-PSMD &
Head, BAC Secretariat *giani* *gr*

Technical Proposal Form

Required Technical Specifications

Description / Technical Specifications	Quantity	Brand/Model of item being offer (N/A if not applicable)
Supply, Delivery and Install Pressure Tank 304 Stainless Set, including water pump jet-100 One (1) Horse Power at the Hostel Building, DENR Compound Visayas Avenue, Quezon City	1 lot	Water Pump: _____ Pressure Tank: _____ Pressure Switch: _____
<p><u>Specification:</u></p> <p>Waterpump</p> <ul style="list-style-type: none"> • Power : One 1.0Hp • Max Head : 48m • Max. Suction : 8m • Q. Max. 56L/m • Voltage : 220v 550w • RPM : 3450 • 100% Copper Winding • Copper Impeller <p>Pressure Tank</p> <ul style="list-style-type: none"> • Tank Size : 21Gallons • Material : Stainless Steel • Thickness : Gauge 16 • Steel Grade : 304 • Pressure Range : 20 to 40Psi <p>Pressure Switch</p> <ul style="list-style-type: none"> • Class : 9013 • Type : FSG-2 • Pressure Range : 20 to 40psi • Base : Metal 		

Scope of Work

1. Mobilization of tools and technical and plumbing personnel.
2. Installation of pressure tank
3. Installation of water pump, including accessories.
4. Connection of pipe and layout the existing water pipe.
5. Testing and commissioning
6. Demobilization of tools and technical personnel.

Completion Period

1. ⁸ DELIVERY of Pressure Tank 304 Stainless Set, including Water Pump Jet-100 One (1) Horse Power with the accessories must be completed within fifteen (15) calendar days from the date of contract. Items must be delivered at the Supply Management Section Office, Basement DENR Main Building, DENR Central Office.
2. The Pressure Tank 304 Stainless Set, including Water Pump Jet-100 One (1) Horse Power with the accessories to be installed at the Hostel Building, DENR Compound, Visayas Ave., Quezon City. The installation must be completed within thirty (30) calendar days from the date of contract.

Warranty

1. Warranty certificate must be issued to DENR which shall commence from the date of issuance of Certificate of Acceptance.
2. **One (1) year** warranty for Pressure Tank 304 Stainless Set, including Water Pump Jet-100 One (1) Horse Power with accessories.
3. In the event of any malfunction of the unit within the warranty period, all defective parts and accessories shall be replaced within **twenty-four (24) hours**, free of charge.

Prepared by:



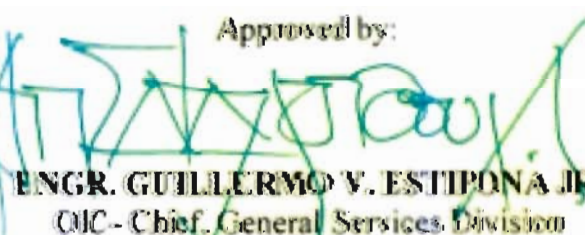
ANGELLITO A. ESTRADA
Administrative Assistant V

Recommending Approval:



ENGR. RANDY L. TRIX, CE
Section Chief, BMS-GSD

Approved by:



ENGR. GUILLERMO V. ESTIPONA JR.
OIC - Chief, General Services Division

Project Requirements/Terms and Conditions:

1. **Delivery/completion** period: as per Delivery Schedule stated in the Scope of Work
2. **Delivery Site:** Supply Management Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
3. **Price quotation/s,** to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subjected to deduction of applicable Government Tax
4. **DENR** shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
5. **Replacement of Defective Items:** Within **ten (10) Calendar Days** upon receipt of Notice of Defects from DENR.
6. **Warranty:** Three (3) months in case of Expendable Supplies and One (1) Year in the case of Non-expendable Supplies from issuance of Certificate of Inspection and Acceptance. Warranty Certificate must be submitted during delivery.
7. **Amendment to Order** may be issued subject to the conditions set forth under Annex D of the 2016 Revised IRR of RA 9184.
8. **Payment** shall be made in accordance with the Government Terms
9. **Liquidated Damages (LD)** equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it.
10. **Bidder has no overdue deliveries or unperformed services intended for DENR-CO.**

FINANCIAL QUOTATION FORM (PRICE MUST BE VAT INCLUSIVE)							
Item No.	DESCRIPTION	QTY	UNIT	ABC per Unit (P)	Total ABC per Unit (P)	BIDDER'S PRICE QUOTATION (P)	
						Unit cost	Total
	Supply, Delivery and Install Pressure Tank 304 Stainless Set, including Water Pump Jet-100 One (1) Horse Power at the Hostel Building, DENR Compound, Visayas Avenue, Quezon City	1	lot	40,000.00	40,000.00		
Grand Total:					40,000.00		

BIDDER'S UNDERTAKING

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above-described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal PO/ Contract is prepared and signed, this quotation is binding on us.

NAME OF COMPANY (IN PRINT)

SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE

ADDRESS: _____

Designation: _____
 Date: _____
 Email Address: _____
 Telefax No.: _____
 Mobile Number: _____