



REQUEST FOR QUOTATION

P.R. NO: 2024-03-0709	MODE OF PROCUREMENT: Shopping	
P.R. DATE: 19 MARCH 2024	REF. NO.: RFQ-2024-082	
END-USER: OD-KISS	DATE PREPARED: 22 MARCH 2024	
PRN: _____	CLOSING DATE/TIME: 27 MARCH 2024	10:00 AM

- The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

DESCRIPTION	QTY	UNIT	TOTAL ABC (VAT INCLUSIVE)
SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES	1	LOT	42,900.00

- Proposal/quotation received in excess of the ABC shall automatically be rejected.
- Interested bidder/s must submit the following documents:

A. ELIGIBILITY DOCUMENTS	
a.	Valid and current Certificate of PhilGEPS Registration (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021); OR ; PhilGEPS Registration Number
b.	Valid and Current Mayor's/Business Permit for CY 2024 OR application for Business /Mayor's Permit with attached Official Receipt (OR) of payment of Licensing and Regulatory fees and 2024 Business/Mayor's permit.
c.	Notarized Special Power of Attorney/Board Resolution/Authorization as authorized representative valid for six (6) months (if applicable)
Note: Bidder/s who previously submitted updated Eligibility Documents are no longer required to resubmit.	
B. TECHNICAL AND FINANCIAL DOCUMENTS	
d.	Completely filled out and duly signed Technical Proposal Form and Financial Quotation Form (Annex "A")
e.	Brochures (original or internet download) of the item being offered showing compliance with the required technical specifications.

Failure to submit all documents as required above shall be automatically disqualified.




- Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
- Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- Refusal to sign and accept the Award or enter into contract without justifiable reason, may be grounds for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
- Open proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), Basement, DENR-Main Building and/or thru e-mail address ampbac.co@denr.gov.ph and/or fax number (02) 8926-2675. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Mr. Lamberto S. Ramos at the same contact details.
- If thru email, kindly indicate in the subject **ATTENTION: GIANINA P. AGIR - RFQ-2024-082.**
- DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.





DIANNE G. IBIAS
 Chief, Procurement Mgt. Section-PSMD &
 Head, BAC Secretariat

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Technical Proposal Form

Required Technical Specifications

Item No.	Description / Technical Specifications	Quantity	Brand/Model of item being offer(N/A if not applicable)
1	<p>Digital Voice Recorder with USB and Memory Card</p>  <p>General Features: Battery Type(Provided) Built-in lithium Battery Built-in Memory 4 GB Built-in Microphone Yes Calendar Search Yes LCD Backlight Yes Maximum Files Per Folder 199 Pc Connectivity YES Playback Format LPCM/MP3/AAC/WMA Recording Format LINEAR PCM /MP3 USB Connection Charging USB</p> <p>Description -Up to 160MB/s read speeds to save time transferring high-res images and 4K UHD videos (2). Requires compatible devices capable of reaching such speeds. -Up to 60MB/s write speeds for fast shooting. Requires compatible devices capable of reaching such speeds. -4K UHD and Full HD-ready (2) with UHS Speed Class 3 (U3) and Video Speed Class 30 (V30)(5) -Rated A2 for faster loading and in-app performance (8) -Built for and tested in harsh conditions: temperature-proof, water-proof, shock-proof and x-ray proof (4)</p> 	1 pc	
2	<p>Laser Presentation Remote</p>  <p>Specs and Details Dimensions Presentation remote Height: 115.5 mm Width: 37.8 mm Depth: 27.4 mm Weight: 57 g Receiver Height: 58.6 mm Width: 16.5 mm Depth: 7.9 mm Weight: 6 g Technical Specifications Laser Class: 2 laser Max output: Less than 1m W Wave Length: 640~660nm (red light) Battery Battery type: 2 AAA batteries Battery life (Laser pointer): 20-hour maximum Battery life (Presenter): 1050-hour maximum Connectivity Wireless technology: 2.4 GHz wireless technology Operating distance: Approx 10 m 1ft may vary based on use and computing conditions.</p>	1 pc	

<p>3</p>	<p>Wireless Earphone with Active Noise Cancellation</p>  <p>Spec Bluetooth version Bluetooth v5.2 Sensors Hall Sensor, Proximity Sensor, Touch Sensor Earbud Weight 5.6g Audio and Video number of MIC 6 Ambient of MIC Yes Audio Codec SSC(Samsung Scalable Codec) Speaker Customer 1- Way Active Noise Cancellation Connectivity Bluetooth Version Bluetooth v5.2 Bluetooth Profiles A2DP, AVRCP,HFP Auto Switch Yes Physical Specification Earbud Dimension(HxWxD) 19.2 x 17.1 x 22.2 mm Case Dimension (HxWxD) 50.0 x 50.0 x 27.7mm Earbud Weight 5.6 g Case Weight 40 g Battery Removable No Audio PlayBack Time 8.5/30hr(ANC OFF),6/21hr(ANC On) Battery Capacity (Earbud) 60 mAh Battery Capacity (Case) 479 mAh</p>	<p>1 pc</p>	
<p>4</p>	<p>Bluetooth Speaker with microphone</p>  <p>General specification Output power(W) 100 Audio Specifications Dynamic Frequency Response Range (HZ) 50 HZ-20K HZ @64-dB Dimensions Dimensions(in) 10.87 x 12.87 x 11.54 Weight (kgs) 6.3 Bluetooth profiles A2DP 1.3, AVRCP 1.6 Bluetooth frequency 2.4 GHz - 2.4835 GHz Bluetooth transmitted modulation GFSK, π/4 DQPSK, 8DPSK Bluetooth transmitter power < 9 dBm (EIRP) Bluetooth version 5.1</p>	<p>1 pc</p>	
<p>5</p>	<p>Ultra Dual USB Drive 3.1 Type C 64GB</p>  <p>The flash drive for USB Type-C devices Easily transfer files between smartphones, tablets and computers Free up space on your Android smartphone (Mobile device requires USB Type-C port and On-The-Go (OTG) support) Retractable design with a reversible USB Type-C connector and a traditional USB connector High-speed USB 3.1 performance of up to 130MB/s Read Speeds (USB Type-C port with USB 3.1, Gen. 1/USB 3.0 support required. Based on internal testing; performance may be lower depending upon host device.)</p>	<p>4 pcs</p>	

PLEASE USE THIS FORM. DO NOT RETYPE OR ALTER

Annex A (Page 3 of 3)

Project Requirements/Terms and Conditions:

1. **Delivery/completion period:** : within fifteen (15) calendar days from the date of conformance to the PO/Contract
2. **Delivery Site:** Supply Management Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subjected to deduction of applicable Government Tax
4. DENR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
5. Replacement of Defective Items: Within ten (10) Calendar Days upon receipt of Notice of Defects from DENR.
6. Warranty: Three (3) months in case of Expendable Supplies and One (1) Year in the case of Non-expendable Supplies from issuance of Certificate of Inspection and Acceptance. Warranty Certificate must be submitted during delivery.
7. Amendment to Order may be issued subject to the conditions set forth under Annex D of the 2016 Revised IRR of RA 9184.
8. Payment shall be made in accordance with the Government Terms
9. Liquidated Damages (LD) equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it.
10. Bidder has no overdue deliveries or unperformed services intended for DENR-CO.

**FINANCIAL QUOTATION FORM
(PRICE MUST BE VAT INCLUSIVE)**

Item No.	DESCRIPTION	QTY	UNIT	TOTAL ABC (P)		BIDDER'S PRICE QUOTATION (P)	
				Unit Cost	Total	Unit Cost	Total
1.	Digital Voice Recorder with USB and Memory Card	1	Pc	8,000.00	8,000.00		
2.	Laser Presentation Remote	1	Pc	2,500.00	2,500.00		
3.	Wireless Earphone with Active Noise Cancellation	1	Pc	5,000.00	5,000.00		
4.	Bluetooth Speaker with microphone	1	Pc	25,000.00	25,000.00		
5.	Ultra Dual USB Drive 3.1 Type C 64GB	4	Pcs	600.00	2,400.00		
Total					42,900.00		

Note: Financial offer must not exceed the ABC of per line items.

BIDDER'S UNDERTAKING

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above-described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal PO/ Contract is prepared and signed, this quotation is binding on us.

NAME OF COMPANY (IN PRINT)

SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE

ADDRESS: _____

Designation: _____
Date: _____
Email Address: _____
Telefax No.: _____
Mobile Number: _____