



REQUEST FOR QUOTATION

P.R. NO: 2024-03-0650 **MODE OF PROCUREMENT:** Shopping
P.R. DATE: 13 March 2024 **REF. NO.:** RFQ-2024-071
END-USER: GSD **DATE PREPARED:** 21 March 2024
PRN: **CLOSING DATE/TIME:** 25 March 2024 **8:00 AM**

1. The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

Item No.	Description	Qty	Unit	TOTAL ABC (P) (VAT Inclusive)
1	Supply and Delivery of Eighty-Five (85) pcs of Brand-New Fire Extinguisher Spray	1	Lot	297,500.00

2. Proposal/quotation received in excess of the ABC shall automatically be rejected.

3. Interested bidder/s must submit the following documents with check (✓) mark:

A. ELIGIBILITY DOCUMENTS	
✓	Valid and current Certificate of PhilGEPS Registration (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021); Or PhilGEPS Registration Number
✓	Valid and Current Mayor's/Business Permit for CY 2024, in case bidder submitted its PhilGEPS Registration Number only
<i>Note: Bidder/s who previously submitted an updated Eligibility Documents are no longer required to re-submit.</i>	
B. TECHNICAL AND FINANCIAL DOCUMENTS	
✓	Completely filled Technical and Financial Quotation Form (Annex "A")
✓	Brochures (original or internet download/Technical Data Sheet or equivalent) of the brand being offered showing compliance to the technical specifications.
✓	Valid and Current certificate of Technical Demonstration issued by Bureau of Fire Protection (BFP)
✓	Valid and Current certificate of Technical Product Presentation issued by Bureau of Fire Protection (BFP)
✓	Certificate of Distributorship/Dealership/Resellership of the brand being offered (if Bidder is not the manufacturer). If not issued by the manufacturer, must also submit certification document linking bidder to the manufacturer.
✓	Submit sample of the brand being offered

Failure to submit all documents as required above shall be automatically disqualified.

- Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
- Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- Refusal to sign and accept the Award or enter into contract without justifiable reason, maybe a ground for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
- Sealed proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), 2nd Floor Warehouse Building, DENR-CO Compound. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Ms. Gianina P. Agir at telephone number (02) 8926-2675.
- Kindly indicate in the marking: **ATTENTION: ANN JOANNA B. VILLARAMA-RFQ-2024-071.**
- DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.

DIANNE G. IBIAS
Chief, Procurement Mgt. Section
Property & Supply Management Division

TECHNICAL PROPOSAL FORM

COMPLETION PERIOD

- Supply and delivery must be completed within five (5) calendar days from the conformance of purchase order (PO). Delivery site is at Supply Management Section, Basement, DENR Main Bldg., DENR Compound.

WARRANTY

A warranty certificate must be issued to DENR which shall commence from the date of issuance of Certificate of Acceptance.

1. One (1) year hydrochlorofluorocarbon (HCFC) Color Green Cylinder Portable Type.
2. In the event of any malfunction of the pressure, cylinder and nozzle hose within the warranty period shall be replaced within twenty-four (24) hours, free of charge

TECHNICAL SPECIFICATION

- HCFC-123 Color Green
- Capacity 4.5kg
- ABC Liquid Type with Non-Toxic
- Non conducted and non-corrosive
- Green Cylinder portable type.
- Pressure 2.5 MPa
- Temperature: -40C to +40C
- Operating Pressure 1344 kPa


OTHER REQUIREMENTS

- The bidders shall submit valid and current Certificate of Technical Demonstration from Bureau of Fire Protection (BFP).
- The bidders shall submit Certificate of Technical Product Presentation from Bureau of Fire Protection (BFP).
- The bidder has no overdue deliveries or unperformed services intended for DENR.
- The supplier shall submit (one) 1 pc. sample at the brand being offered.
- The supplier shall submit valid and current Certificate of Distributorship/Dealership/Resellership of the brand being offered (if Bidder is not the manufacturer). If not issued by the manufacturer, must also submit certification document linking bidder to the manufacturer.

Prepared by:


ANGELITO ESTRADA
Administrative Assistant V

Checked by:


ENGR. RANDY L. TIN, CE
Section Chief, BMS-GSD

Noted by:


ENGR. GUILLERMO V. ESTIPONA JR.
OIC-Chief, General Services Division

Approved by:


ROLANDO R. CASTRO
Director, Administrative Service

PLEASE USE THIS FORM. DO NOT RETYPE OR ALTER

Annex A (Page 2 of 2)

TECHNICAL PROPOSAL FORM

Please specify the brand & model being offered in the space provided:

Fire Extinguishing Spray : _____

Project Requirements/Terms and Conditions:

- 1) **Delivery/completion period:** within five (5) calendar days from date of conformance to PO/Contract.
- 2) **Delivery Site:** Supply Management Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
- 3) **Price quotation/s,** to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subjected to deduction of applicable Government Tax
- 4) DENR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 5) **Replacement of Defective Items:** Within ten (10) Calendar Days upon receipt of Notice of Defects from DENR.
- 6) **Warranty:** Three (3) months in case of Expendable Supplies and One (1) Year in the case of Non-expendable Supplies from issuance of Certificate of Inspection and Acceptance. Warranty Certificate must be submitted during delivery.
- 7) **Amendment to Order** may be issued subject to the conditions set forth under Annex D of the 2016 Revised IRR of RA 9184.
- 8) **Payment** shall be made in accordance with the Government Terms
- 9) **Liquidated Damages (LD)** equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it
- 10) **Bidder has no overdue deliveries or unperformed services intended for DENR-CO.**

**FINANCIAL QUOTATION FORM
(PRICE MUST BE VAT INCLUSIVE)**

Item No.	DESCRIPTION	QTY/ UNIT	ABC PRICE (P)		TOTAL BIDDER'S PRICE QUOTATION (P)	
			Unit Cost (P)	Total Cost (P)	Unit Cost (P)	Total Cost (P)
1	Supply and Delivery of Eighty-Five (85) pcs of Brand-New Fire Extinguisher Spray	85 units	3,500.00	297,500.00		

BIDDER'S UNDERTAKING

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this quotation is binding on us.

NAME OF COMPANY (IN PRINT)

SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE

ADDRESS:

Designation:

Date:

Email Address:

Telefax No.:

Mobile Number:

