

Republic of the Philippines Department of Environment and Natural Resources

Visayas Avenue, Diliman Quezon City, 1100 Tel. Nos. (632) 929-66-26 (632) 929-62-52 929-66-20 929-66-33 to 35 929-70-41 to 43

REQUEST FOR QUOTATION

P.R. NO:

2020-09-1179

MODE OF PROCUREMENT:

Shopping

P.R. DATE:

September 11, 2020

RFQ-2020-201

END-USER:

KISS - ISD

REF. NO.: DATE PREPARED:

September 17, 2020

PRN:

CLOSING DATE/TIME:

September 22,2020

10:00 AM

1. The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

Item No.	Description	Qty	Unit	TOTAL ABC (P) (VAT Inclusive)
1	Procurement of High End Laptop Computer	6	unit	PhP996,000.00

- 2. Proposal/quotation received in excess of the ABC shall automatically be rejected.
- 3. Interested bidder/s must submit the following documents with check (✓) mark:

-	
A. E	LIGIBILITY DOCUMENTS
√	Proof of PhilGEPS Registration (Registration Number/Certificate)
✓	Valid and Current Mayor's/Business Permit for CY 2020 <u>OR</u> application for Business/Mayor's Permit with attached Official Receipt (OR) of payment of Licensing and Regulatory fees and 2019 Business/Mayor's permit
Note	Bidder/s who previously submitted an updated Eligibility Documents is no longer required its re-submission.
B. 7	ECHNICAL AND FINANCIAL DOCUMENTS
1	Completely filled out and duly signed Technical Proposal Form and Financial Quotation Form (Annex "A")
	Latest Income/Business Tax Return (for ABCs above P500K)
	Duly signed and notarized Omnibus Sworn Statement, using the GPPB prescribed form.
√	Brochure or Technical Data Sheet or equivalent for each of the item being offered, specifying Technical specifications of the product being offered. Internet downloads may be included to supplement the information contained in the original brochures;
1	Certificate of distributorship/dealership issued by the principal or manufacturer of the brand/model no. being offered.

Failure to submit all documents as required above shall be automatically be disqualified.

- 4. Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
- 5. Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- Refusal to sign and accept the Award or enter into contract without justifiable reason, maybe a ground for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
- 7. Open proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), Basement, DENR-Main Building and/or thru e-mail address bac.co@denr.gov.ph and/or fax number (02) 8926-2675. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Mr. Lamberto S. Ramos at the same contact details.
- 8. If thru e-mail, kindly indicate in the subject ATTENTION: JELYN F. STA ANA-RFQ-2020-201.
- 9. DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.

OIC Chief, Recurrement Mgt. Section Property & Supply Management Division

PLEASE USE THIS FORM. DO NOT RETYPE OR ALTER Annex A **TECHNICAL PROPOSAL FORM** Please Specify below the Brand & Qty/Description / Technical Specifications Model No. being Offered: Operating System: Windows 10 Processor: Comet Lake Intel Core i7-10875 Processor (8-core) 16M Cache, up to 5.10 GHz Graphics: NVIDIA® GeForce RTX™ 2070 Video Memory: 8GB GDDR6 VRAM Display: 15.6" FHD (1920*1080), 240Hz, IPS Panel, 100% sRGB Thin Bezel, Anti-Glare Memory: DDR4 16GB (8GB*2) 2666MHz DDR4 Storage: 1TB NVMe PCle Gen3x4 SSD Wifi: Killer Wi-Fi 6 AX1650i (2*2 ax) + BT5.1 Keyboard: SteelSeries Per-Key RGB Keyboard with Silver Lining Print (84 key) Battery and Power: 4cells, Li-Polymer, 99Whr 6250 Mah, BTY-M6M Weight: 2.38kg Inclusion: Laptop Bag **Project Requirements/Terms and Conditions:**

- 1) Delivery/completion period: Within seven (7) calendars days from receipt of Notice to Proceed.
- 2) Delivery Site: Materials Handling Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
- 3) Replacement of Defective Items: Within Fifteen (15) Calendar Days upon receipt of Notice of Defects from DENR.
- 4) Warranty: One (1) Year from issuance of Certificate of Inspection and Acceptance.
- 5) Payment shall be made in accordance with the Terms and Conditions of the Contract.
- Liquidated Damages (LD) equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it.

			AL QUOTATI IST BE VAT I			
ltem No.	DESCRIPTION	QTY	ABC PRICE (2)		TOTAL BIDDER'S PRICE QUOTATION (2)	
			Unit Cost	Total	Unit Cost	Total
1	Procurement of High End Laptop Computer	6 unit	166,000.00	996,000.00		

BIDDER'S UNDERTAKING

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this quotation is binding on us.

NAME OF COMPANY (IN PRINT)		SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE			
ADDRESS:		Designation: Date: Email Address: Telefax No.:			
		Mobile Number:			