



**BIDS AND AWARDS COMMITTEE**

**Supplemental/Bid Bulletin No. 1**

**PROCUREMENT OF TWO (2) UNITS OF BRAND-NEW PASSENGER VANS FOR THE FOREIGN ASSISTED AND SPECIAL PROJECTS SERVICE (FASPS) OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)**

**Bid Ref. No. DENR-CO-2022-039**

**Approved Budget for the Contract: ₱4,400,000.00**

This Supplemental/Bid Bulletin No. 1 is being issued to revise provisions/specifications in the Bidding Documents.

**A. Revisions to provisions/specifications in the Bidding Documents:**

<b>FROM</b>	<b>TO</b>
<b>Section VI. Schedule of Requirements</b>	
Schedule of Requirements (Terms of Reference as of 21 September 2022)	<b>Revised Schedule of Requirements (Terms of Reference as of 04 October 2022)</b>
IV. PROJECT REQUIREMENTS A. Technical Specifications Color: not specified	IV. PROJECT REQUIREMENTS A. Technical Specifications <b>Color: Pearl White</b>
<b>Section VII. Technical Specifications</b>	
Technical Specifications  Color: not specified	<b>Revised Technical Specifications</b>  <b>Color: Pearl White</b>

Bidders are advised to use the following forms together with all other required documents for the submission of bids on 18 October 2022, 9:00 AM:

- 1. Section VI. Revised Schedule of Requirements (Terms of Reference as of 04 October 2022)**
- 2. Section VII. Revised Technical Specifications**

Also, please use the **Revised Checklist of Technical and Financial Documents** as a guide/reference.

This Supplemental/Bid Bulletin No. 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 10<sup>th</sup> of October 2022 in Quezon City.

Approved by:

**MARCIAL C. AMARO, JR., CESO II**  
Assistant Secretary for Policy, Planning and  
Foreign Assisted and Special Projects &  
Chairperson, Bids and Awards Committee

Received by:	
_____	_____
(SIGNATURE OVER PRINTED NAME & DATE)	NAME OF COMPANY
(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE DENR BAC OFFICE @ 8-926-2675)	

**Section VI. Revised Schedule of Requirements**

**Instruction to Bidders:** **Please fill out the form accordingly and sign the Bidder's Undertaking. Failure to conform will result in a rating of "FAILED".**

**A. TERMS OF REFERENCE as of 04 October 2022**



Republic of the Philippines  
**Department of Environment and Natural Resources**  
Visayas Avenue, Diliman, Quezon City, 1128  
Tel. Nos. (632) 8929-66-26 to 29 • (632) 8929-62-52  
8929-66-20 • 8929-66-33 to 35 • 8929-70-41 to 43  
Email: [web@denr.gov.ph](mailto:web@denr.gov.ph); Website: <https://denr.gov.ph>

**TERMS OF REFERENCE**  
**(as of 04 October 2022)**

**PROCUREMENT OF TWO (2) UNITS OF BRAND-NEW PASSENGER VAN  
FOR THE FOREIGN ASSISTED AND SPECIAL PROJECTS SERVICE**

**I. RATIONALE**

The Foreign Assisted and Special Projects Service is responsible in overseeing the development, programming and evaluation of project proposals for foreign assistance and special funding, conduct of pre-implementation activities, and management of all FASPs. In addition, provision of technical assistance/linkaging to our development partners but more importantly to our oversight agencies not to mention our field implementing units, i.e. doing coordination and validation/ monitoring works. Also, delivery of important/urgent documents to NEDA, DoF, DBM, Development Partners and other oversight agencies.

**II. APPROVED BUDGET FOR THE CONTRACT**

The total ABC for the project is **FOUR MILLION FOUR HUNDRED PESOS (P4,400,000.00)** inclusive of all applicable government taxes and service charges.

**III. SCOPE OF WORKS**

The winning bidder shall supply and deliver two (2) units of Brand new 12-seater Passenger Van as specified in the technical requirements.

**IV. PROJECT REQUIREMENTS**

**A. Technical Specifications**

The technical requirements and evaluation parameters are as follows:

<b>Two (2) units Passenger Van</b>	
<i>Color</i>	Pearl White
<i>Engine</i>	2.8L-3.0L Diesel, 4 Cylinder In-Line 16 Valves, DOHC, Turbo Charged
<i>Displacement</i>	2,700 cc-3,000 cc (Euro 4)
<i>Maximum Output</i>	176 Kw/3,400 Rpm
<i>Maximum Torque</i>	400-450 Nm/1,600-2,400Rpm
<i>Suspension/Brakes</i>	Front Ventilated Discs/ Rear Drums
<i>Transmission</i>	6-Speed Manual Transmission

**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

(page 2 of 4)

<i>Tires/Wheels</i>	16" alloy wheel
<i>Fuel Type</i>	Diesel
<i>Fuel Tank Capacity (L)</i>	70-80 Liters
<i>Interior Features</i>	New Leather-like Dash Board Surface, Power Windows (Driver/Passenger), Power Door Locks, Power Side Mirrors, Dash Mounted Gearshift Level, Moquette Type Seat Material w/ console box, Illuminated Entry, w/Front & Rear Seatback Pockets (x6), w/ Rear Seat Assist Grip (x6), Cup Holders (x10), Eco Lamp
<i>Exterior Features</i>	New Design Front Grille, Bumper, Headlamps and Wheel Cap, Side mirrors, Door handles, Front & Rear Wiper, w/ Defogger, Multi Reflector, Front Fluid Maintenance Access
<i>Safety Features</i>	Dual SRS Airbags, side Door Impact Beams, Front 3P ELRx2, Rear 2P NR 3x3 Seatbelts, Durable Frame Structure, High Mount Stop Lamp
<i>Sitting Capacity</i>	12 Pax Front Seats : Full Reclining & Sliding Driver + Passenger Rear No. 1 : 3 Bench Type with individual recline Rear No. 2 : 2+1 Bench Type with individual recline Rear No. 3 : Bench Type 50:50 space up Headrest : Front adjustable, Rear adjustable
<i>Audio system</i>	Display audio with CD/DVD/MP3/FLAC with AUX, USB, Bluetooth, T-link (for apple & android) and K2 Technology
<i>Air Conditioning System</i>	Dual AC/ Manufacturer's Standard
<i>Warranty</i>	Three Years or 100,000 kms. whichever comes first
<i>Dimensions</i>	Manufacturer's Standard
<i>Steering</i>	Power Steering, Manual Tilt Adjustment Steering Wheel

**B. The bidders must submit the following documents:**

1. The brand being offered for the Passenger Van must be sold and marketed continuously in the Philippine Market for the last **twenty-five (25) years**.
2. Valid and current certificate of automotive Distributorship or Dealership issued in the name of the Bidder by the manufacturer. If not directly issued by the manufacturer to the Bidder, must also submit/include valid and correct Certificate of Distributorship or Dealership that will link bidder to the manufacturer.

3. Brochure (original or internet download/Technical Data Sheet or equivalent) of the Passenger Van being offered showing compliance to the technical specifications.
4. List of Company-Owned or Franchise Service Center in the Philippines with available spare parts, indicating address, telephone and fax numbers, email address and contact person.
5. Must ensure availability of service centers within Luzon area.
6. Certificate of Performance Evaluation with a rating of at least Satisfactory issued by the Largest Contract/s Client/s of the bidder as specified in its Single Largest Completed Contract (SLCC) Form.
7. Submit Certificate of Spare Parts Availability in the Philippines for the next five (5) years after expiration of the Warranty Period issued by the manufacturer

**C. The bidders must comply with the following conditions:**

1. Delivery site is at the DENR-Central Office through the Property and Supply Management Division, Basement, DENR Main Building, Visayas Avenue, Diliman, Quezon City.
2. The delivered Passenger Van shall be subjected to testing, functional testing and road readiness conducted by the Inspection Team from the DENR and representative from the Foreign Assisted and Special Projects Service (FASPS).
3. Free LTO registration for the first three (3) years, and GSIS Third-Party Liability (TPL) insurance. Units shall be registered under the name of the Department of Environment and Natural Resources.
4. The delivered Passenger Van shall have this vehicle marking, "DENR Logo, Department of Environment and Natural Resources, For Official Use Only" on the driver and front passenger doors.
5. Warranty shall cover the following, including but not limited to engine and chassis from date of Certificate of Inspection and Acceptance issued by the Department of Environment and Natural Resources (DENR).
  - a. At least 100,000 kms. or three years (3) years, whichever comes first
  - b. Manufacturer's Standard Warranty on cabin and structural Frame

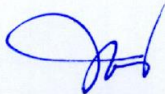
**V. DELIVERY TERMS**

The delivery period must be within **sixty (60) calendar days** from receipt of the Notice to Proceed (NTP)

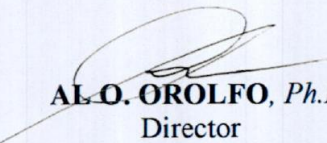
**VI. TERMS OF PAYMENT**

One-time payment (100%) shall be made after full/complete delivery of the brand new 12-seater Passenger Van as specified in the technical requirements within the prescribed period and upon issuance of Certificate of Acceptance by the DENR-FASPS.

Prepared by:

  
**IMELDA R. DELA CRUZ**  
Chief, PAMD-FASPS

Approved by:

  
**AL O. OROLFO, Ph.D**  
Director  
Foreign Assisted and Special Projects Service

**B. OTHER REQUIREMENTS**

1. Bidder has no overdue deliveries or unperformed services intended for DENR.
2. Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS/SERVICES subject of the bid.

**BIDDER'S UNDERTAKING**

*I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform/comply) the above Terms of Reference*

*I/We undertake, if our bid is accepted, to deliver the goods/services in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.*

*Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.*

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**

**Section VII. Revised Technical Specifications**

**Instruction to Bidders:** **Please fill out the form accordingly and sign the Bidder's Undertaking. Failure to conform will result in a rating of "FAILED".**

Technical Requirements and Evaluation Parameter	*Bidder's Statement of Compliance
<b>Two (2) units Passenger Van</b>	
<i>Color</i>	Pearl White
<i>Engine</i>	2.8L-3.0L Diesel, 4 Cylinder In-Line 16 Valves, DOHC, Turbo Charged
<i>Displacement</i>	2,700 cc-3,000 cc (Euro 4)
<i>Maximum Output</i>	176 Kw/3,400 Rpm
<i>Maximum Torque</i>	400-450 Nm/1,600-2,400Rpm
<i>Suspension/Brakes</i>	Front Ventilated Discs/ Rear Drums
<i>Transmission</i>	6-Speed Manual Transmission
<i>Tires/Wheels</i>	16" alloy wheel
<i>Fuel Type</i>	Diesel
<i>Fuel Tank Capacity (L)</i>	70-80 Liters
<i>Interior Features</i>	New Leather-like Dash Board Surface, Power Windows (Driver/Passenger), Power Door Locks, Power Side Mirrors, Dash Mounted Gearshift Lever, Moquette Type Seat Material w/ console box, Illuminated Entry, w/Front & Rear Seatback Pockets (x6), w/ Rear Seat Assist Grip (x6), Cup Holders (x10), Eco Lamp
<i>Exterior Features</i>	New Design Front Grille, Bumper, Headlamps and Wheel Cap, Side mirrors, Door handles, Front & Rear Wiper, w/ Defogger, Multi Reflector, Front Fluid Maintenance Access
<i>Safety Features</i>	Dual SRS Airbags, side Door Impact Beams, Front 3P ELRx2, Rear 2P NR 3x3 Seatbelts, Durable Frame Structure, High Mount Stop Lamp
<i>Sitting Capacity</i>	12 Pax Front Seats: Full Reclining & Sliding Driver + Passenger Rear No. 1: 3 Bench Type with individual recline Rear No. 2: 2+1 Bench Type with individual recline Rear No. 3: Bench Type 50:50 space up Headrest: Front adjustable, Rear adjustable
<i>Audio system</i>	Display audio with CD/DVD/MP3/FLAC with AUX, USB, Bluetooth, T-link (for apple & android) and K2 Technology
<i>Air Conditioning System</i>	Dual AC/ Manufacturer's Standard
<i>Warranty</i>	Three Years or 100,000 kms. whichever comes first
<i>Dimensions</i>	Manufacturer's Standard
<i>Steering</i>	Power Steering, Manual Tilt Adjustment Steering Wheel

***Please specify the brand being offered in the space provided:***

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*I hereby certify to comply with the above Technical Specifications.*

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**Name of Company (in print)**

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**Signature of Company Authorized Representative**

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**Name & Designation (in print)**

---

**Date**

*\*Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB a(ii) and/or GCC Clause (iii).*



**DENR BIDS AND AWARDS COMMITTEE**

**REVISED CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS**

**Project:** PROCUREMENT OF TWO (2) UNITS BRAND-NEW PASSENGER VANS FOR THE FASPS OF THE DENR-CO

**Bid Ref. No.** Bid Ref. No. DENR-CO-2022-039

**APPROVED BUDGET FOR THE CONTRACT: P4,400,000.00**

**ENVELOPE 1: TECHNICAL COMPONENT**

**CLASS "A" DOCUMENTS**

**A. LEGAL DOCUMENTS**

- (a) Valid and current **Certificate of PhilGEPS Registration (Plantinum Membership)** (all pages) *in accordance with Section 8.5.2 of the IRR* (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021);

**B. TECHNICAL DOCUMENTS**

- (b) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (per **Annex I**);

- (c) Statement of the Bidder's Single Largest Completed Contract (SLCC) of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC (per **Annex I-A**)

*Similar in nature shall mean "**Procurement of Motor Vehicles**".*

Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:

- i) Copy of End User's Acceptance; or
- ii) Copy of Official Receipt/s or Sales Invoice or Collection Receipt/s

- (d) Original Bid Security must be issued in favor of the **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)** (must be valid for at least 120 calendar days from the date of bid opening); any one of the following forms:

<b>Project ABC (P)</b>	<b>Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (P)</b>	<b>Bid Security: Surety Bond (5%) (P)</b>	<b>Original Bid Securing Declaration</b>
4,400,000.00	88,000.00	220,000.00	No required Amount

1. Bid Securing Declaration per **Annex II**;
2. The Cashier's/Manager's Check shall be issued by a Local, Universal or Commercial Bank
3. The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Commercial Bank; or
4. Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must be callable on demand and must be issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
5. For submission of Bank Draft/Guarantee or Irrevocable Letter of Credit or Surety Bond, the following must be stated/specified in the Bid Security pursuant to Section III, ITB Clause 18.5, to wit:

<input type="checkbox"/>	<p style="text-align: center;"><i>The following are the grounds for forfeiture of Bid Security</i></p> <ul style="list-style-type: none"> <li>▪ <b>IF A BIDDER:</b> <ul style="list-style-type: none"> <li>a) Withdraws its bid during the period of bid validity.</li> <li>b) Does not accept the correction of errors pursuant to Section 32.2.1 of the IRR of RA 9184.</li> <li>c) Fails to submit the Post Qualification requirements within the prescribed period or a finding against their veracity thereof.</li> <li>d) Submission of eligibility requirements containing false information or falsified documents.</li> <li>e) Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding.</li> <li>f) Allowing the use of one's name, or using the name of another for purposes of public bidding.</li> <li>g) Withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid.</li> <li>h) Refusal or failure to post the required performance security within the prescribed time.</li> <li>i) Refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification.</li> <li>j) Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor.</li> <li>k) Failure of the potential joint venture partners to enter into the joint venture after the bid is declared as successful.</li> <li>l) All other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.</li> </ul> </li> <li>▪ <b>IF THE SUCCESSFUL BIDDER:</b> <ul style="list-style-type: none"> <li>a) fails to sign the contract in accordance with Section 40 of the Revised IRR of RA 9184; or</li> <li>b) fails to furnish performance security in accordance with Section 40 of the Revised IRR</li> </ul> </li> </ul>
<input type="checkbox"/>	<p>(e) Conformity with <b>Section VI. Revised Schedule of Requirements (Terms of Reference as of 04 October 2022)</b> and <b>Section VII. Revised Technical Specifications</b>, as enumerated and specified in the <b>Supplemental/Bid Bulletin No. 1</b>.</p>

<b>C. FINANCIAL DOCUMENTS</b>	
<input type="checkbox"/>	<p>(f) Net Financial Contracting Capacity (NFCC) computation, in accordance with ITB Clause 5.5, (per <b>Annex IV</b>).</p> <p>The NFCC computation must be at least be equal to the ABC of this project. The detailed computation using the required formula must be provided.</p> <p><b><u>OR</u></b></p> <p>Original copy of Committed Line of Credit (CLC) per <b>Annex IV-A</b> issued by a Local Universal or Local Commercial Bank at least equal to ten percent (10%) of the ABC of this project.</p> <p><b><u>In case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the Latest Audited Financial Statements.</u></b></p>

**Class "B" Document: (For Joint Venture)**

**If applicable, For Joint Ventures, Bidder to submit either:**



- (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or
- (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture (**Annex V**) signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful and must be in accordance with Section 23.1 (b) of the IRR

In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i)]

**The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (per Annex V) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.**

**ENVELOPE 2: FINANCIAL COMPONENT**



- (a) Completed and signed **Financial Bid Form**. Bidder must use, accomplish and submit Bid Form (**Annex VI**); **and**
- (b) Original of duly signed and accomplished Price Schedule(s) (**Annex VI-A or VI-B**).

The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.