



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

FOR : **The Directors**
Biodiversity Management Bureau (BMB)
Policy and Planning Service (PPS)
Foreign-Assisted Special Projects Service (FASPS)
Ecosystems Research and Development Bureau (ERDB)

The Regional Executive Directors
DENR Regions I to XIII and CAR

FROM **The OIC Director**
Human Resource Development Service

SUBJECT **INVITATION TO NOMINATE QUALIFIED APPLICANTS TO
THE 9TH CYCLE OF PROFESSIONAL MASTERS IN
TROPICAL MARINE ECOSYSTEMS MANAGEMENT (PM-
TMEM)**

The University of the Philippines – Marine Science Institute (UP-MSI) is already accepting applications for the 7th Cycle of the Professional Masters in Tropical Marine Ecosystems Management (PM-TMEM).

PM-TMEM is an accelerated degree uniquely designed for professionals engaged in the management and governance of tropical marine ecosystems. Students get the distinctive benefit of a highly integrative and trans-disciplinary approach within and across the courses, with lectures and field components handled by various interdisciplinary teams of faculty, including local and international experts. This program follows a modular, sequential approach that can be completed in 1.5 years. It is explicitly designed for the application of the sciences in developing the professional skills and practical analyses of practitioners. PM-TMEM is offered by the University of the Philippines (UP), through the unique collaboration of 3 campuses, combining the expertise and vast experience of well-established programs of the following academic institutions: (i) UP Diliman's Marine Science Institute, College of Science (ii) UP Visayas' Institute of Fisheries Policy and Development Studies, College of Fisheries and Ocean Sciences, and (iii) the UP Los Baños Graduate School, School of Environmental Science and Management.

Please nominate applicant/s who possess/es the following eligibility requirements set by the DENR/BMB and UP/MSI:

1. Must be holding a permanent position for at least two years at the time of application, with minimum of two years work experience preferably from the 33 Marine Protected Areas (MPA) Sites under the National Integrated Protected Areas Systems, including Verde Island Passage (VLP) Marine Corridor and/or other relevant TMEM/coastal resource management;

2. Have obtained performance ratings of at least Very Satisfactory for the last two (2) consecutive rating periods;
3. Performing duties and responsibilities relevant to the field of study/travel being applied for;
4. Have no pending administrative case;
5. Have no pending application and nomination for other study and non-study trips;
6. Have not availed any scholarship (local and foreign) in the past two (2) years prior to the awarding of grant;
7. Have rendered the required service obligation for a scholarship previously enjoyed;
8. Must be willing to conduct a master's thesis aligned to the priority programs of the Department or related topics to be identified/approved by the DENR;
9. Must be willing to sign a scholarship service contract and shall serve the DENR with the corresponding period of service obligation;
10. Must not be a delinquent scholar; and
11. In good mental *and* physical health.

Qualified applicants shall submit the following requirements to Career Development Division-HRDS **on or before 05 December 2022**:

1. Memorandum addressed to the Chair of the Human Resource Development Committee (HRDC), attention HRDC Secretariat to be endorsed by Head of Office and concurred by Supervising Undersecretary/Assistant Secretary
2. Resolution from HRDC Counterpart recommending the nomination of the applicant;
3. Updated Service Record;
4. Certification from the Director supervising human resources/Assistant Regional Director for Management Service/Assistant Director (Region/Bureau/Attached Agency) stating that the applicant:
 - a. has no pending scholarship nomination;
 - b. has not been a delinquent scholar from a previous scholarship grant;
 - c. performance ratings for two (2) immediate rating periods were at least Very Satisfactory;
 - d. has submitted all the required reports from previous foreign travels;
 - e. has rendered and completed the service obligation required under the previous scholarship, if applicable; and
 - f. physically and mentally fit to study.
5. Updated Personal Data Sheet, with work experience sheet, duly signed by authorized person administering oath;
6. Certification of actual duties and responsibilities (including past involvement) relevant to the course signed by immediate supervisor; and
7. Self-Certification of Non-withdrawal from the Program once selected.

The DENR HRDC shall screen and select qualified applicants to the program. Selected applicants will be notified and endorsed to the UP-MSI to proceed with the application/admission process, final acceptance to the program to the UP Campus nearest their office and submit the following documentary requirements to UP-MSI:

1. Letter of intent by the applicant addressed to the UP-MSI Director, Dr. Laura T. David, Graduate Office, College of Science, UP Diliman;
2. Official transcript of records from all colleges/universities attended;
3. Certified copies of diplomas or certificate of graduation;
4. Birth Certificate from Philippine Statistics Authority;
5. Comprehensive Curriculum Vitae;
6. Two recommendation letters in a sealed envelope; and

7. Accomplished application form.

Should you need further information about the requirements, please communicate with the HRDC Secretariat at email address: hrdcs2020@gmail.com telephone: (02) 8927-9107 and VOIP 1063.

For your information and appropriate action.

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MIRIAM M. MARCELO
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