



**BIDS AND AWARDS COMMITTEE**

**Supplemental/Bid Bulletin No.1**

**SUPPLY AND DELIVERY OF THREE (3) UNITS BRAND NEW MINI-DUMP TRUCK  
FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-  
MANILA BAY COORDINATING OFFICE OF (DENR)  
IB No. DENR-CO-2019-012**

This **Supplemental/Bid Bulletin No.1** is being issued to revise provisions/specifications in the Bidding Documents, to address queries/clarifications raised by bidders during the pre-bid conference conducted on 6 November 2019 for the aforementioned project:

<b>A. Revision to provisions/specifications in the Bidding Documents:</b>	
<b>FROM</b>	<b>TO</b>
<b>Section VI. Schedule of Requirements</b>	
Terms of Reference as of 16 October 2019	<b>Terms of Reference as of 12 November 2019</b>
III. Technical Requirements: Cargo Length : 14 feet	III. Technical Requirements: Cargo Length : 14 feet ( <i>distance from cab to rear portion of the dump box</i> )
<b>Section VII. Technical Specifications</b>	
Technical Requirements Cargo Length : 14 feet	Technical Requirements Cargo Length : 14 feet ( <i>distance from cab to rear portion of the dump box</i> )


Bidders are advised to use the attached **Section VI. Schedule of Requirements (Revised Terms of Reference as of 12 November 2019)** and **Section VII. Revised Technical Specifications** and submit together with all other required documents for the submission of bids on **19 November 2019, 10:00 AM**. Also, please use the **Revised Checklist of Requirements** as a guide/reference.

This Supplemental/Bid Bulletin No. 1 shall form part of the Bidding Documents. Any provision in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 12<sup>th</sup> day of November 2019 in Quezon City.

Approved by:

  
**EVELYN G. NILLOSAN**  
Chief, Management Division &  
Alternate Vice Chairperson, Bids and Awards Committee  
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Received by:	
_____ (SIGNATURE OVER PRINTED NAME & DATE)	_____ NAME OF COMPANY
(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE DENR BAC OFFICE @ 926-2675)	



**Instruction to Bidders:** **Please fill up the form accordingly and sign the Bidder's Undertaking. Failure to conform will result in a rating of "FAILED".**

**I. TERMS OF REFERENCE as of 12 November 2019**

Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman Quezon City, 1100  
Tel. Nos. (632) 929-66-26 \* (632) 929-62-52  
929-66-20\* 929-66-33 to 35  
929-70-41 to 43

**TERMS OF REFERENCE**

**SUPPLY AND DELIVERY OF THREE (3) UNITS BRAND NEW MINI-DUMP TRUCK FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES- MANILA BAY COORDINATING OFFICE OF (DENR)**

**I. Approved Budget for the Contract**

The total ABC for the project is **PhP3,999,000.00** inclusive of all applicable government taxes and service charges.

**II. Project Requirements:**

- 1) The brand being offered must be sold and marketed continuously in the Philippines for the last ten (10) years.
- 2) Valid and current certificate of Automotive Distributorship or Dealership issued in the name of the Bidder by the manufacturer. If not directly issued by the manufacturer to the Bidder, must also submit/include valid and current Certificate of Distributorship/Dealership that will link bidder to the manufacturer.
- 3) Brochure (original or internet download/Technical Data Sheet or equivalent) of the Mini-Dump Truck being offered showing compliance to the technical specifications.
- 4) List of Company-Owned or Franchised Service Center in the Philippines with available spare parts, indicating address, telephone and fax numbers, email address and contact person.
- 5) Certificate of Performance Evaluation or equivalent document with a rating of at least Satisfactory issued by the Largest Contract/s Client/s of the bidder as specified in its Single Largest Completed Contract (SLCC) Form.
- 6) Delivery is within thirty (30) calendars days from receipt of the Notice to Proceed (NTP).
- 7) Delivery site is at the DENR-Central Office, Visayas Avenue, Quezon City. Delivery must be coordinated with the Property and Supply Management Division (Materials Handling Section), Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City.
- 8) The delivered Mini-Dump Truck will be subjected to inspection and functional testing to be conducted by DENR.
- 9) Free LTO registration for the first three (3) years inclusive of Third Party Liability (TPL) Insurance. Units shall be registered under the name of the Department of Environment and Natural Resources.

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- 10) Warranty shall cover the following, including but not limited to engine and chassis from date of Certificate of Inspection and Acceptance issued by DENR
- At least 100,000 kms or thirty six (36) months, whichever comes first
  - Twelve (12) months for the dump box
  - Manufacturer's Standard Warranty on cabin and structural frame
  - Twelve (12) months on hydraulics.
- 11) Submit Certificate of Spare Parts Availability in the Philippines for the next five (5) years after expiration of the Warranty Period issued by the manufacturer.
- 12) Winning Bidder shall submit Operations Manual upon delivery of the units.

**III. Technical Requirements:**

Engine	: <b>EURO IV Compliant</b>
Displacement	: 3800cc to 4500 cc, Diesel
Steering	: Power Steering
Wheel Track (front/rear)	: Manufacturer's Standard
Fuel System	: Manufacturer's Standard
Fuel Tank Capacity	: Manufacturer's Standard
Cargo Length	: 14 feet ( <i>distance from cab to rear portion of the dump box</i> )
Payload	: 4,400 kg (minimum)
Brake	: Manufacturer's Standard
Tire & Wheel	: Manufacturer's Standard w/ Spare Wheel
Suspension	: Manufacturer's Standard

Prepared by:

(sgd)**RAQUEL GONGORA-MAALE**  
Executive Assistant III

Approved by:

(sgd)**JACOB F. MAIMBAN, JR.**  
Deputy Executive Director, MBCO



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**B. OTHER REQUIREMENTS**

1. Bidder has no overdue deliveries or unperformed services intended for DENR.
2. Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS/SERVICES subject of the bid.

**BIDDER'S UNDERTAKING**

*I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform/comply) the above Terms of Reference*

*I/We undertake, if our bid is accepted, to deliver the goods/services in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.*

*Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.*

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**

**Section VII. Revised Technical Specifications**

**Instruction to Bidders:** *Please fill up the form accordingly and sign the Bidder's Undertaking. DO NOT LEAVE ANY BLANK. A "Yes" or "No" entry will not be accepted. Failure to conform will result in a rating of "FAILED".*

Technical Requirements:	Bidder's Statement of Compliance*
Engine : EURO IV Compliant	
Displacement : 3800cc to 4500 cc, Diesel	
Steering : Power Steering	
Wheel Track (front/rear) : Manufacturer's Standard	
Fuel System : Manufacturer's Standard	
Fuel Tank Capacity : Manufacturer's Standard	
Cargo Length : 14 feet( <i>distance from cab to rear portion of the dump box</i> )	
Payload : 4,400 kg (minimum)	
Brake : Manufacturer's Standard	
Tire & Wheel : Manufacturer's Standard w/ Spare Wheel	
Suspension : Manufacturer's Standard	

**PLEASE INDICATE BRAND AND MODEL NO. BEING OFFERED IN THE SPACE PROVIDED:**

I hereby certify to comply with the above Technical Specifications.

\_\_\_\_\_  
Name of Company (in print)

\_\_\_\_\_  
Signature of Company Authorized Representative

\_\_\_\_\_  
Name & Designation (in print)

\_\_\_\_\_  
Date

*\*Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB a(ii) and/or GCC Clause (iii).*



**DENR BIDS AND AWARDS COMMITTEE**  
**REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS**

Name of Company: \_\_\_\_\_

Project:

**SUPPLY AND DELIVERY OF THREE (3) UNITS BRAND NEW MINI-DUMP TRUCK FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-MANILA BAY COORDINATING OFFICE (DENR-MBCO)**

Bid Ref. No.

IB No. DENR-CO-2019-012

APPROVED BUDGET FOR THE CONTRACT: ₱3,999,000.00

Ref. No.	Particulars	
<b>ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS</b>		
<p>In accordance with Clause 19.4 of the Instructions to Bidders, the bid, except for the unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.</p>		
12.1	<b>(a) ELIGIBILITY DOCUMENTS</b>	
(a)	<b>CLASS "A" DOCUMENTS</b>	
	<b><u>(a.1.) LEGAL DOCUMENTS</u></b>	
(i)	<p>Sworn statement in accordance with Section 25.3 of the IRR of RA 9184 and using the prescribed form attached as <b>Annex I</b> with attached <b><u>Proof of Authority of the bidder's authorized representative/s:</u></b></p> <ol style="list-style-type: none"> <li><b>i. FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE):</b> Duly notarized Special Power of Attorney</li> <li><b>ii. FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE:</b> Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s.</li> </ol> <p><i>Note: Should there be more than one (1) appointed authorized representatives, use the word "<u>any of the following</u>" or "<u>OR</u>", otherwise, all authorized representatives must sign/initial the bid submission.</i></p> <p><b>IN THE CASE OF UNINCORPORATED JOINT VENTURE:</b> Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>	
(ii)	<p>Valid and current <b>Certificate of PhilGEPS Registration (Platinum Membership)</b> issued to bidder;</p> <p><i>[Note: The valid and current Certificate of Registration (Platinum Membership) shall reflect the updated eligibility documents. Should the Annex A of said Certificate reflects not updated documents, the bidder shall submit, together with the certificate certified true copies of the updated documents]</i></p> <p><b><u>OR</u></b></p> <p>The following <b>Class "A" eligibility documents:</b></p> <ol style="list-style-type: none"> <li>a) Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives;</li> <li>b) Business/Mayor's permit for CY 2019 issued to bidder by the city or municipality where the principal place of business of the bidder is located or the equivalent document for Exclusive Economic Zones or Areas</li> <li>c) Current and valid Tax Clearance per E.O. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR);</li> <li>d) Audited Financial Statements (AFS) for CY 2018 with stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions dated CY 2019;</li> </ol>	



<b>(a.2.) TECHNICAL DOCUMENTS</b>	
(iii)	Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (per <b>Annex II</b> );
(iv)	Statement of the Bidder's Single Largest Completed Contract (SLCC) of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC (per <b>Annex II-A</b> )  <u>Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex II-A:</u> (a) Copy of End User's Acceptance; or (b) Copy of Official Receipt/s or Sales Invoice or Collection Receipt/s
<b>(a.3.) FINANCIAL DOCUMENTS</b>	
(v)	Net Financial Contracting Capacity (NFCC) computation, in accordance with ITB Clause 5.5, (per <b>Annex III</b> ).  The NFCC computation must be equal to the ABC of this project. The detailed computation using the required formula must be provided.  <b>OR</b>  Original copy of Committed Line of Credit (CLC) per <b>Annex III-A</b> issued by a Local Universal or Local Commercial Bank at least equal to ten percent (10%) of the ABC of this project.  <u>In case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the Latest Audited Financial Statements.</u>
<b>Class "B" Document: (For Joint Venture)</b>	
<b><u>Class "B" Document: (For Joint Venture if applicable)</u></b>  <i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i>  <i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or DENR shall apply to the JVA as the JV is deemed as one bidder.</i> <b>For Joint Ventures, Bidder to submit either:</b> (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture ( <b>Annex IV</b> ) signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful and must be in accordance with Section 23.1 (b) of the IRR  In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i)]  <b><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (per Annex IV) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></b>	



**(b) TECHNICAL DOCUMENTS**

- (i) Original Bid Security must be issued in favor of the **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)** (must be valid for at least 120 calendar days from the date of bid opening); any one of the following forms:

Project ABC (₱)	Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (₱)	Bid Security: Surety Bond (5%) (₱)	Bid Securing Declaration
3,999,000.00	79,980.00	199,950.00	No required Amount

1. Bid Securing Declaration per **Annex V**;
2. The Cashier's/Manager's Check shall be issued by a Local, Universal or Commercial Bank
3. The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Commercial Bank; or
4. Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must be callable on demand and must be issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
5. For submission of Bank Draft/Guarantee or Irrevocable Letter of Credit or Surety Bond, the following must be stated/specified in the Bid Security pursuant to Section III, ITB Clause 18.5, to wit:

*The following are the grounds for forfeiture of Bid Security*

- **IF A BIDDER:**
  - a) Withdraws its bid during the period of bid validity.
  - b) Does not accept the correction of errors pursuant to Section 32.2.1 of the IRR of RA 9184.
  - c) Fails to submit the Post Qualification requirements within the prescribed period or a finding against their veracity thereof.
  - d) Submission of eligibility requirements containing false information or falsified documents.
  - e) Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding.
  - f) Allowing the use of one's name, or using the name of another for purposes of public bidding.
  - g) Withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid.
  - h) Refusal or failure to post the required performance security within the prescribed time.
  - i) Refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification.
  - j) Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor.
  - k) Failure of the potential joint venture partners to enter into the joint venture after the bid is declared as successful.
  - l) All other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.
- **IF THE SUCCESSFUL BIDDER:**
  - (i) fails to sign the contract in accordance with Section 40 of the Revised IRR of RA 9184; or
  - (ii) fails to furnish performance security in accordance with Section 40 of the Revised IRR of RA 9184.

(ii)	Conformity with the <b>Section VI. Schedule of Requirements (Terms of Reference as of 12 November 2019)</b> and <b>Section VII. Revised Technical Specifications</b> , as enumerated and specified in the <b>Supplemental Bid/Bulletin No. 1</b>	
<b>ENVELOPE 2: FINANCIAL DOCUMENTS</b>		
13.1	Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Bid Form ( <b>Annex VI</b> ).  The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.	
<b>Note: In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail.</b>		