



BIDS AND AWARDS COMMITTEE

Supplemental/Bid Bulletin No.1

**SUPPLY AND DELIVERY OF TWO (2) UNITS PASSENGER VANS FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-MANILA BAY COORDINATING OFFICE (DENR-MBCO)
Bid Ref. No. DENR-CO-2022-028**

This **Supplemental/Bid Bulletin No.1** is being issued to revise provisions/specifications in the Bidding Documents and to address queries/clarifications during the Pre-Bid Conference for the aforementioned project:

A. Revision to provisions/specifications in the Bidding Documents:

Section VI. SCHEDULE OF REQUIREMENTS

SCHEDULE OF REQUIREMENTS (Terms of Reference as of 14 July 2022)	REVISED SCHEDULE OF REQUIREMENTS (Terms of Reference as of 02 August 2022)

B. Response to queries/clarifications:

QUERIES/CLARIFICATIONS	RESPONSE
For the engine displacement, may we request to lower the minimum requirement for we will be offering a 2488cc?	Request denied.
For the L-type engine, can we offer an in line type?	
With regards to the fuel tank capacity, may we request to have it a minimum of 65L instead of 70L?	
Can the delivery period be adjusted from thirty (30) calendar days to forty-five (45) – sixty (60) calendar days ?	Request granted.

Bidders are advised to use the **Section VI. Revised Schedule of Requirements (Terms of Reference as of 02 August 2022)** and submit together with all other required documents for the submission of bids on **16 August 2022, 9:00 AM.**

Also please use the **Revised Checklist of Technical and Financial Documents** as a guide/reference.

This Supplemental/Bid Bulletin No. 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 5th day of August 2022 in Quezon City.

Approved by:



MARCIAL C. AMARO, JR., CESO II
Assistant Secretary for Policy, Planning and
Foreign Assisted and Special Projects &
Chairperson, Bids and Awards Committee

Received by:	
_____ (SIGNATURE OVER PRINTED NAME & DATE)	_____ NAME OF COMPANY
(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE DENR BAC OFFICE @ 8926-2675)	

Section VI. Revised Schedule of Requirements

Instruction to Bidders: **Please fill up the form accordingly and sign the Bidder's Undertaking. Failure to conform will result in a rating of "FAILED".**

A. TERMS OF REFERENCE as of 02 August 2022



Republic of the Philippines
Department of Environment and Natural Resources
MANILA BAY COORDINATING OFFICE
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos. (632) 929-66-26 to 29 loc. 2102 • (632) 928-1225
Website: <http://www.denr.gov.ph> • <http://www.themanilabay.denr.gov.ph>
E-mail: web@denr.gov.ph • mbcoc_2011@yahoo.com

TERMS OF REFERENCE
(as of 02 August 2022)

**PROCUREMENT OF TWO (2) UNITS BRAND-NEW PASSENGER VAN FOR
THE MANILA BAY COORDINATING OFFICE**

I. RATIONALE

The Supreme Court issued its Mandamus Order on 8 December 2009 to the Department of Environment and Natural Resources together with the other 12 government agencies to clean-up, rehabilitate and preserve the Manila Bay and restore and maintain its waters to SB level to make them fit for swimming, skin-diving, and other forms of contact recreation, hence the DENR-Manila Bay Coordinating Office (MBCO) was created. The Department has implemented various Manila Bay rehabilitation projects and activities, and in order to effectively and efficiently perform its mandated tasks and responsibilities, the MBCO shall procure passenger vans to serve as vehicle services to be used for the implementation of the Manila Bay Rehabilitation Program.

II. APPROVED BUDGET FOR THE CONTRACT

The total ABC for the project is **THREE MILLION THREE HUNDRED THOUSAND (PhP3,300,000.00) PESOS** inclusive of all applicable government taxes and service charges.

III. PROJECT REQUIREMENTS:

A. Technical Specifications

The technical requirements and evaluation parameters are as follows:

Two (2) units Passenger Van	
Year Model	2021 or latest
Body Color	One (1) white and one (1) silver metallic
Dimension (LxWxH)	At least 4600mm x 1600mm x 1950mm
Seating Capacity	12-15seater
Engine	- EURO IV Compliant - 2700cc to 3000 cc engine displacement - 4 cylinders, I-type - 16-Valve DOHC
Max. Output/Power (Ps/Rpm)	120-140 / 3200-3400
Max. Torque (Nm/Rpm)	300-400 / 1200-2400
Fuel Type	Diesel
Fuel Tank Capacity (L)	70-80
Steering	Power Steering

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Transmission	5-speed Manual
Brake	Manufacturer's Standard
Tire and Wheel	Manufacturer's Standard
Suspension	Manufacturer's Standard
Aircon	Manufacturer's Standard
Safety	- SRS Airbag (driver and front passenger) - Front and rear seatbelt - Side door impact beams
Accessories	Reverse camera with touchscreen monitor, Dash Camera, Fog lamp and reverse sensor
Other Inclusions	- Tint, Early Warning Device (EWD), floor matting, seat cover, umbrella, basic tools, user manual, spare tire and flashlight - Body sticker and signage for driver and passenger door – decal or sticker 4-6" diameter DENR logo and (FOR OFFICIAL USE ONLY) word 2" (h) x 23" (w)

B. The bidders must submit the following documents:

1. The brand being offered for the Passenger Van must be sold and marketed continuously in the Philippine Market for the last **twenty-five (25) years**.
2. Valid and current certificate of Automotive Distributorship or Dealership issued in the name of the Bidder by the manufacturer. If not directly issued by the manufacturer to the Bidder, must also submit/include valid and current Certificate of Distributorship/Dealership that will link bidder to the manufacturer.
3. Brochure (original or internet download/Technical Data Sheet or equivalent) of the passenger van being offered showing compliance to the technical specifications.
4. List of Company-Owned or Franchised Service Center in the Philippines with available spare parts, indicating address, telephone & fax numbers, email address and contact person.
5. List of available of service centers within Luzon Area.
6. Certificate of Performance Evaluation with a rating of at least Satisfactory issued by the Largest Contract/s Client/s of the bidder as specified in its Single Largest Completed Contract (SLCC) Form.
7. Submit Certificate of Spare Parts Availability in the Philippines for the next five (5) years after expiration of the Warranty Period issued by the manufacturer.

C. The bidders must comply with the following conditions:

1. Delivery site is at the DENR-Central Office, Visayas Avenue, Quezon City. Delivery must be coordinated with the Property and Supply Management

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Division (Supply Management Section), Basement, DENR Main Building,
Visayas Avenue, Diliman Quezon City.

2. The delivered Passenger Van shall be subjected to testing, functional testing and road readiness conducted by the Inspection Team from the DENR and representative from Manila Bay Coordinating Office (MBCO).
3. Free LTO registration for the first three (3) years, and GSIS Third-Party Liability (TPL) insurance. Units shall be registered under the name of the Department of Environment and Natural Resources.
4. The delivered passenger van shall have this vehicle marking: "DENR logo, Department of Environment and Natural Resources, For Official Use Only" on the driver and front passenger doors.
5. Warranty shall cover the following, including but not limited to engine and chassis from date of Certificate of Inspection and Acceptance issued by the Department of Environment and Natural Resources (DENR).
 - a. At least 100,000 kms. or thirty-six (36) months, whichever comes first
 - b. Manufacturer's Standard Warranty on cabin and structural Frame

IV. Delivery Terms

The delivery period must be within SIXTY (60) calendar days from receipt of the Notice to Proceed (NTP).

V. Terms of Payment

One-time payment (100%) shall be made after full/complete delivery of the brand-new Passenger Van as specified in the technical requirements within the prescribed period and upon issuance of Certificate of Acceptance by the DENR -MBCO.

Prepared by:


RAQUEL MAALE
Executive Assistant III


RACQUEL MALUBAG
Project Management Specialist

Approved by:


JACOB F. MEIMBAN, JR.
Executive Director
Manila Bay Coordinating Office

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B. OTHER REQUIREMENTS

1. Bidder has no overdue deliveries or unperformed services intended for DENR.
2. Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS/SERVICES subject of the bid.

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform/comply) the above Terms of Reference

I/We undertake, if our bid is accepted, to deliver the goods/services in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

DENR BIDS AND AWARDS COMMITTEE

REVISED CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

Project: SUPPLY AND DELIVERY OF TWO (2) UNITS PASSENGER VANS FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-MANILA BAY COORDINATING OFFICE (DENR-MBCO)

Bid Ref. No. Bid Ref. No. DENR-CO-2022-028

APPROVED BUDGET FOR THE CONTRACT: P3,300,000.00

ENVELOPE 1: TECHNICAL COMPONENT

CLASS "A" DOCUMENTS

A. LEGAL DOCUMENTS

- (a) Valid and current **Certificate of PhilGEPS Registration (Platinum Membership)** (all pages) *in accordance with Section 8.5.2 of the iRR* (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021);

B. TECHNICAL DOCUMENTS

- (b) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (per **Annex I**);

- (c) Statement of the Bidder's Single Largest Completed Contract (SLCC) of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC (per **Annex I-A**)

Similar in Nature shall mean "Supply and Delivery of Motor Vehicles"

Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:

- i) Copy of End User's Acceptance; or
- ii) Copy of Official Receipt/s or Sales Invoice or Collection Receipt/s

- (d) Original Bid Security must be issued in favor of the **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)** (must be valid for at least 120 calendar days from the date of bid opening); any one of the following forms:

Project ABC (P)	Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (P)	Bid Security: Surety Bond (5%) (P)	Original Bid Securing Declaration
3,300,000.00	66,000.00	165,000.00	No required Amount

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1. Bid Securing Declaration per **Annex II**;
 2. The Cashier's/Manager's Check shall be issued by a Local, Universal or Commercial Bank
 3. The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Commercial Bank; or
 4. Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must be callable on demand and must be issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
 5. For submission of Bank Draft/Guarantee or Irrevocable Letter of Credit or Surety Bond, the following must be stated/specified in the Bid Security pursuant to Section III, ITB Clause 18.5, to wit:

<input type="checkbox"/>	<p><i>The following are the grounds for forfeiture of Bid Security</i></p> <ul style="list-style-type: none"> ▪ IF A BIDDER: <ul style="list-style-type: none"> a) Withdraws its bid during the period of bid validity. b) Does not accept the correction of errors pursuant to Section 32.2.1 of the IRR of RA 9184. c) Fails to submit the Post Qualification requirements within the prescribed period or a finding against their veracity thereof. d) Submission of eligibility requirements containing false information or falsified documents. e) Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding. f) Allowing the use of one's name, or using the name of another for purposes of public bidding. g) Withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid. h) Refusal or failure to post the required performance security within the prescribed time. i) Refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification. j) Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor. k) Failure of the potential joint venture partners to enter into the joint venture after the bid is declared as successful. l) All other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons. ▪ IF THE SUCCESSFUL BIDDER: <ul style="list-style-type: none"> a) fails to sign the contract in accordance with Section 40 of the Revised IRR of RA 9184; or b) fails to furnish performance security in accordance with Section 40 of the Revised IRR of RA 9184.
<input type="checkbox"/>	<p>(e) Conformity with Section VI. Revised Schedule of Requirements (Terms of Reference as of 02 August 2022) of the Supplemental/Bid Bulletin No. 1 and Section VII. Technical Specifications as enumerated and specified in the Bidding Documents.</p>
<input type="checkbox"/>	<p>(f) Original duly signed Omnibus Sworn Statement in accordance with Section 25.3 of the IRR of RA 9184 and using the prescribed form attached as Annex III with attached Proof of Authority of the bidder's authorized representative/s:</p> <ul style="list-style-type: none"> i. FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Notarized Special Power of Attorney. ii. FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Notarized Secretary's Certificate evidencing the authority of the designated representative/s. <p>Note: <i>Should there be more than one (1) appointed authorized representatives, use the word "any of the following" or "OR", otherwise, all authorized representatives must sign/initial the bid submission.</i></p> <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>

C. FINANCIAL DOCUMENTS

(g) Net Financial Contracting Capacity (NFCC) computation, in accordance with ITB Clause 5.5, (per **Annex IV**).
The NFCC computation must at least be equal to the ABC of this project. The detailed computation using the required formula must be provided.

OR

Original copy of Committed Line of Credit (CLC) per **Annex IV-A** issued by a Local Universal or Local Commercial Bank at least equal to ten percent (10%) of the ABC of this project.

In case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the Latest Audited Financial Statements.

Class "B" Document: (For Joint Venture)

If applicable, For Joint Ventures, Bidder to submit either:

(i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or

(ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture (**Annex V**) signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful and must be in accordance with Section 23.1 (b) of the IRR

In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i)]

(h) **The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (per Annex V) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.**

ENVELOPE 2: FINANCIAL COMPONENT

(a) Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Bid Form (**Annex VI**); and

(b) Original of duly signed and accomplished Price Schedule(s) (**Annex VI-A or VI-B**).

The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.