



Republic of the Philippines  
Department of Environment and Natural Resources

Visayas Avenue, Diliman Quezon City, 1100  
Tel. Nos. (632) 929-66-26 x (632) 929-62-52  
929-66-20 x 929-66-33 to 35  
929-70-41 to 43

**REQUEST FOR QUOTATION**

P.R. NO: 2020-08-1044  
P.R. DATE: 21 August 2020  
END-USER: PRCMO  
PRN:  
MODE OF PROCUREMENT: Shopping  
REF. NO.: RFQ-2020-170  
DATE PREPARED: 08 September 2020  
CLOSING DATE/TIME: 14 September 2020 8:00 AM

1. The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

Item No.	Description	Qty	Unit	TOTAL ABC (P) (VAT Inclusive)
1	Procurement of Various ICT Materials	1	Lot	97,650.00

2. Proposal/quotation received in excess of the ABC shall automatically be rejected.
3. Interested bidder/s must submit the following documents with **check (✓) mark**:

<b>A. ELIGIBILITY DOCUMENTS</b>	
✓	Proof of PhilGEPS Registration (Registration Number/Certificate)
✓	Valid and Current Mayor's/Business Permit for CY 2020 <b>OR</b> application for Business/Mayor's Permit with attached Official Receipt (OR) of payment of Licensing and Regulatory fees and 2019 Business/Mayor's permit
<b>Note: Bidder/s who previously submitted an updated Eligibility Documents is no longer required its re-submission.</b>	
<b>B. TECHNICAL AND FINANCIAL DOCUMENTS</b>	
✓	Completely filled out and duly signed Technical Proposal Form and Financial Quotation Form (Annex "A")

**Failure to submit all documents as required above shall be automatically be disqualified.**

4. Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
5. Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Refusal to sign and accept the Award or enter into contract without justifiable reason, maybe a ground for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
7. Open proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), Basement, DENR-Main Building and/or thru e-mail address [bac.co@denr.gov.ph](mailto:bac.co@denr.gov.ph) and/or fax number (02) 8926-2675, **ATTENTION TO ANN JOANNA B. VILLARAMA-RFQ-2020-170**. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Mr. Lamberto S. Ramos at the same contact details.
8. DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.

**DIANNE G. IBIAS**  
OIC Chief, Procurement Mgt. Section  
Property & Supply Management Division

**TECHNICAL PROPOSAL FORM**

Item No.	Description / Technical Specifications	Qty	Brand being offer (if applicable)
1	UTP Cable Cat6e	3 box	
2	RJ45 Connector	100 pcs	
3	RJ11 Connector (for Telephone)	50 pcs	
4	Phillips Screwdriver	2 pcs	
5	Flat Screwdriver	2 pcs	
6	Side Cutter Plier	1 pc	
7	Long Nose Plier	1 pc	
8	Digital Multimeter Tester	1 unit	
9	Heavy Duty Precision Screwdriver Set	1 set	
10	Combination Pliers	1 pc	
11	3TB Surveillance Hard Drive – SATA 6Gb/s 128MB Cache 3.5-inch Internal Drive	2 unit	
12	8GB 3200MHz DDR4 Desktop Memory	5 pcs	
13	Internal Hard Drive 4TB SATA 6Gb/s 256MB Cache 3.5 Inch	5 unit	

**Project Requirements/Terms and Conditions:**

- 1) **Delivery/completion** period: Within **Fifteen (15) calendars days** from receipt of Notice to Proceed.
- 2) **Delivery Site:** Materials Handling Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
- 3) **Replacement of Defective Items:** Within ten (10) Calendar Days upon receipt of Notice of Defects from DENR.
- 4) Payment shall be made in accordance with the Terms and Conditions of the Contract.
- 5) **Liquidated Damages (LD)** equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it.

**FINANCIAL QUOTATION FORM  
(PRICE MUST BE VAT INCLUSIVE)**

Item No.	DESCRIPTION	QTY	ABC PRICE (₱)	TOTAL BIDDER'S PRICE QUOTATION (₱)	
				Per unit	Total
1	UTP Cable Cat6e	3 box	<b>97,650.00</b>		
2	RJ45 Connector	100 pcs			
3	RJ11 Connector (for Telephone)	50 pcs			
4	Phillips Screwdriver	2 pcs			
5	Flat Screwdriver	2 pcs			
6	Side Cutter Plier	1 pc			
7	Long Nose Plier	1 pc			
8	Digital Multimeter Tester	1 unit			
9	Heavy Duty Precision Screwdriver Set	1 set			
10	Combination Pliers	1 pc			
11	3TB Surveillance Hard Drive – SATA 6Gb/s 128MB Cache 3.5-inch Internal Drive	2 unit			
12	8GB 3200MHz DDR4 Desktop Memory	5 pcs			
13	Internal Hard Drive 4TB SATA 6Gb/s 256MB Cache 3.5 Inch	5 unit			

**BIDDER'S UNDERTAKING**

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this quotation is binding on us.

\_\_\_\_\_  
**NAME OF COMPANY (IN PRINT)**

\_\_\_\_\_  
**SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE**

**ADDRESS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Designation:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Telefax No.:** \_\_\_\_\_  
**Mobile Number:** \_\_\_\_\_