

PLEASE USE THIS FORM. DO NOT RETYPE OR ALTER

Annex A

TECHNICAL PROPOSAL FORM

Item No.	Description	Qty
1	Purchase of Legal References / Books	1 lot

Project Requirements/Terms and Conditions:

- 1) **Delivery/completion** period: Within **fifteen (15) calendars days** from receipt of Notice to Proceed.
- 2) **Delivery Site:** Materials Handling Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
- 3) **Replacement of Defective Items:** Within Fifteen (15) Calendar Days upon receipt of Notice of Defects from DENR.
- 4) **Warranty: One (1) Year** from issuance of Certificate of Inspection and Acceptance.
- 5) Payment shall be made in accordance with the Terms and Conditions of the Contract.
- 6) **Liquidated Damages (LD)** equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it.

**FINANCIAL QUOTATION FORM
(PRICE MUST BE VAT INCLUSIVE)**

Item No.	DESCRIPTION	QTY	ABC PRICE (₱)	TOTAL BIDDER'S PRICE QUOTATION (₱)
Purchase of Legal References / Books				
1	The Law on the Administrative Accountability of Public Officers - Dennis Funa	1 pc		
2	Uniform Rules on Administrative Cases in the CS (URACCS) - Dennis Funa	1 pc		
3	The Law on Public Officers - Cruz	1 pc		
4	Environmental Laws, Healths and Impacts - Montemayor	1 pc		
5	Administrative Law: Text and Cases (Revised Edition) - By. Atty. Hector S. De Leon	1 pc		
6	Administrative Investigation - John Reyl L. Mosquito	1 pc		
7	Laws and Jurisprudence on Graft and Corruption - Atty. Noel Villaroman	1 pc		
8	The Laws on Public Officers and Officers - Atty. Jose Agaton Sibal	1 pc		
9	Effective Brief Writing 2014 - Judge Recaredo Barte	1 pc		
10	A Treatise on Government Contracts Under Philippine Law - Bartolome C. Fernandez	2 pcs		

11	Legal Research and Legal Citations of the Philippines - Milagros Santos- Ong	2 pcs			
12	Statutory Construction - Agpalo	2 pcs			
13	Construction and Interpretation of the Laws - Atty. Cyrus Victor T. Sualog	2 pcs			
14	Legal Writing: A Competency-Based Approach - Gil Marvel P. Tabucanon and David A. Mockon	2 pcs			
15	Fundamentals of Legal Writing - Justice Roberto A. Abad and Atty. Blessilda Abad-Gamo	2 pcs			
16	Basic Legal Writing - By. Mauricio C. Ulep	2 pcs			
17	Legal Writing Guide: Fundamental Concepts 2018 edition - Angustia	2 pcs			
18	Fundamentals of Legal Writing - Abad	2 pcs			
19	Philippine Legal Forms - Duque	2 pcs			
20	Legal Forms in English and Filipino - Sia	2 pcs			
21	Legal Research in Practice	2 pcs			
22	Handbook on Pleadings: Basic Rules and Forms - Rufino Javier	2 pcs			
23	Legal Research - Atty. David Robert Aquino	2 pcs			
24	The Elements of Style - William Strunk White	2 pcs			
25	Diokno on Trial - Jose Diokno	2 pcs			
26	Handbook on the Rules on Trial - Ferdinand tan	2 pcs			
27	Understanding Trial Techniques - Mendoza	2 pcs			
28	Rules on Guidelines to be observed by Trial Court Judges - Reyes	2 pcs			
29	Attorney's Fees and Law Practice - Ricardo Teruel	2 pcs			
30	Trial Practice in Philippine Courts - Manuel R. Pamaran	2 pcs			
31	Pre-Trial, Trial, Examination of Witnesses - Antonio Bautista	2 pcs			
32	Government Auditing Code - Guanzon	2 pcs			
33	Government Procurement Act - Villanueva	2 pcs			
34	The Philippine Government Procurement Reform Act (R.A No. 9184) and the Revised 2016 IRR	2 pcs			
35	The Laws on Government Procurement Contracts - Atty. F.B. Nacor	2 pcs			

36	Commentaries on Philippine Mining Laws - Atty. Deo G. Contrera, Jr.	2 pcs			
37	Mining a Way of Life - Atty. Deo G. Contrera, Jr.	2 pcs			
GRAND TOTAL					

BIDDER'S UNDERTAKING

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this quotation is binding on us.

NAME OF COMPANY (IN PRINT)	SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE
ADDRESS: _____ _____ _____ _____ _____	Designation: _____ Date: _____ Email Address: _____ Telefax No.: _____ Mobile Number: _____