



Department of Environment and Natural Resources

Natural Resources Development Corporation

9th Floor, DENR Bldg., 1515 Roxas Blvd., Ermita, Manila

Tel.No. 5219421 / 5219455 Fax No. 5219466

Email: admin-nrdc@denr.gov.ph

Canvass No. _____

Date _____

PRICE QUOTATION REQUEST

Sir/Madam:

Please quote your lowest price, taxes included, on the item/s enumerated hereunder and submit your quotation to this office stating the shortest time within which your office can make the delivery of such item/s.

The canvass shall be opened at the NRDC office in the presence of the Procurement Unit and/or Bids and Awards Committee.

LIST OF REQUIREMENTS

ITEM NO.	QTY	UNIT	DESCRIPTION OF ARTICLES	UNIT PRICE (Php)	TOTAL (Php)
	1	UNIT	Paper Shredder		
			-15L waste bin		
			- Shreds non-stop for up to 3 mins.		

Warranty:

Accept check payment (Y/N):

VAT inclusive (Y/N):

PhilGEPS accredited (Y/N):

Very truly yours,

PAMELA DENISE T. FERNANDEZ

Information Officer

Noted by:

HAZEL B. GELLAMUCHO

OIC, Administrative Division

Pursuant to the above request, I/we submit our price quotation of the item/s indicated above and agree to furnish/deliver said item/s in conformity with the specification/s described herein, within _____ days upon receipt of Purchase Order.

Signature over Printed Name

Date