



DENR Bids and Awards Committee for Regular Operations

MINUTES OF BAC MEETING
08 July 2021

- Venue** : Field Operations Conference Room, 5th Floor, DENR Main Building & Online via Google Meet Platform
- Date/Time** : 08 July 2021, Thursday
10:00 AM onwards
- Agenda** : **Pre-Bid Conference for the following DENR requirements:**
- a) Supply, Delivery, Installation and Testing of One (1) Lot Horizontal Cabling Upgrade and Harnessing of the Department of Environment and Natural Resources-Central Office (DENR-CO) Main Building under Bid Ref No. DENR-CO-2021-028
 - b) Supply, Delivery and Application of Bioremediation Solution for the Water Quality Improvement of Various Esteros under Bid Ref. No. DENR-CO-2021-023
 - c) Procurement of Rapid Deployable Closed-Circuit Television (CCTV) Camera for the Department of Environment and Natural Resources-Manila Bay Coordinating Office (DENR-MBCO) under Bid Ref. No. DENR-CO-2021-016
 - d) Supply and Delivery of Various Motor Vehicles for the Department of Environment and Natural Resources-Manila Bay Coordinating Office (DENR-MBCO) under Bid Ref. No. DENR-CO-2021-025
 - e) Repair and Renovation of Common Comfort Rooms in the Main Building of the Department of Environment and Natural Resources-Central Office (DENR-CO) under Bid Ref. No. DENR-CO-2021-009

I. ATTENDANCE

DENR Bids and Awards Committee

ASec Marcial C. Amaro, Jr.	Chairperson
Atty. Norlito A. Eneran	Vice Chairperson
Ms. Maria Elena A. Morallos Manila	Provisional Member/End-user
Mr. Elizar S. Cantuba	Member
Engr. Gilbert C. Mondroy	Member

BAC Technical Working Group

Atty. Anthony Raymond M. Velicaria	Head
Engr. Roberto M. Aguda	Member
Ms. Dianne G. Ibias	Member
Mr. Francis Jan V. Castro	Member
Ms. Ann Joanna B. Villarama	Member
Mr. Eugene C. De Guzman	Member/End-user Representative
Engr. Raisa Balmes	Member/End-user Representative
Mr. Bryan August Mallillin	Member/End-user Representative
Mr. Karl Katalbas	Member/End-user Representative

BAC Technical Working Group

Ms. Nizethal L. Matias	Member/End-user Representative
Ms. Raquel Gongora Maale	Member/End-user Representative
Mr. Ivan Cayabyab	Member/End-user Representative
Arch. Katrina Carla I. Catapang	Member/End-user Representative
Engr. Randy L. Tiin	Member/End-user Representative
Mr. Nel James B. Aquino	Member/End-user Representative
Engr. Maria Cristina Ishida	Member/End-user Representative
Engr. Maria Aingie Gopico	Member/End-user Representative
Ms. Alleli G. Vergara	Ad hoc Member
Ms. Ma. Rosario T. Santiago	Ad hoc Member
Ms. Lia Cassandra A. Logmao	Ad hoc Member

BAC Secretariat

Ms. Jessa B. Montes	Member
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Other office staffs

Attendance of Prospective Bidders

Prospective Bidders	Representative/s
A. Supply, Delivery, Installation and Testing of One (1) Lot Horizontal Cabling Upgrade and Harnessing of the DENR-CO Main Building	
1) Cosmotech Philippines Inc.	Ms. Elsie Laylay Mr. Francis Obusan
2) Neo-Tech Asia Distribution Inc.	Ms. Ivy Abarracoso Ms. Regine Redilla
3) Lightnet Connect System Corp	Ms. Melanie San Agustin
4) Pronet Systems Integrated Network Solution Inc.	Ms. Jane Fuentes
B. Supply, Delivery and Application of Bioremediation Solution for the Water Quality Improvement of Various Esteros	
1) Bio Sperans Corporation	Mr. Erwin Navarez
C. Procurement of Rapid Deployable Closed-Circuit Television (CCTV) Camera for the DENR-MBCO	
1) Neo-Tech Asia Distribution Inc.	Ms. Ivy Abarracoso Ms. Regine Redilla
2) Lightnet Connect System Corp	Ms. Melanie San Agustin
3) Pronet Systems Integrated Network Solution Inc.	Ms. Jane Fuentes Mr. Don Anthony Panti
4) PLDT	Ms. Maria Christina Robles
5) Guard All Electronics Security System Inc.	Ms. Jane Naval Mr. Gilbert Ocon
6) Riley Corporation	Ms. Christine Joy Rafinan

7) Cylix Technologies Inc.	Mr. Mark Joseph Macayan Ms. Criselda Cielo
8) J. T. Mercader Computer Center	Mr. Jose Mari Mercader Mr. Jonathan Bryan Torio
9) BT Industries Inc.	Ms. Dahlia Ubay
10) EVI Distributions Inc.	Mr. Danlee Gutierrez Ms. Vivian de Padua
11) Advanced Security & Detection System Inc.	Ms. Clarence Bernardo

D. Supply and Delivery of Various Motor Vehicles for the DENR-MBCO

- | | |
|------------------------|-----------------|
| 1) Nissan Commonwealth | Mr. Bryan Tomas |
|------------------------|-----------------|

E. Repair and Renovation of Common Comfort Rooms in the Main Building of the DENR-CO

1) ACC Carasco Enterprise Inc.	Ms. Cristal Samson
2) Trowel Builders Corporation	Ms. Arman Dale Marie Villo
3) MDH Construction	Ms. Evangeline Huevos

II. CALL TO ORDER

The meeting was called to order at 10:00 AM and presided by the Chairperson, to discuss the agenda stated above.

III. ROLL CALL

The BAC Secretariat called the roll and informed the Chairperson that five (5) members are present which constitute a quorum. The Chairperson was also informed that other members of the BAC, TWG and Secretariat, who were not in attendance, were on official business.

IV. SALIENT FEATURES OF DISCUSSION

A. Pre-Bid Conference (AM Session)

- The BAC Chairperson welcomed and introduced the composition of the BAC, TWG and Secretariat to the abovementioned prospective bidders.
- Before the discussion started for the morning session, the Chairperson informed all the prospective bidders that for this pre-bid conference, four (4) projects namely 1) Horizontal Cabling Upgrade 2) Bioremediation Solution 3) Rapid Deployable CCTV Camera and 4) Various Motor Vehicles will be discussed simultaneously. All prospective bidders also affirmed their familiarity with the Government bidding process and requirements under RA 9184 and its Revised Implementing Rules and Regulations (IRR).
- A brief presentation on the bidding documents was presented by the BAC Secretariat emphasizing the following requirements:
 - ✓ Packaging and Envelope Labeling Instructions
 - Bidders shall submit ONE (1) Envelope containing technical and financial documentary requirements
 - ✓ Invitation to Bid
 - ✓ Instructions to Bidders
 - ✓ Bid Data Sheet

- ✓ General Conditions of the Contract
- ✓ Special Conditions of the Contract
- ✓ Eligibility Documents
 - Valid and current Certificate of PhilGEPS Registration (Platinum Membership) issued to the bidder with attached Annex A
 - The valid & current certificate of PhilGEPS Certificate of Registration (Platinum Membership shall reflect the updated eligibility documents. Should the Annex A of said Certificate reflects not updated document, the bidder shall submit, together with the certificate certified true copies of the updated documents.
 - Statement of all its ongoing government and private contracts
 - Form provided as per Annex I of the bidding documents
 - Within the last three (3) years
 - Statement of the Bidder's Single Largest Completed Contract (SLCC)
 - Form provided as per Annex I-A of the bidding documents
 - SLCC of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least 50% of the ABC
 - With attached copy of End User's Acceptance or Official Receipt/s or Sales Invoice or Collection Receipt
 - Original Bid Security

No.	Project Title	Project ABC (P)	Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (P)	Bid Security: Surety Bond (5%) (P)	Bid Securing Declaration (Annex II)	
1	Horizontal Cabling Upgrade	4,300,000.00	86,000.00	215,000.00	No required percentage	
2	Bio Remediation Solution					
	Lot 1: Estero dela Reina (Rebid)	1,927,000.00	38,541.00	96,352.50		
	Lot 2: Estero de Binondo	1,925,000.00	38,500.00	96,250.00		
	Lot 3: Estero de Magdalena	1,904,900.00	38,098.00	95,245.00		
	Lot 4: Estero de Paco	1,930,000.00	38,600.00	96,500.00		
3	Rapid Deployable CCTV Camera	20,000,000.00	400,000.00	1,000,000.00		
4	Various Motor Vehicles					
	Lot 1: 2 units Passenger Vans	3,300,000.00	66,000.00	165,000.00		
	Lot 2: 1 unit Pick Up	1,700,000.00	34,000.00	85,000.00		

- Duly notarized or unnotarized Bid Securing Declaration shall be accepted pursuant to GPPB Resolution No. 09-2020 dated 07 May 2020.
- Schedule of Requirements & Technical Specifications
 - Duly conformed per Section VI and VII of the bidding documents
 - Write "comply" only
 - Follow instructions as indicated in Section VII. Failure to follow instructions will result in a rating of "Failed".

- Sworn Statement
 - Form provided as per Annex III of the bidding documents
 - Usage of any of the following” or “and/or” in specifying the authorized representative/s.
 - However, if the bidder has more than one (1) authorized representative and used the word “and”, all representatives must sign/initial in the prescribed forms provided. Otherwise, shall be a ground for the rejection of the bid and will result in a rating of “Failed”.
 - Attach Proof of Authority of the bidder’s authorized representative. For Sole Proprietorship must submit duly notarized or unnotarized Special Power of Attorney. If Corporations, Cooperative or the Members of the Joint Venture, must submit duly notarized or unnotarized Secretary’s Certificate/Board Resolution
 - Audited Financial Statements (AFS)
 - Submit 2020 AFS
 - Net Financial Contracting Capacity
 - Form provided with detailed computation as per Annex IV of the bidding documents
 - Computation must be equal to the ABC of the project
 - Or submit Committed Line of Credit issued by a Local Universal of Local Commercial Bank with machine validation at least equal to 10% of the ABC
 - ✓ Financial Documents
 - Completed and signed Financial Bid Form per Annex VI of the bidding documents
 - The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.
 - If the bid amount is inconsistent with words and in numbers, amount in words will prevail.
 - Signed and Accomplished Prices Schedule(s)
 - ✓ Additional Post-Qualification Documentary Requirements for each project under the Bid Data Sheet of the bidding documents.
- After the presentation, the prospective bidders were given the chance to raise their queries and clarifications detailed as follows:

Queries/Clarifications	Response
Will they be given a copy of the powerpoint presentation?	A copy will be given thru email, upon request.
Fiber Cabling Upgrade	
Under post-qualification requirements: <i>“PO, Contract or any equivalent document as proof of ten (10) years of experience in providing similar services (supply, delivery and installation of horizontal cabling) with active contact details.”</i> <ul style="list-style-type: none"> • Does it mean that the contract that they will have to attach must be dated ten (10) years ago? • Do they need to attach copies of contract for each year? 	They will have to attach just one (1) copy of contract or any equivalent document that shows ten (10) years of their experience with projects of similar services.
How many cords are required for the data backbone distribution?	There is an existing fiber optic but for purposes of patching, two (2) cords per floor are used. Relative to this, all interested bidders are required to conduct site inspection/ocular.

Queries/Clarifications	Response
Bioremediation Solution	
<p>Under post-qualification requirements:</p> <p><i>“List of at least one (1) office/area, can be a leased warehouse or stockroom around the locations of Esteros where the bioremediation solution set will be prepared, with attached vicinity map.”</i></p> <ul style="list-style-type: none"> • Can this be relaxed? Because if they're going to lease warehouses near the locations, there is a possibility that the lessor may require them to acquire long term lease when they only need it for few months or on the entire duration of the project. • Will they consider trucks straight from the plant and to be transported to each location? 	<p>The concern was noted and will be reflected in the Supplemental/Bid Bulletin (SBB) No. 1 to be issued not later than 19 July 2021, if considered.</p>
Rapid Deployable CCTV Camera	
<p>Will it be acceptable if they will exceed the required specifications?</p>	<p>Yes, it is acceptable, since it is beneficial and advantageous to the government.</p>
<p>Can the delivery period be extended from sixty (60) calendar days to one hundred twenty (120) calendar days?</p>	<p>The concern was noted and will be reflected in the SBB No. 1 to be issued not later than 21 July 2021, if considered.</p>
<p>Can they use DTX model of field tester?</p>	<p>Yes.</p>

- For the Various Motor Vehicles, no queries and clarifications were raised by the prospective bidder.
- Before the presiding officer terminated the discussion for each project, all bidders were informed that they can still submit additional queries through email, phone call and/or telefax on or before 12 July 2021, 12:00 NN.
- For the End-user unit, to respond to the queries and clarifications of the bidders in order to proceed with the scheduled Bid Opening for each project.
- For the Secretariat, to include changes on the bid bulletin and ensure that for the succeeding projects, provisions in the Bidding Documents are updated/revised based on the latest issuances relative to the procurement.

- The BAC Secretariat reminded the prospective bidders to purchase the bidding documents detailed below not later than the scheduled submission of bids for each project to be able to participate in the bidding.

No.	Project Title	Cost of Bidding Documents (P)
1	Horizontal Cabling Upgrade	5,000.00
2	Bio Remediation Solution	
	Lot 1: Estero dela Reina (Rebid)	5,000.00
	Lot 2: Estero de Binondo	5,000.00
	Lot 3: Estero de Magdalena	5,000.00
	Lot 4: Estero de Paco	5,000.00
3	Rapid Deployable CCTV Camera	25,000.00
4	Various Motor Vehicles	
	Lot 1: 2 units Passenger Vans	5,000.00
	Lot 2: 1 unit Pick Up	5,000.00

B. Pre-Bid Conference (PM Session)

- The BAC Chairperson welcomed and introduced the composition of the BAC, TWG and Secretariat to the abovementioned prospective bidders for the Repair and Renovation of Common Comfort Rooms in the Main Building of the DENR-CO.
- Before the discussion started for the afternoon session, all prospective bidders affirmed their familiarity with the Government bidding process and requirements under RA 9184 and its Revised Implementing Rules and Regulations (IRR).
- A brief presentation on the bidding documents was presented by the BAC Secretariat emphasizing the following requirements:
 - ✓ Packaging and Envelope Labeling Instructions
 - Bidders shall submit ONE (1) Envelope containing technical and financial documentary requirements
 - ✓ Invitation to Bid
 - ✓ Instructions to Bidders
 - ✓ Bid Data Sheet
 - ✓ General Conditions of the Contract
 - ✓ Special Conditions of the Contract
 - ✓ Eligibility Documents
 - Valid and current Certificate of PhilGEPS Registration (Platinum Membership) issued to the bidder with attached Annex A
 - The valid & current certificate of PhilGEPS Certificate of Registration (Platinum Membership) shall reflect the updated eligibility documents. Should the Annex A of said Certificate reflects not updated document, the bidder shall submit, together with the certificate certified true copies of the updated documents.
 - Statement of all its ongoing government and private contracts
 - Form provided as per Annex I of the bidding documents
 - Statement of the Bidder's Single Largest Completed Contract (SLCC)
 - Form provided as per Annex I-A of the bidding documents
 - SLCC of similar nature

- With attached copy of Constructor's Performance Evaluation System (CPES) with a Final Rating of at least SATISFACTORY; or Owner's Certificate of Acceptance, or Owner's Certificate of Completion
- Valid and current Philippine Contractors Accreditation Board (PCAB) License, duly signed by the Authorized Managing Officer, with Principal Classification in General Building Category Trade/E and at least Small A Contractor. The PCAB license must indicate "PCAB registered contractor for Government Projects."

▪ Original Bid Security

Project ABC (P)	Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (P)	Bid Security: Surety Bond (5%) (P)	Bid Securing Declaration (Annex II)
903,544.20	18,070.88	45,177.21	No required percentage

- Duly notarized or unnotarized Bid Securing Declaration shall be accepted pursuant to GPPB Resolution No. 09-2020 dated 07 May 2020.
- Conformity with Project Specifications as specified in the Section VI of the Bidding Documents attached with the following:
 - Organizational Chart for the contract to bid;
 - List of contractor's Key Personnel to be assigned to the contract to be bid, with their complete qualifications and experience data and other requirements.
 - List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project.
- Sworn Statement
 - Form provided as per Annex III of the bidding documents
 - Usage of any of the following" or "and/or" in specifying the authorized representative/s.
 - However, if the bidder has more than one (1) authorized representative and used the word "and", all representatives must sign/initial in the prescribed forms provided. Otherwise, shall be a ground for the rejection of the bid and will result in a rating of "Failed".
 - Attach Proof of Authority of the bidder's authorized representative. For Sole Proprietorship must submit duly notarized or unnotarized Special Power of Attorney. If Corporations, Cooperative or the Members of the Joint Venture, must submit duly notarized or unnotarized Secretary's Certificate/Board Resolution
- Audited Financial Statements (AFS)
 - Submit 2020 AFS
- Net Financial Contracting Capacity
 - Form provided with detailed computation as per Annex IV of the bidding documents
 - Computation must be equal to the ABC of the project
- ✓ Financial Documents
 - Bid Form per Annex V;
 - Bid Prices in the Bill of Quantities per Section VIII;
 - Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid;
 - Cash flow by quarter or payment schedule;
 - Digital copy stored in Universal Serial Bus (USB) flash drive in Excel File of Item Nos. 2 to 4.

- The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.

- ✓ Additional Post-Qualification Documentary Requirements under the Bid Data Sheet of the bidding documents.

- After the presentation, the prospective bidders were given the chance to raise their queries and clarifications detailed as follows:

Queries/Clarifications	Response
When can they conduct site inspection?	They can conduct site inspection on weekdays starting tomorrow, 09 July 2021.
Do they need to bring any document relative to the appointment for a site inspection?	There are no pertinent documents needed for site inspection.

- Before the presiding officer terminated the discussion, all bidders were informed that they can still submit additional queries through email, phone call and/or telefax on or before 12 July 2021, 12:00 NN.
- For the End-user unit, to respond to the queries and clarifications of the bidders on or in order to proceed with the scheduled Bid Opening on 27 July 2021.
- For the Secretariat, to include changes on the bid bulletin and ensure that for the succeeding projects, provisions in the Bidding Documents are updated/revised based on the latest issuances relative to the procurement.
- The BAC Secretariat reminded the prospective bidders to purchase the bidding documents amounting to ₱ 1,000.00 not later than the scheduled submission of bids on 27 July 2021 at 8:30 AM to be able to participate in the bidding.

V. ADJOURNMENT

There having no matters to discuss, the BAC meeting was adjourned at 1:47 PM.

Prepared by:



DIANNE G. IBIAS
 OIC Chief, Procurement Management Section,
 Property and Supply Management Division &
 Head, BAC Secretariat

Noted by:



MARCIAL C. AMARO, JR., CESO III
 Assistant Secretary for Policy, Planning and
 Foreign Assisted and Special Projects &
 Chairperson, Bids & Awards Committee