



Republic of the Philippines
Department of Environment and Natural Resources

Visayas Avenue, Diliman Quezon City, 1100
Tel. Nos. (632) 929-66-26 x (632) 929-62-52
929-66-20 x 929-66-33 to 35
929-70-41 to 43

INVITATION TO BID

**SUPPLY AND DELIVERY OF ONE HUNDRED THIRTY FOUR (134) SETS OF
BRAND NEW DESKTOP COMPUTERS FOR THE DEPARTMENT OF
ENVIRONMENT AND NATURAL RESOURCES-CENTRAL
OFFICE (DENR-CO)**

IB No. DENR-CO-2019-004

Approved Budget for the Contract: ₱ 8,375,000.00

1. The **Department of Environment and Natural Resources (DENR)** pursuant to the General Appropriations Act (GAA) for FY 2019 intends to apply the sum of **Pesos: Eight Million Three Hundred Seventy Five Thousand (₱ 8,375,000.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **Supply and Delivery of 134 Sets of Brand New Desktop Computers for DENR-CO:**

Description	Qty	Total ABC ₱ (VAT Inclusive)	Funding Source	Bid Security: Bid Securing Declaration OR Cash/Cashier's/ Manager's Check, Bank Draft/ Guarantee, Irrevocable Letter of Credit*equivalent to at least 2% of the ABC (₱)	Bid Security: Surety Bond** (5%)(₱)	Cost/Price of Bid Documents (cash payment only) (₱)
Supply and Delivery of 134 Sets of Brand New Desktop Computers for DENR- CO	134 sets	8,375,000.00	GAA Fund 101	167,500.00	418,750.00	10,000.00

* *Only those issued and confirmed by a Local Universal or Local Commercial Bank*

** *Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond*

2. Bids received in excess of the ABC shall automatically be rejected at Bid opening. Late bids shall not be accepted.
3. DENR now invites Bids from eligible bidders for the **Supply and Delivery of One Hundred Thirty Four Sets of Brand New Desktop Computers for DENR-CO** (hereinafter referred to as GOODS and SERVICES).
4. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by R.A. 9184 and its Revised IRR.
5. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
6. A prospective Bidder must have completed within last five (5) years a Single contract of similar nature amounting to at least fifty percent (50%) of the ABC.

7. Supply and delivery of Brand New Desktop Computers at the Materials Control Unit Office, Basement, DENR-Central Office, Visayas Ave., Quezon City must be completed within **Forty Five (45) calendar days** from receipt of Notice to Proceed.
8. The Invitation to Bid and Bidding Documents may be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and DENR website at www.denr.gov.ph.
9. The complete set of Bidding Documents may be acquired by interested bidders upon payment of the corresponding fee as indicated above not later than the schedule of submission of bids. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

10. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1. Sale and Issuance of Bid Documents	8:00 AM to 5:00 PM only Mondays to Fridays Starting 30 July 2019	BAC Secretariat c/o Marian R. Ada Cruz at BAC Secretariat Office, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
2. Pre-Bid Conference	7 August 2019, (Wednesday) 10:30 AM	Field Operations Conference Room, 5th Floor, DENR Main Building, Visayas Ave., Diliman, Quezon City
3. Submission of Bid Documents	22 August 2019, (Thursday) 10:00 AM	Office of the BAC Secretariat Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
4. Opening of Bids	22 August 2019, (Thursday) 10:30 AM	Field Operations Conference Room, 5th Floor, DENR Main Building, Visayas Ave., Diliman, Quezon City

11. Interested bidders may obtain further information from the BAC Secretariat c/o Marian R. Ada Cruz at the BAC Secretariat Office, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City from 8:00 AM to 5:00 PM only, Mondays to Fridays starting **30 July 2019** at Tel. No. 755-33-30 loc 1161. However, any queries relative to the content of the bid documents and the project requirements can only be made not later than ten (10) calendar days prior to the Submission and Opening of Bids.
12. DENR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder/s.

(sgd) **MARCIAL C. AMARO, JR., CESO III**
Asst. Secretary for Field Operations-Visayas &
Chairperson, Bids & Awards Committee