



CONTRACT

Procurement of Subscription for G Suite Cloud-Based Services for the
Email, Storage, Collaboration and Office Productivity Suite for
the Department of Environment and Natural Resources (DENR)

KNOW ALL MEN BY THESE PRESENTS:

This CONTRACT entered into on this 17 NOV 2020 in Quezon City, Philippines, by and between:

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES, a government agency created by virtue of Executive Order (EO) No. 192 dated 10 June 1987, with office address in Visayas Avenue, Diliman, Quezon City, represented herein by its Director for Administrative Service, **ROLANDO R. CASTRO** hereinafter referred to as "DENR"

-and -

KOLLAB GURU GROUP INC., a private corporation organized and existing under the laws of the Republic of the Philippines, with business address at G/F, BSA Twin Towers Bank Drive, Ortigas Center, Mandaluyong City, represented herein by its Director, **HAPPY UY DE BARON** hereinafter referred to as "KOLLAB"

WITNESSETH: That

WHEREAS, the DENR conducted a competitive bidding for the *Procurement of Subscription for G Suite Cloud-Based Services for the Email, Storage, Collaboration and Office Productivity Suite for the Department of Environment and Natural Resources (DENR)* with an Approved Budget for the Contract (ABC) of P5,400,000.00 per Bid Ref. No. DENR-CO-2020-010 pursuant to Republic Act (RA) No. 9184 otherwise known as the Government Procurement Reform Act (GPRRA) and its Revised Implementing Rules and Regulations (IRR);

WHEREAS, the bid of **KOLLAB** was declared as the Single Calculated and Responsive Bid (SCRB) by the Bids and Awards Committee (BAC), and was approved by the Head of Procuring Entity, through his duly Authorized Representative;

WHEREAS, the DENR issued a Notice of Award (NOA) in favor of **KOLLAB**;

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties have agreed on the following terms and conditions:

1. The words and expressions in this Contract shall have the same meaning as stated in the Conditions of the Contracts as provided under Section IV& V of the Philippine Bidding Documents (PBD) for the procurement of Goods.
2. The following documents attached hereto shall be deemed to form an integral part of this Contract:
 - A. Bidding Documents
 - i. Invitation to Bid (IB) under Section I
 - ii. Instructions to Bidders (ITB) under Section II
 - iii. Bid Data Sheet (BDS) under Section III
 - iv. General Conditions of the Contract (GCC) under Section IV
 - v. Special Conditions of the Contract (SCC) under Section V
 - vi. Schedule of Requirements under Section VI

- vii. Technical Specifications under Section VII
- viii. Bidding Forms under Section VIII
- ix. Checklist of Requirements under Section IX

B. Bid submission by **KOLLAB**

- i. Eligibility Documents
- ii. Technical Documents
- iii. Financial Documents

C. Notice of Award (NOA) received on 10 November 2020

D. Performance Security in the form of Check issued by UnionBank, amounting to P228,614.40 dated 10 November 2020 with DENR Official Receipt No. 0012691 dated 16 November 2020.

E. Other documents that may be required by existing laws and/or the DENR such as but not limited to Minutes of the Pre-Bid and Bid Opening Conference and the conditions stipulated in the NOA


- 3. Duly conformed Schedule of Requirements and Technical Specifications attached as Annex "A".
- 4. Duly signed Financial Bid Form attached as Annex "B".
- 5. Supply and delivery of a cloud-based service is for a period of one (1) year from receipt of Notice to Proceed (NTP).
- 6. Total contract amount is **FOUR MILLION FIVE HUNDRED SEVENTY TWO THOUSAND TWO HUNDRED EIGHTY EIGHT PESOS ONLY (P4,572,288.00)** for the *Procurement of Subscription for G Suite Cloud-Based Services for the Email, Storage, Collaboration and Office Productivity for the Department of Environment and Natural Resources (DENR) under Bid Ref. No. DENR-CO-2020-010.*
- 7. The **DENR** and **KOLLAB** shall comply with the terms and conditions under RA No. 9184 and its IRR, and other applicable laws.
- 8. All other terms and conditions subsequently agreed upon by the parties after signing of this Contract shall constitute an addendum thereto and form an integral part thereof for all intents and purposes.

IN WITNESS WHEREOF, the Parties have hereunto affixed their signatures on the date and at the place first above written.

**DEPARTMENT OF ENVIRONMENT AND
NATURAL RESOURCES**

KOLLAB GURU GROUP INC.

By:



ROLANDO R. CASTRO
Director for Administrative Service

By:

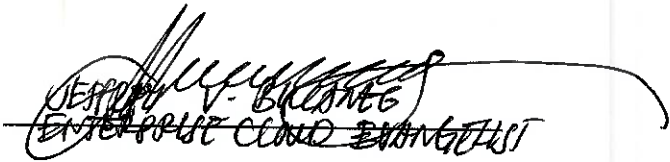


HAPPY UY DE BARON
Director

SIGNED IN THE PRESENCE OF:



DIANNE G. IBIAS
OIC-CHIEF PROCUREMENT MANAGEMENT
SECTION, PSMD



JERRY V. BALONES
ENTERPRISE CLOUD MANAGER

FUNDS AVAILABLE

DIÑA M. NILLOSAN
Chief, Accounting Division

Certificate of Availability of Funds
OBR NO 2020-11-06784 dtd. 11-2
AMOUNT 4,572,288.00
Donvillos
DIÑA M. NILLOSAN
Department Chief Accountant

ACKNOWLEDGEMENT

Republic of the Philippines) SS
PASIG CITY, Metro Manila)

BEFORE ME, a Notary Public for and in **PASIG CITY**, Metro Manila, Philippines, this day of **DEC 18 2020**, personally appeared:

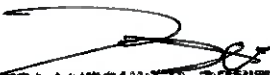
NAME	GOVERNMENT ISSUED IDENTIFICATION CARD OR PASSPORT & NO.	DATE/PLACE ISSUED
ROLANDO R. CASTRO	_____	_____
HAPPY UY DE BARON	_____	_____

Known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed and that of the entities they respectively represent.

This instrument, consisting of four (4) pages, has been signed by the parties and their respective witness on the spaces provided therein,

IN WITNESS WHEREOF, I have hereunto set my hand and seal this **DEC 18 2020** day of _____.

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Series of 2020


ATTY. ANTONIO B. BETITO
 Notary Public - Pasig City
 Commission No. 152 (2015-2020)
 709 MegaPlaza Condo. ADB Ave. Pasig City
 Attorney's Roll No. 27614
 IBP #099807/12-23-19/Rizal
 PTR#6424678/01-03-20/Pasig City.
 MCLE Compliance No. V1-0020478 March 18, 2019