



BIDS AND AWARDS COMMITTEE

Supplemental/Bid Bulletin No. 1

**PRINTING AND DELIVERY OF TWELVE (12) COMICS (DELUXE EDITION) OF
SOLID WASTE MANAGEMENT
Bid Ref. No. DENR-CO-2022-017**

Approved Budget for the Contract: ₱1,080,000.00

This **Supplemental/Bid Bulletin No. 1** is being issued to revise provisions/specifications in the Bidding Documents in response to queries/clarifications raised by prospective bidders during the Pre-Bid Conference conducted last 03 June 2022 for the aforementioned project:

Revision to provisions/specifications in the Bidding Documents:																	
FROM	TO																
SECTION VI. SCHEDULE OF REQUIREMENTS																	
Schedule of Requirements (Terms of Reference as of 24 May 2022)	Revised Schedule of Requirements (Terms of Reference as of 07 June 2022)																
SECTION VII. TECHNICAL SPECIFICATIONS																	
Technical Specifications <table border="1" style="width: 100%;"><thead><tr><th colspan="2" style="background-color: #cccccc;">Specifications</th></tr></thead><tbody><tr><td colspan="2">PAPER</td></tr><tr><td style="width: 20%;">Cover Pages</td><td>Coated Board C2S 170# (230 gsm), White, with matte lamination</td></tr><tr><td colspan="2">...XXX...</td></tr></tbody></table>	Specifications		PAPER		Cover Pages	Coated Board C2S 170# (230 gsm), White, with matte lamination	...XXX...		Revised Technical Specifications <table border="1" style="width: 100%;"><thead><tr><th colspan="2" style="background-color: #cccccc;">Specifications</th></tr></thead><tbody><tr><td colspan="2">PAPER</td></tr><tr><td style="width: 20%;">Cover Pages</td><td>Coated Board C2S 170# (230 gsm) 180# (250 gsm), White, with matte lamination</td></tr><tr><td colspan="2">...XXX...</td></tr></tbody></table>	Specifications		PAPER		Cover Pages	Coated Board C2S 170# (230 gsm) 180# (250 gsm) , White, with matte lamination	...XXX...	
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Bidders are advised to use the following forms and submit together with all the other required documents for the submission of bids on **16 June 2022, 9:00 AM**:

- 1. Section VI. Revised Schedule of Requirements**
- 2. Section VII. Revised Technical Specifications**

Also, please use the **Revised Checklist of Technical and Financial Documents** as a guide/reference.

This Supplemental/Bid Bulletin No. 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 8th of June 2022 in Quezon City.

Approved by:

(sgd.) **EVELYN G. NILLOSAN**
Chief, Management Division &
Alternate Vice Chairperson, Bids and Awards Committee

Received by:		
_____ (SIGNATURE OVER PRINTED NAME)	_____ (DATE)	_____ NAME OF COMPANY
(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE DENR BAC OFFICE @ 8926-2675)		

Section VI. Revised Schedule of Requirements

Instruction to Bidders: **Please fill up the form accordingly and sign the Bidder's Undertaking. Failure to conform will result in a rating of "FAILED".**

A. TERMS OF REFERENCE as of 07 June 2022

TERMS OF REFERENCE
(as of June 7, 2022)

**PRINTING AND DELIVERY OF 12 COMICS (DELUXE EDITION)
OF SOLID WASTE MANAGEMENT**

I. RATIONALE

As part of the massive information, education, and communication (IEC) campaign of the Department on proper solid waste management, the SCIS will produce a set comics, featuring 12 unique stories regarding proper management and disposal of household wastes, that aim to elevate the interest, environmental awareness and engagement of the public, through visual arts, integrating DENR solid waste management programs, especially to the Youth. This will be distributed during environmental lectures in selected elementary/secondary schools nationwide.

II. APPROVED BUDGET FOR THE CONTRACT (ABC)

The total ABC for this contract is **Php1,080,000.00** inclusive of all applicable government taxes and service charge.

III. PROJECT REQUIREMENTS**A. Specifications**

	DESCRIPTION	QTY
QUANTITY	18,000 copies	
SIZE	5.827" x 8.267" (width x height, folded)	
NO. OF PAGES (including Cover)	20 pages per comic issue	
	Issue No. 01 " Si Olga at Naknak d' Tyanak "	1,500
	Issue No. 02 " Si Propesor Wika at Ang Tropang Kulgang "	1,500
	Issue No. 03 " Ang Bumpira "	1,500
	Issue No. 04 " Agent Rakun "	1,500
	Issue No. 05 " Si Ulap at ang Dagat ng Face Mask "	1,500
	Issue No. 06 " Nature Machine "	1,500
	Issue No. 07 " The Happy Household Healthcare Waste Bin "	1,500
	Issue No. 08 " Ang Robot Pagong "	1,500
	Issue No. 09 " Bong Adarna "	1,500
	Issue No. 10 " Space Volt at Ang Junkyard "	1,500
	Issue No. 11 " Ang Fillpinong Dragon at ang Dalawang Bata "	1,500
	Issue No. 12 " Minji at Chinchim "	1,500
PAPER		
Cover Pages	Coated Board C2S 180# (250 gsm), White, with matte lamination	
Inside Pages	Book Paper 80# (120 gsm), White	
MODE	CMYK, 300 dpi, Full-colored (<i>Front and Back Cover</i>) Grayscale (<i>Inside Pages</i>)	
PRINTING	Double-sided	
BINDING	Saddle Stitching (<i>Stapled</i>)	
DESIGN	1 individual design per comic issue, to be provided by the End-User	

IV. QUALIFICATION OF THE BIDDER

1. Bidder must be in the printing business for at least three (3) years;
2. Bidder must have the equipment and facilities covering the duration of the project. **Sub-contracting of any part of the project is not allowed;**
3. **Bidder must have a current/previous contract of printing of comics;**

V. RESPONSIBILITIES OF THE BIDDER

1. Bidder must have full understanding of the specifications and projected outcome of the project as evidenced by a signed certification;
2. Bidder must be able to submit related sample/s from their previous project/s;
3. Bidder must have the capability to quickly undertake the required corrections/revisions;
4. Bidder must be able to consistently commit to the timelines prescribed by the End-User;
5. In case the use of imported materials is needed, the bidder must immediately coordinate with the End-User regarding the prescribed timeline and project details (quality material, packaging, shipment, etc.). **All fees relative to this transaction from overseas shall be handled by the bidder.**
6. A sample of the **ACTUAL paper** must be submitted during Post Qualification;

VI. PERIOD AND PLACE OF DELIVERY

1. The winning bidder/service provider must coordinate with the End-User within two (2) calendar days upon receipt of the Notice of Award for the specifications and electronic copy of the completed layout.
2. Submission of **first proof/mock-up** printed on ACTUAL paper must be within five (5) calendar days for approval of the End-user, reckoned from the receipt of the Notice to Proceed;
3. Submission of the **final proof/mock-up** PRINTED and LAMINATED on ACTUAL paper must be within five (5) calendar days from receipt of the last approved mock-up;
4. Full delivery of the comics shall be within fifteen (15) calendar days from receipt of the final approved mock-copy. The bidder should directly inform the End-User on the date of the scheduled delivery.
5. The place of delivery shall be at the Property and Supply Management Division (PSMD) Supply Management Section for quantity checking and inspection. During delivery and quality inspection, the End-User must be PRESENT.
6. Issues/concerns observed/raised regarding the quality shall be addressed to the PSMD. **The End-User has the right to recommend approval/ disapproval to the PSMD during the acceptance process.**
7. In case of misprint/defects or non-adherence to specifications, said items must be pulled out within three (3) working days and replaced within seven (7) calendar days reckoned from the date the items were pulled-out. **Pull-out and replacement shall be at no cost to the DENR.**

VI. TERMS OF PAYMENT

Payment shall be made after full/complete delivery of the comics and issuance of the Certificate of Inspection and Acceptance.

Prepared by:


ADONA P. SAN DIEGO
Chief, DCD-SCIS

Approved by:


KHALIL S. BAYAM
Director, SCIS

B. OTHER REQUIREMENTS

1. Bidder has no overdue deliveries or unperformed services intended for DENR.
2. Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS/SERVICES subject of the bid.

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform/comply) the above Terms of Reference

I/We undertake, if our bid is accepted, to deliver the goods/services in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

Section VII. Revised Technical Specifications

Instruction to Bidders: *Please fill up the form accordingly and sign the Bidder's Undertaking. Failure to conform will result in a rating of "FAILED".*

Specifications		*Bidder's Statement of Compliance
DESCRIPTION		
QUANTITY	18,000 copies	
SIZE	5.827" x 8.267" (width x height, folded)	
NO. OF PAGES <i>(including cover)</i>	20 pages per comic issue	
	Issue No. 01 "Si Olga at Naknak d' Tyanak"	1,500
	Issue No. 02 "Si Propesor Wika at Ang Tropang Kulgang"	1,500
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	Issue No. 11 "Ang Filipinong Dragon at ang Dalawang Bata"	1,500
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PAPER		
Cover Pages	Coated Board C2S 180# (250 gsm), White, with matte lamination	
Inside Pages	Book Paper 80# (120 gsm), White	
MODE	CMYK, 300 dpi, Full-colored (Front and Back Cover)	
	Grayscale (Inside Pages)	
PRINTING	Double-sided	
BINDING	Saddle Stitching (Stapled)	
DESIGN	1 individual design per comic issue, to be provided by the End-user	

I hereby certify to comply with the above Technical Specifications.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

*Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB a(ii) and/or GCC Clause (iii).

DENR BIDS AND AWARDS COMMITTEE
REVISED CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

Project: PRINTING AND DELIVERY OF TWELVE (12) COMICS (DELUXE EDITION) OF SOLID WASTE MANAGEMENT

Bid Ref. No. Bid Ref. No. DENR-CO-2022-017

APPROVED BUDGET FOR THE CONTRACT: ₱1,080,000.00

ENVELOPE 1: TECHNICAL COMPONENT

CLASS "A" DOCUMENTS

A. LEGAL DOCUMENTS

- (a) Valid and current **Certificate of PhilGEPS Registration (Platinum Membership)** (all pages) *in accordance with Section 8.5.2 of the IRR* (pursuant to GPPB Resolution No. 15-2021, dated 14 October 2021);

B. TECHNICAL DOCUMENTS

- (b) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (per **Annex I**);

- (c) Statement of the Bidder's Single Largest Completed Contract (SLCC) of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC (per **Annex I-A**)
- Similar in nature shall mean "**Printing Services**".*
- Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:
- i) Copy of End User's Acceptance; or
 - ii) Copy of Official Receipt/s or Sales Invoice or Collection Receipt/s

- (d) Original Bid Security must be issued in favor of the **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)** (must be valid for at least 120 calendar days from the date of bid opening); any one of the following forms:

Project ABC (₱)	Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (₱)	Bid Security: Surety Bond (5%) (₱)	Original Bid Securing Declaration
1,080,000.00	21,600.00	54,000.00	No required Amount

1. Bid Securing Declaration per **Annex II**;
2. The Cashier's/Manager's Check shall be issued by a Local, Universal or Commercial Bank
3. The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Commercial Bank; or
4. Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must be callable on demand and must be issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
5. For submission of Bank Draft/Guarantee or Irrevocable Letter of Credit or Surety Bond, the following must be stated/specified in the Bid Security pursuant to Section III, ITB Clause 18.5, to wit:

<input type="checkbox"/>	<p><i>The following are the grounds for forfeiture of Bid Security</i></p> <ul style="list-style-type: none"> ▪ IF A BIDDER: <ol style="list-style-type: none"> a) Withdraws its bid during the period of bid validity. b) Does not accept the correction of errors pursuant to Section 32.2.1 of the IRR of RA 9184. c) Fails to submit the Post Qualification requirements within the prescribed period or a finding against their veracity thereof. d) Submission of eligibility requirements containing false information or falsified documents. e) Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding. f) Allowing the use of one's name, or using the name of another for purposes of public bidding. g) Withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid. h) Refusal or failure to post the required performance security within the prescribed time. i) Refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification. j) Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor. k) Failure of the potential joint venture partners to enter into the joint venture after the bid is declared as successful. l) All other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons. ▪ IF THE SUCCESSFUL BIDDER: <ol style="list-style-type: none"> a) fails to sign the contract in accordance with Section 40 of the Revised IRR of RA 9184; or b) fails to furnish performance security in accordance with Section 40 of the Revised IRR of RA 9184.
<input type="checkbox"/>	<p>(e) Conformity with Section VI. Revised Schedule of Requirements (Terms of Reference as of 07 June 2022) and Section VII. Revised Technical Specifications, as enumerated and specified in the Supplemental/Bid Bulletin No. 1.</p>
<input type="checkbox"/>	<p>(f) Original duly signed Omnibus Sworn Statement in accordance with Section 25.3 of the IRR of RA 9184 and using the prescribed form attached as Annex III with attached <u>Proof of Authority of the bidder's authorized representative/s:</u></p> <ol style="list-style-type: none"> i. FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Notarized Special Power of Attorney. ii. FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Notarized Secretary's Certificate evidencing the authority of the designated representative/s. <p>Note: <i>Should there be more than one (1) appointed authorized representatives, use the word "<u>any of the following</u>" or "OR", otherwise, all authorized representatives must sign/initial the bid submission</i></p> <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>

C. FINANCIAL DOCUMENTS

(g) Net Financial Contracting Capacity (NFCC) computation, in accordance with ITB Clause 5.5, (per **Annex IV**).

The NFCC computation must at least be equal to the ABC of this project. The detailed computation using the required formula must be provided.

OR

Original copy of Committed Line of Credit (CLC) per **Annex IV-A** issued by a Local Universal or Local Commercial Bank at least equal to ten percent (10%) of the ABC of this project.

In case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the Latest Audited Financial Statements.

Class "B" Document: (For Joint Venture)

If applicable, For Joint Ventures, Bidder to submit either:

- (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or
- (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture (**Annex V**) signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful and must be in accordance with Section 23.1 (b) of the IRR

In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i)]

(h) **The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (per Annex V) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.**

ENVELOPE 2: FINANCIAL COMPONENT

(a) Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Bid Form (**Annex VI**); **and**

(b) Original of duly signed and accomplished Price Schedule(s) (**Annex VI-A or VI-B**).

The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.