



REQUEST FOR QUOTATION
(GOODS)

PR No. : 2019-09-3374
 PR Date : September 17, 2019
 END-USER : RBCO
 ABC : 85,200.00

Mode of Procurement : Shopping
 RFQ No. : AMP-RFQ-2019-336
 Date Prepared : 7 Oct 19
 Closing Date : 14 Oct 19
 Closing Time : 10:00 AM

Sir/Madam

Please submit your quotation for the procurement project as stated below duly signed by the authorized representative of your company not later than the closing date and time at the Procurement Management Section (PrMS), PSMD.

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	DENR ABC	SUPPLIER'S QUOTED PRICE	
					Unit Price	Total Price
1	High Back Office Chair Minimum Technical Specifications: <ul style="list-style-type: none"> •Back rest: metal frame inside with 50mm new foam, covered with pu faux leather •Seat: plywood with foam, covered with pu faux leather •Arm: chrome metal tube, plywood & foam covered with pu faux leather arm padding •Gas lift: 100mm length black gas lift with polypropylene (pp) plastic cover •Star base: chrome base •Wheel caster: nylon •Color: Seat & Back: Black •Assembly Required: Yes •Butterfly Mechanism: 360 Degree Swivel , Adjustable Seat Height, Lock & Tilt 	12	unit	85,200.00		
TOTAL						
Brand/Model Being Offered:						

- Note :** 1) Please fill in Supplier's Quoted Price and submit the form (RFQ) to Procurement Management Section (PrMS).
 2) Quotation must be compliant with the requirements of the project, including the technical specifications.
 3) Terms and Conditions are specified at the 3rd page of this RFQ.

Completion period is required within **twenty (15) calendar days from receipt of Notice to Proceed.**

In view of this, please also submit the following documents:

- 1) Valid and current Business/ Mayor's Permit for CY 2019
- 2) PhilGEPS Registration Number/Certificate of Registration
- 3) Brochure and/or Technical Data Sheet of the Item Being Offered

Failure to submit/comply with all documents & requirements stated above shall automatically be disqualified.

Should your company be interested, you may submit your proposal at PrMS-PSMD, DENR Main Building and/or thru email at procurementdenrco@gmail.com and/or fax number 926-26-75.

For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Mr. Lamberto S. Ramos at the same contact details.

DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 of its IRR without thereby incurring any liability to the affected supplier.

DIANNE G. IBIAS (sgd)
 OIC-Chief, Procurement Management Section,

KINDLY PROVIDE DETAILS BELOW AS A SIGN OF CONFORME TO THE REQUIREMENTS AS SPECIFIED ABOVE

<p style="text-align: center;">_____ NAME OF COMPANY</p> <p>ADDRESS : _____ _____ _____</p>	<p style="text-align: center;">_____ (SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE)</p> <p>Designation : _____ Date : _____</p> <p>Contact Details Email Add : _____ Telefax No. : _____ Mobile No. : _____</p>
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TERMS AND CONDITIONS

1. Service Providers shall provide correct and accurate information required in this form
2. Service Providers may quote for any or all items, unless otherwise stated.
3. Price quotation/s must be valid for a period of sixty (60) calendar days from the closing date.
4. Price quotation/s, to be dominated in Philippine Pesos shall include all taxes, duties and/or levies payable.
5. Price quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are initialed by the authorized representative of the Service Provider.
8. The item/s and/or services shall be delivered according to the requirements specified herein/attached Terms of Reference.
9. The DENR shall have the right to review/examine submissions relative to the project to confirm conformity to the project requirements.
10. Warranty shall cover the following:
 - a) Minimum period of three (3) months, in the case of Expendable Supplies after acceptance of the deliveries by the DENR authorized signatory.
 - b) Minimum period of one (1) year (unless otherwise stated), in case the of Non-Expendable Supplies after acceptance of the deliveries by the DENR authorized signatory.
11. Payment shall be made in accordance with the Terms of Conditions of the Contract.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed completion period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, without prejudice to other courses of action and remedies open to it.