



**DENR Bids and Awards Committee for Regular Operations**

**MINUTES OF BAC MEETING  
12 November 2021**

- Venue** : DENR Compound & Online via Google Meet Platform
- Date/Time** : 12 November 2021, Friday  
9:30 AM onwards
- Agenda** : **Pre-Bid Conference** for the following procurement projects:
- a) Procurement of Internet Service Provider for the Department of Environment and Natural Resources-Central Office (DENR-CO) under Bid Ref. No. DENR-CO-2021-039
  - b) Procurement of Managed Printing Services for the Department of Environment and Natural Resources-Central Office (DENR-CO) under Bid Ref. No. DENR-CO-2021-044
  - c) Procurement of Subscription for Google Workspace (Formerly G-Suite) of the Department of Environment and Natural Resources (DENR) under Bid Ref. No. DENR-CO-2021-034
  - d) Procurement of Cloud Service Credits for the Cloud Infrastructure as a Service (IaaS) of the Department of Environment and Natural Resources (DENR) under Bid Ref. No. DENR-CO-2021-043
  - e) Procurement of Service Provider for the Periodic Maintenance Service (PMS) of Motor Vehicles of the Department of Environment and Natural Resources-Central Office (DENR-CO) for CY 2022 under Bid Ref. No. DENR-CO-2021-035
  - f) Procurement of One (1) Year Security Services for the Department of Environment and Natural Resources (DENR) under Bid Ref. No. DENR-CO-2021-041

**I. ATTENDANCE**

**DENR Bids and Awards Committee**

Atty. Norlito A. Eneran	Vice Chairperson
Dir. Maria Elena A. Morallos Manila	End-User/Provisional Member
Engr. Gilbert C. Mondroy	Member

**BAC Technical Working Group**

Atty. Anthony Raymond M. Velicaria	Head
Engr. Roberto M. Aguda	Member
Dianne G. Ibias	Member
Ann Joanna B. Villarama	Member
Lamberto S. Ramos	Member
Francis Jan V. Castro	Member
Nizethal A. Matias	Member
Enielbert Estefanio	Member
Michael Pagulayan	Member
Ar. Jammie Vanessa E. Saplagio	Member
Marie Kristinne M. Mamaradlo	Member
Jack Victor M. Nera	Member
Angelito L. Estrada	Member

Ma. Rosario T. Santiago	Member
Lia Cassandra A. Logmao	Member
Alleli G. Vergara	Member

#### **BAC Secretariat**

Hannah Jazmin Gungob	Member
Jessa B. Montes	Member

Other office staffs

#### **Attendance of Prospective Bidder/s**

<b>Prospective Bidder/s</b>	<b>Representative/s</b>
<i>Procurement of Internet Service Provider for the Department of Environment and Natural Resources-Central Office (DENR-CO)</i>	
1) WiFiCity Inc.	Donnie Rey Estoque Alandry M. Bailon
2) Converge ICT Solutions	Princess N. Marcelo Rodora R. Gonzales
3) PLDT Inc.	Ricardo
4) Telectronic Systems, Inc.	Marlon Lorenz Villanueva
<i>Procurement of Managed Printing Services for the Department of Environment and Natural Resources-Central Office (DENR-CO)</i>	
1) MULTIBIZ INTERNATIONAL CORP	Maribeth G. De Layola
2) Otus Copy Systems, Inc.	Paul Ryan D. Caringal Claire B. Joseph
3) U-BIX Corporation	Brando D. Javier
4) HP Philippines	Neil Diamonon
5) Quartz Business Products Corporation	Reimar L. Fortuna
6) Integrated Computer Systems, Inc.	Kerrelyn V. Bucu
7) Westcon Group Philippines	Theresa Razon-Moya
<i>Procurement of Subscription for Google Workspace (Formerly G-Suite) of the Department of Environment and Natural Resources (DENR)</i>	
1) PLDT Inc.	Richard Lucas
2) Telectronic Systems, Inc.	Marlon Lorenz Villanueva
<i>Procurement of Cloud Service Credits for the Cloud Infrastructure as a Service (IaaS) of the Department of Environment and Natural Resources (DENR)</i>	
1) PLDT Inc.	Richard Lucas
2) Westcon Group Philippines	Theresa Razon-Moya
3) Beacon Solutions, Inc.	Reymundo Antonio L. Juco Fernita Z. Lansang

**Prospective Bidder/s****Representative/s**

*Procurement of Service Provider for the Periodic Maintenance Service (PMS) of Motor Vehicles of the Department of Environment and Natural Resources-Central Office (DENR-CO) for CY 2022*

- NO BIDDER

*Procurement of One (1) Year Security Services for the Department of Environment and Natural Resources (DENR)*

- |  |                       |
|--|-----------------------|
| 1) Defense Strategist Security Services, Inc.            | Jesamie B. Barangan   |
| 2) Masada Security Agency, Inc.                          | Annie A. Badenas      |
| 3) Hackett Security Agency                               | Francia C. Desquitado |
| 4) Northern Star Investigation and Security Agency, Inc. | Jerald B. Tabuzo      |
| 5) ABC-RMO Security & Investigation Agency Inc.          | Maricor Ramos         |

**II. CALL TO ORDER**

The meeting was called to order at 9:30 AM and presided by the Vice Chairperson, to discuss the agenda stated above.

**III. ROLL CALL**

The BAC Secretariat called the roll and informed the Vice Chairperson that three (3) members are present which constitute a quorum. The Vice Chairperson was also informed that other members of the BAC, TWG and Secretariat, who were not in attendance, were on official business.

**IV. SALIENT FEATURES OF DISCUSSION**

- The BAC Vice Chairperson welcomed and introduced the composition of the BAC, TWG and Secretariat to the following prospective bidders:
  - 1) WiFiCity Inc.
  - 2) Converge ICT Solutions
  - 3) PLDT Inc.
  - 4) Telectronic Systems, Inc.
  - 5) MULTIBIZ INTERNATIONAL CORP
  - 6) Otus Copy Systems, Inc.
  - 7) U-BIX Corporation
  - 8) HP Philippines
  - 9) Quartz Business Products Corporation
  - 10) Integrated Computer Systems, Inc.
  - 11) Westcon Group Philippines
  - 12) Beacon Solutions, Inc.
- Before the discussion started, prospective bidders affirmed their familiarity with the Government bidding process and requirements under RA 9184 and its Revised Implementing Rules and Regulations (IRR).
- A brief presentation on the bidding documents was presented by the BAC Secretariat emphasizing the following requirements:
  - ❖ Procurement of Internet Service Provider for the Department of Environment and Natural Resources-Central Office (DENR-CO)
  - ❖ Procurement of Managed Printing Services for the Department of Environment and Natural Resources-Central Office (DENR-CO)

- ❖ Procurement of Subscription for Google Workspace (Formerly G-Suite) of the Department of Environment and Natural Resources (DENR)
- ❖ Procurement of Cloud Service Credits for the Cloud Infrastructure as a Service (IaaS) of the Department of Environment and Natural Resources (DENR)

- ✓ Packaging and Envelope Labeling Instructions
  - Bidders shall submit ONE (1) Envelope containing technical and financial documentary requirements
- ✓ Invitation to Bid
- ✓ Instructions to Bidders
- ✓ Bid Data Sheet
- ✓ General Conditions of the Contract
- ✓ Special Conditions of the Contract
- ✓ Eligibility Documents
  - Valid and current Certificate of PhilGEPS Registration (Platinum Membership) issued to the bidder with attached Annex A
    - The valid & current certificate of PhilGEPS Certificate of Registration (Platinum Membership shall reflect the updated eligibility documents. Should the Annex A of said Certificate reflects not updated document, the bidder shall submit, together with the certificate certified true copies of the updated documents.
  - Statement of all its ongoing government and private contracts
    - Form provided as per Annex I of the bidding documents
    - Within the last 3 years
  - Statement of the Bidder's Single Largest Completed Contract (SLCC)
    - Form provided as per Annex I-A of the bidding documents
    - SLCC of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least 50% of the ABC
    - Attached copy of End User's Acceptance or Official Receipt/s or Sales Invoice
  - Original Bid Security

Project Title	Project ABC (P)	Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (P)	Bid Security: Surety Bond (5%) (P)	Bid Securing Declaration (Annex II)
Procurement of Internet Service Provider for the Department of Environment and Natural Resources-Central Office (DENR-CO)	3,900,000.00	78,000.00	195,000.00	No required percentage
Procurement of Managed Printing Services for the Department of Environment and Natural Resources-Central Office (DENR-CO)	11,988,000.00	239,760.00	599,400.00	
Procurement of Subscription for Google Workspace (Formerly G-Suite) of the Department of Environment and Natural Resources (DENR)	5,974,000.00	119,480.00	298,700.00	

Procurement of Cloud Service Credits for the Cloud Infrastructure as a Service (IaaS) of the Department of Environment and Natural Resources (DENR)	7,500,000.00	150,000.00	375,000.00	
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- Duly notarized or unnotarized Bid Securing Declaration shall be accepted pursuant to GPPB Resolution No. 09-2020 dated 07 May 2020.
- Schedule of Requirements & Technical Specifications
  - Duly conformed per Section VI and VII of the bidding documents
  - Write “comply” only
  - Follow instructions as indicated in Section VII. Failure to follow instructions will result in a rating of “Failed”.
- Sworn Statement
  - Form provided as per Annex III of the bidding documents
  - Usage of any of the following” or “and/or” in specifying the authorized representative/s.
  - However, if the bidder has more than one (1) authorized representative and use the word “and”, all representatives must sign/initial in the prescribed forms provided. Otherwise, shall be a ground for the rejection of the bid and will result in a rating of “Failed”.
  - Attached Proof of Authority of the bidder’s authorized representative. For Sole Proprietorship must submit Duly notarized or unnotarized Special power of Attorney. If Corporations, Cooperative of the Members of the Joint Venture must submit Duly notarized or unnotarized Secretary’s Certificate/Board Resolution
- Audited Financial Statements (AFS)
  - Submit 2020 AFS
- Net Financial Contracting Capacity
  - Form provided with detailed computation as per Annex III of the bidding documents
  - Computation must be equal to the ABC of the project
  - Or submit Committed Line of Credit issued by a Local Universal of Local Commercial Bank with machine validation at least equal to 10% of the ABC
- ✓ Financial Documents
  - Completed and signed Financial Bid Form per Annex VI of the bidding documents
  - The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.
  - If the bid amount is inconsistent with words and in numbers, amount in words will prevail.
  - Signed and Accomplished Prices Schedule(s)
- ✓ Post Qualification Documents
  - *Procurement of Internet Service Provider for the Department of Environment and Natural Resources-Central Office (DENR-CO)*
    - Certification or any equivalent document to prove that the cable facility being used in the connectivity between the bidder’s circuits is exclusively owned and operated by the proponent.
    - Certification or any equivalent document that the supplier uses its own domestic nationwide network and has at least two (2) cable landing stations

- Certification or any equivalent document that the supplier directly connects to Asia and US Peering partners.
- Certification or any equivalent document that the network platform is compliant to the latest MEF Carrier Ethernet (2.0).
- Certificate of Site Inspection issued by Network Infrastructure Management Division

✚ *Procurement of Managed Printing Services for the Department of Environment and Natural Resources-Central Office (DENR-CO)*

- Valid and current Certificate of Distributorship/Dealership/Resellership of the item being offered for a period of at least five (5) years (if the Bidder is not the manufacturer). if not issued by the manufacturer, must also submit certification/document linking bidder to the manufacturer;
- Valid and current Certification as Authorized Service Center showing five (5) years partnership, issued by the manufacturer of the brand being offered
- List of at least two (2) certified technical Engineer supported with the following documents:
  - i. Certificate of Appointment issued by the company's HR Department
  - ii. Training Certificate issued by the manufacturer of the item being offered
  - iii. Copy of the company identification card
  - iv. Resume
- Certificate of Performance Evaluation (Annex VII) or equivalent document with a rating of at least Satisfactory issued by the Largest Contract/s Client/s of the bidder per submitted Annex I-A. The certification/document must indicate that the evaluation was based on the bidder's performance on timely delivery, compliance to specifications, warranty and after sales services
- Brochure (original or internet download/Technical Data Sheet or equivalent) of the following items being offered showing compliance to the technical specifications. (if not in English, please refer to Section 23.2 of the 2016 Revised IRR of RA 9184)
  - i. Multi-Function Color Printer
  - ii. Multi-Function Color Printer with A3
  - iii. Monochrome Printer

✚ *Procurement of Subscription for Google Workspace (Formerly G-Suite) of the Department of Environment and Natural Resources (DENR)*

- Copy of at least one (1) Contract/PO or any equivalent document as proof of at least three (3) years of experience in deploying large-scale messaging and collaboration systems to at least three (3) local organizations with more than a thousand users.  
*Said document must be dated not later than year 2018*
- Certification or any equivalent document as proof that the bidder is a Certified Premier Partner (or equivalent) for the messaging and collaboration systems being offered
- ISO Certification in the name of the Principal of the brand being offered as follows (if not in English, please refer to Clause 11 of the Instruction to Bidders):
  - i. ISO 27018
  - ii. ISO 27017
  - iii. ISO 27001
  - iv. ISO SOC 2/3
- Certificate of Performance Evaluation (Annex VII) or equivalent document with a rating of at least Satisfactory issued by the Largest Contract/s Client/s of the bidder per submitted Annex I-A. The certification/document must indicate that the evaluation was based on the bidder's performance on timely delivery, compliance to specifications, warranty and after sales service

✚ *Procurement of Cloud Service Credits for the Cloud Infrastructure as a Service (IaaS) of the Department of Environment and Natural Resources (DENR)*

- List of projects with attached copy of PO/Contracts. Details as follows:

i.	at least five (5) cloud on-going or completed contracts with other government agencies;
ii.	at least five (5) on-going or completed contract in cloud managed services with other agencies;
iii.	at least one (1) on-going or completed contract in hosting GIS maps of Geolocation Functionality apps; and
iv.	at least one (1) on-going or completed contract in hosting government websites

- Valid and current ISO Certification in the name of Cloud Service Provider as follows:
  - i. ISO 9001
  - ii. ISO 27001
  - iii. ISO 27017
  - iv. ISO 27018
- Certification issued by the Principal Cloud Service Platform Provider stating support to the bidder for the project. Said certification must be addressed to DENR and must include the name of the project being supported.
- Certificate of Performance Evaluation (Annex VII) or equivalent document with a rating of at least Satisfactory issued by the Largest Contract/s Client/s of the bidder per submitted Annex I-A. The certification/document must indicate that the evaluation was based on the bidder's performance on timely delivery, compliance to specifications, warranty and after sales service.
- Original copy of list of at least three (3) certified Cloud Architects in the existing cloud platform attached with the following supporting documents:
  - a) Proof of experience in managed services contracts
  - b) Curriculum Vitae
  - c) Copy/ies of certification/certificate of training relative to Cloud Services

- After the presentation, the following question/clarifications were raised:

Questions/Concerns	DENR Response
Can we alter all the forms except for the Section VI and VII of the Bidding Documents?	Yes.
How many copies of bidding documents are we going to submit?	One copy for the Eligibility and Technical documents and one copy for the Financial Documents.
<i>Cloud Service Credits</i>	
May we request for the detailed technical specifications for this is not included in the bidding documents.	Technical specifications are indicated under the Section VI. Schedule of Requirements.

Can the qualification of bidders be lighten to at least three (3) cloud personnel? In addition, does GIS strongly required for this project?	This will be discussed by the End-user and will be included in the Supplemental/Bid Bulletin No. 1 to be issued on or before 19 November 2021. Regarding the GIS, this is required for this project.
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*Internet Service Provider*

With regards to the technical specification, does this require two (2) lines coming from one (1) ISP Provider or can we use different lines for this? In addition, the requirement during post-qualification, Certification or any equivalent document that the supplier uses its own domestic nationwide network and has at least two (2) cable landing stations, can this be lighten for not all ISP Provider has this kind of qualification.	The requirement is one (1) ISP for two (2) different lines. If one has a problem, the other will still be up. Regarding the cable landing stations, this will be discussed by the end-user but this is one of the requirements needed for this project.
Regarding the asymmetric broadband 500 Mbps, does it require Static IP?	This will be discussed by the End-user and will be included in the Supplemental/Bid Bulletin No. 1 to be issued on or before 19 November 2021

*Managed Printing Services*

With regards to the forty-five (45)-calendar-day-delivery period, can you consider to extend this to ninety (90) calendar days?	This will be discussed by the end-user and if considered, this will be included in the Supplemental/Bid Bulletin No. 1 which will be issued on or before 19 November 2021.
Regarding the color machine which can only be used for A4 paper, can you please indicate that this can be used also for A3 for you to maximize the use of the printer? In addition, you also have separate machines for A3, can all the machines you require be available for A3 papers?	Per the End-user, they require separate machines for A3 but if the supplier offers all the machines which can be used for A3 papers, this will be accepted.
All machines require managed printing services, can the memory be at least 8GB?	If considered, this will be included in the Supplemental/Bid Bulletin No. 1 which will be issued on or before 19 November 2021.
Regarding the technical specifications for monochrome, can you consider to lighten the specification to 1800 x 600?	This will be discussed by the end-user and if considered, this will be included in the Supplemental/Bid Bulletin No. 1 which will be issued on or before 19 November 2021.
For the in house technician, can they render overtime payment (OT) and if so, how will this be processed?	Per the end-user, the required time for the in house technician is just for 8 hrs.
Regarding the Audited Financial Statement (AFS) requirement, can we submit the confirmation online by the BIR?	Per the Secretariat, as long as they can provide a proof that the Bureau already received their submission, it is acceptable.
With regards to the payment, how many days will this be processed from the receipt of invoice?	Per the Secretariat, based on the Government Accounting Manual (GAM), processing of payments is within sixty (60) calendar days.

✚ *Procurement of One (1) Year Security Services for the Department of Environment and Natural Resources (DENR)*

- The BAC Vice Chairperson welcomed and introduced the composition of the BAC, TWG and Secretariat to the following prospective bidders:
  - 1) Defense Strategist Security Services, Inc.
  - 2) Masada Security Agency, Inc.
  - 3) Hackett Security Agency
  - 4) Northern Star Investigation and Security Agency, Inc.
  - 5) ABC-RMO Security & Investigation Agency Inc.



- Before the discussion started, prospective bidders affirmed their familiarity with the Government bidding process and requirements under RA 9184 and its Revised Implementing Rules and Regulations (IRR).
- A brief presentation on the bidding documents was presented by the BAC Secretariat emphasizing the following requirements:

- ✓ Packaging and Envelope Labeling Instructions
  - Bidders shall submit ONE (1) Envelope containing technical and financial documentary requirements
- ✓ Invitation to Bid
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- ✓ General Conditions of the Contract
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  - Valid and current Certificate of PhilGEPS Registration (Platinum Membership) issued to the bidder with attached Annex A
    - The valid & current certificate of PhilGEPS Certificate of Registration (Platinum Membership shall reflect the updated eligibility documents. Should the Annex A of said Certificate reflects not updated document, the bidder shall submit, together with the certificate certified true copies of the updated documents.
  - Statement of all its ongoing government and private contracts
    - Form provided as per Annex I of the bidding documents
    - Within the last 3 years
  - Statement of the Bidder's Single Largest Completed Contract (SLCC)
    - Form provided as per Annex I-A of the bidding documents
    - SLCC of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least 50% of the ABC
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  - Original Bid Security

Project Title	Project ABC (P)	Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (P)	Bid Security: Surety Bond (5%) (P)	Bid Securing Declaration ( <i>Annex II</i> )
Procurement of One (1) Year Security Services for the DENR	44,795,039.88	895,900.80	2,239,751.99	No required percentage

- Duly notarized or unnotarized Bid Securing Declaration shall be accepted pursuant to GPPB Resolution No. 09-2020 dated 07 May 2020.

- Schedule of Requirements & Technical Specifications
  - Duly conformed per Section VI and VII of the bidding documents
  - Write "comply" only
  - Follow instructions as indicated in Section VII. Failure to follow instructions will result in a rating of "Failed".

- Sworn Statement
  - Form provided as per Annex III of the bidding documents
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- Audited Financial Statements (AFS)
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  - Or submit Committed Line of Credit issued by a Local Universal of Local Commercial Bank with machine validation at least equal to 10% of the ABC
- ✓ Financial Documents
  - Completed and signed Financial Bid Form per Annex VI of the bidding documents
  - The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.
  - If the bid amount is inconsistent with words and in numbers, amount in words will prevail.
  - Signed and Accomplished Prices Schedule(s)
- ✓ Post Qualification Documents
  - Original copy and submit certified true copy of the following:
    - i. PNP License to Operate;
    - ii. Certificate of Good Standing issued by PADPAO in CY 2020
    - iii. NTC Certificate of Registration (for telecom equipment).
    - iv. Current and valid Firearms license.
    - v. Certification or any equivalent document to prove of at least five (5) years of experience in providing security services as shown by either a PADPAO Certificate of Membership or PNP, SOSIA License to operate for the preceding five (5) years.
    - vi. Valid and current SSS Clearance or Latest Quarter Premium Remittances and DOLE Clearance/Certificate of No Pending Case or Undertaking to present original and submit copy of valid and current SSS Clearance or latest quarter premium remittances and DOLE clearance if declared as Lowest/Single Calculated and Responsive Bid (L/SCRB) per Annex VIII

- List of Personnel with attach copies of additional documentary requirements as specified below:

No.	Key Personnel	Documentary Requirements
1.	Detachment Commander	<ul style="list-style-type: none"> <li>Curriculum Vitae</li> <li>Certified Security Professional (CSP) Certificate</li> <li>Certified Safety Security Practitioner (CSSP)</li> </ul>
2.	Assistant Detachment Commander	<ul style="list-style-type: none"> <li>Basic Occupational Safety and Health Certificate</li> <li>VIP Protection Agent Training Certificate</li> </ul>
3.	Shifts-in-Charge	<ul style="list-style-type: none"> <li>Firs Aid Training Certificate</li> <li>Basic Life Support Training Certificate</li> </ul>

- List of Security Guards to be deployed in DENR with specialized training in the following:

No.	Personnel	Documentary Requirements
1.	At least three (3) Guards	CCTV Operation Certificate
2.	At least three (3) Guards	Emergency Response Drive Certificate
3.	At least three (3) Guards	Basic Intelligence and Investigation Course Certificate

- Certification certifying that all security guards to be deployed have undergone/completed the following within 2016-2021:
  - Basic First Aid Training/ Basic Life Support Training;
  - Customer Service Relation Training
  - Crowd Dispersal Management Training
  - Counter Terrorism Awareness Seminar and; v. Disaster Preparedness & Response (including COVID-19 response)
- Certification of availability of minimum requirements for supplies and equipment as enumerated in the terms of reference.
- Certification that the Agency can provide the Manpower requirements as per schedule of deployment of Security Guards stated in the terms of reference.
- Company profile and track record for the past five (5) years highlighting the following information:
  - Year established and number of years in the service;
  - License to Operate Number;
  - Name of satisfied clients;
  - Number of years serving each clients;
  - Number of security guards deployed in each clients;
  - Area covered by contract in square meters as well as the corresponding description (office, factory, warehouse, hospital, back, and etc.)
- Certification or any equivalent document for minimum qualifications of personnel including but not limited to the following:
  - Duly licensed security guards
  - At least high school graduate
  - Ages between 21 and 55 except for the Detachment Commander Department of Environment and Natural Resources Bid Ref. No. DENR-CO-2021-041 Page 20 of 72 Procurement of One (1) Year Security Services for the DENR
  - Two (2) years supervisory experience for supervisor of all guards
  - At least 5'5" (male) or 5'0" (female) in height
- Certification/List of free services, supplies or equipment willing to be offered for free in addition to the minimum requirements set in the Terms of Reference (TOR);

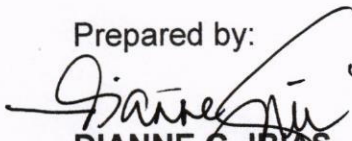
- After the presentation, the following question/clarifications were raised:

Questions/Concerns	DENR Response
Regarding the copies of submission to be submitted during Bid Opening, how many copies are you requiring? In addition, are all the documentary requirements during post-qualification in item C needed to be submitted?	Per the Secretariat regarding the submission during bid opening, the requirement will only be one (1) for Eligibility and Technical Component and one (1) for the Financial Component. For the Post-Qualification documents, all the requirements must be submitted based on the Terms of Reference (TOR) of the End-User.
What will we be used for the PhilHealth Rate?	Per the End-user, 2022 rate must be followed.
Is the Administrative Fee Rate 20%?	Per the End-user, the minimum rate for the Administrative fee is 20%. This will also be reflected in the Supplemental/Bid Bulletin No. 1 to be issued on or before 18 November 2021.
For the documents from the BIR, will these be certified by the Bureau or we can certify the document?	Per the Secretariat, the copies required during post-qualification can be certified by the bidder.

#### V. ADJOURNMENT

There having no matters to discuss, the BAC meeting was adjourned at 4:30 PM.

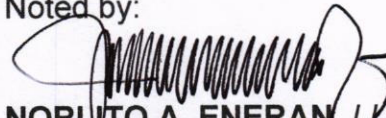
Prepared by:



**DIANNE G. IBAS**

OIC Chief, Procurement Management Section &  
Head, BAC Secretariat

Noted by:



**NORLITO A. ENERAN, LL.M., CESO III**

Director, Legal Affairs Service &  
Vice Chairperson, Bids & Awards Committee