



DENR Bids and Awards Committee for Regular Operations

**MINUTES OF BAC MEETING
06 November 2020**

- Venue** : DENR Main Compound and Online via Google Meet Platform
- Date/Time** : 06 November 2020, Friday
9:30 AM onwards
- Agenda** : **Pre-Bid Conference for the following DENR requirements:**
- a) Construction of Department of Environment and Natural Resource (DENR) Multi-Purpose Building under Bid Ref. No. DENR-CO-2020-016
 - b) Upgrading of Electrical System and Sub-metering of the Main Building of the DENR-CO under Bid Ref. No. DENR-CO-2020-031 2nd Rebid.

I. ATTENDANCE

DENR Bids and Awards Committee

A Sec Marcial C. Amaro, Jr.	Chairperson
Atty. Norlito A. Eneran	Vice Chairperson
Evelyn G. Nillosan	Alternate Vice Chairperson
Elizar S. Cantuba	Member
Engr. Gilbert C. Mondroy	Member
Engr. Guillermo V. Estipona, Jr.	Alternate Member/End-user

BAC Technical Working Group

Atty. Anthony Raymond Velicaria	Head
Engr. Roberto Aguda	Member
Gilbert Castro	Member
Dianne G. Ibias	Member
Angelito L. Estrada	Member
Jessa B. Montes	Member
Ann Joanna B. Villarama	Member
Lia Cassandra A. Logmao	Member
Ma. Rosario T. Santiago	Member

BAC Secretariat

Attendance of Prospective Bidder/s

Prospective Bidder/s	Representative/s
<i>A. Construction of Department of Environment and Natural Resource (DENR) Multi-Purpose Building under Bid Ref. No. DENR-CO-2020-016</i>	
1) Great Zone Enterprise	Ibanez, Diony V. Goseco, Gerardo S.
2) R.M. Mangubat Construction	Mangubat, Richard M.
3) Royalink Builders Inc.	Patnongon, Larry A. Mallari, David G.
4) Jodans Engineering	San Diego, Erika Joyce DG.
5) RD Mandanas Construction	Tang Ernesto, II B.
6) MDH Construction	Huevos, Evangeline D.
7) 2H2L Construction	Laurie, Raquel M.
8) MRBII Construction Corporation	Amita, Rommel Ambuyoc
9) Prismodial Construction Corp.	Nazaria, Bernadette R.
10) Atlantic Erectors Inc.	Soriano, Romulo.
<i>B. Upgrading of Electrical System and Sub-metering of the Main Building of the DENR-CO under Bid Ref. No. DENR-CO-2020-031 2nd Rebid.</i>	
1) MDH Construction	Huevos, Evangeline D.
2) 2H2L Construction	Laurie, Raquel M.
3) Industrial Controls Corp.	Quimco, Philip
4) Smart-Tech Electro-Industrial Systems, Inc.	Cadag, Gilberto R. Banaria, Nerissa J.
5) Jodans Engineering	

***Note: Attached as Annex "A" is the copy of attendance for BAC Meeting dated 06 November 2020**

II. CALL TO ORDER

The meeting was called to order at 9:30 AM and presided by the Chairperson, to discuss the agenda stated above.

III. ROLL CALL

The BAC Secretariat called the roll and informed the Chairperson that six (6) members are present which constitute a quorum. The Chairperson was also informed that other members of the BAC, TWG and Secretariat, who were not in attendance, were on official business.

IV. SALIENT FEATURES OF DISCUSSION

A. Pre-Bid Conference for the Construction of DENR Multi-Purpose Building under Bid Ref. No. DENR-CO-2020-016

- The BAC Chairperson welcomed and introduced the composition of the BAC, TWG and Secretariat to the following prospective bidders:

- 1) Great Zone Enterprise
- 2) R.M. Mangubat Construction
- 3) Royalink Builders Inc.
- 4) Jodans Engineering
- 5) RD Mandanas Construction

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- 10) Atlantic Erectors Inc.

- Before the discussion started, all prospective bidders affirmed their familiarity with the Government bidding process and requirements under RA 9184 and its Revised Implementing Rules and Regulations (IRR).
- A brief presentation on the bidding documents was presented by the BAC Secretariat, informing the participating bidders that a new template of bidding documents was adapted pursuant to GPPB Resolution No. 16-2020. Emphasizing the following requirements:
 - ✓ Packaging and Envelope Labeling Instructions
 - Bidders shall submit ONE (1) original containing eligibility/technical and financial documentary requirements.
 - ✓ Invitation to Bid
 - ✓ Instruction to Bidders
 - ✓ Bid Data Sheet
 - ✓ General Conditions of the Contract
 - ✓ Special Conditions of the Contract
 - ✓ Eligibility Documents
 - Legal, Technical and Financial Requirements
 - Documentary Requirements for Post-Qualification
 - ✓ Schedule of Requirements & Technical Specifications
 - Follow instructions as indicated in Section VII. and failure to do so, will result in a rating of "Failed".
 - ✓ Bidding Forms
 - How to properly fill-up the required forms.
 - Indicate "0" or "-" to items offered for free and do not leave any blank. Failure to do so will result in a rating of "Failed".
 - ✓ Recommended format of the Secretary's Certificate
 - Usage of "any of the following" or "and/or" in specifying the authorized representative/s.
 - However, if the bidder has more than one (1) authorized representative and use the word "and", all representatives must sign/initial in the prescribed forms provided. Otherwise, shall be a ground for the rejection of the bid and will result in a rating of "Failed".
 - ✓ Checklist of Requirements
- During the discussion, issues and concerns were raised by prospective bidders and were clarified by the BAC and end-user as stated below:

Issues/Concerns	Response
1. For those who have purchased the bidding documents for the Multi-Purpose Gymnasium, can we request for a refund?	Upon approval of the Secretary of the declaration of Failure of Bidding, the BAC will notify you then you can request for a refund.
2. Who is tasked to process all the required permits?	It is stated in the Terms of Reference that the winning bidder will process all the permits that will be required.
3. Is it okay to submit the post-qualification documents together with the technical and financial documents on the date of submission of bids?	Post-Qualification documents will be submitted within five (5) calendar days upon the receipt of Notice of Single/Lowest Calculated Bid.

Issues/Concerns	Response
4. Is it okay to request for a word/e-file of the BOQ? So it would be easier for us to edit/input data?	To avoid alteration on the form, a pdf file is provided to all bidders. Bidder may also opt to submit handwritten BOQ.
5. If I attached the Certificate of PhilGEPS Registration in my submission, do I still have to attach a copy of my SEC Certificate, Business Permit and Tax Clearance?	If the list of eligibility documents specified in the Annex A are updated, no need to attached copies of the said documents.
6. For the BIM Architect requirement, what are the basis of the reckoning of experience? 6.1 BIM Certification was established two years ago (2019). It's not possible to comply the years of experience required stated in the Terms of Reference.	<ul style="list-style-type: none"> • BIM Certification is not sufficient. It has to be supported with BIM related works within the prescribed period. • BIM Certification has been in the industry for years. Winning bidder for the previous project was able to comply the same requirement.
7. For item III & IV, the unit of measurement should be in kg.	Bill of Quantities to be revised and changes made to be reflected in the Supplemental/Bid Bulletin No. 1.
8. For item no. XIV (Plumbing Works), materials are itemized but under one lot per quantity. Should we include pricing/costing in the enumerated items in the item no. XIV (Plumbing Works)?	As specified in the table you only have to indicate price intended for the lot. Detailed price shall be reflected in the detailed estimate.
9. For item letter C, what are the required percentage for VAT & Withholding tax?	Subject for verification. To be reflected in the Supplemental/Bid Bulletin.
10. Do we have to secure a Site Inspection Certificate?	Yes, once a site inspection is conducted the end-user will provide/issue a Site Inspection Certificate
11. For item no. II, Ground/Site Clearing, does this includes excavation?	Yes, changes will be reflected in the Supplemental/Bid Bulletin.
12. Are we required to conduct an ocular inspection?	Yes, bidders are advised to conduct an ocular inspection for the bidders to see/ evaluate the site.

- After thorough discussion, all prospective bidders were advised to submit queries or clarifications, if any, thru a letter addressed to the BAC Chairperson on or before 09 November 2020.
- For the Secretariat, to include changes on the bid bulletin and ensure that for the succeeding projects, provisions in the Bidding Documents are updated/revised based on the latest issuances relative to the procurement.

- The BAC Secretariat reminded the prospective bidders to purchase the bidding documents amounting to PhP50, 000.00 not later than the scheduled submission of bids on 16 November 2020, 8:00 AM to be able to participate in the bidding.

B. Pre-Bid Conference for the Upgrading of Electrical System and Sub-metering of the Main Building of the DENR-CO under Bid Ref. No. DENR-CO-2020-031 2nd Rebid.

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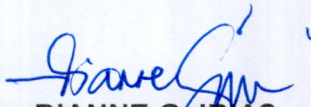
Issues/Concerns	Response
What does B/W Electrician stands for?	Building Wiring Electrician.
When can we visit for Ocular Inspection?	Ocular Inspection can be conducted from 07-09 November 2020 (Saturday - Monday.)

- After thorough discussion, all prospective bidders were advised to submit queries or clarifications, if any, thru a letter addressed to the BAC Chairperson on or before 09 November 2020.
- For the Secretariat, to include changes on the bid bulletin and ensure that for the succeeding projects, provisions in the Bidding Documents are updated/revised based on the latest issuances relative to the procurement.

V. ADJOURNMENT

There having no matters to discuss, the BAC meeting was adjourned at 3:00 PM.

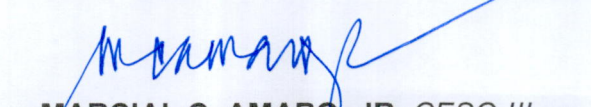
Prepared by:



DIANNE G. IBIAS

OIC Chief, Procurement Management Section &
Member, BAC Secretariat

Noted by:



MARCIAL C. AMARO, JR., CESO III

Assistant Secretary for Policy, Planning and
Foreign Assisted and Special Projects &
Chairperson, Bids & Awards Committee