

Republic of the Philippines
Biodiversity Management Bureau
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC
CV must be in MS Excel format
NATIONAL CAPITAL REGION
CSFG-DENR
RECEIVED
By: _____
DATE: 2-27-23 TIME: 3:00

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Biodiversity Management Bureau in the CSC website:

RANDY C. MABANA

Head, Human Resources Development Unit

Date: February 27, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Ecosystems Management Specialist I	OSEC-DENRB-ECOMS1-283-2014	11	27,000.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional); Second Level Eligibility		Coastal and Marine Division
2	Ecosystems Management Specialist I	OSEC-DENRB-ECOMS1-74-1998	11	27,000.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional); Second Level Eligibility		Caves, Wetlands and other Ecosystems Division
3	Ecosystems Management Specialist I	OSEC-DENRB-ECOMS1-6-1998	11	27,000.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional); Second Level Eligibility		Biodiversity Policy and Knowledge Management Division
4	Ecosystems Management Specialist I	OSEC-DENRB-ECOMS1-7-1998	11	27,000.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional); Second Level Eligibility		Biodiversity Policy and Knowledge Management Division

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5	Ecosystems Management Specialist I	OSEC-DENRB-ECOMS1-45-1998	11	27,000.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional); Second Level Eligibility		National Parks Division
6	Supplies Checker	OSEC-DENRB-SCHR-2-1998	4	15,586.00	Completion of 2 years studies in college	None Required	None Required	Career Service (Subprofessional); First Level Eligibility		National Parks Division

This office encourages interested and qualified applicants including persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities (SOGI), to signify their interest in writing. The selection, recruitment and placement of personnel to the vacant positions will be made on the basis of merit and fitness, regardless of age, color, disability, gender identity or expression, genetic information, marital status, national origin, race, religion, sex or sexual orientation.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 13, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of authenticated certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RANDY C. MABANA

Head, Human Resources Development, Administrative and Finance Unit

Biodiversity Management Bureau

Ninoy Aquino Parks and Wildlife Center

Quezon Avenue, Diliman, Quezon City 1100

bmbhrdu.application@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.