



**REQUEST FOR QUOTATION  
 (GOODS)**

PR No. : 2019-05-1596  
 PR Date : May 7, 2019  
 END-USER : ADMINISTRATIVE DIRECTOR OFFICE  
 ABC : 48,340.00

Mode of Procurement : Shopping  
 RFQ No. : AMP-RFQ-2019-111  
 Date Prepared : May 15, 2019  
 Closing Date : May 21, 2019  
 Closing Time : 10:00 AM

Sir/Madam :

Please submit your quotation for the procurement project as stated below duly signed by the authorized representative of your company not later than the closing date and time at the Procurement Management Section (PrMS), PSMD.

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	DENR ABC	SUPPLIER'S QUOTED PRICE		
					UNIT PRICE	TOTAL PRICE	
<b>Purchase of Materials for Official use of DENR Administrative Director's Office</b>					<b>48,340.00</b>		
1	2x4 Surface Utility Box	20	pcs				
2	THHN Wire # 12	2	boxes				
3	THHN Wire # 8	2	boxes				
4	Circuit Breaker 60 amp Bolt type w/ Enclosure 1	1	pcs				
5	Electrical meter base 1ø 220x	1	pcs				
6	Concealed Hinges # 2	10	pairs				
7	Plastic Round Handle	20	pcs				
8	Sliding glass door roller w/ Lock & Accessories	2	pairs				
9	1/2ø Water slub meter calibrated	1	pcs				
10	Raw sienna acry color	2	qrt				
11	1/2ø Elbow G.I.	2	pcs				
12	1/2ø Coupling G.I.	2	pcs				
13	1"ø Teflon Tape	10	pcs				
14	1/2ø Gate Valve G.I.	1	pcs				
<b>TOTAL</b>							

- Note** :
- 1) Please fill in Supplier's Proposal and submit the form to PrMS.
  - 2) Quotation must be compliant with the requirements of the project, including the technical specifications.
  - 3) Terms and Conditions are specified at the 2nd page of this RFQ.

Quotation received in excess of the ABC shall automatically be rejected.  
 Completion period is required within **fifteen (15) calendar days** from receipt of Notice to Proceed.

In view of this, please also submit the following documents:

- 1) Duly conformed Terms of Reference/Technical Specifications (if any, as attached)
- 2) Duly filled up Technical Proposal Form (if any, as attached)
- 3) Valid and current Business/Mayor's Permit for CY 2019
- 4) PhilGEPS Registration Number/Certificate of Registration
- 5) Income/Business Tax Return for ABC above PhP500,000.00
- 6) Omnibus Sworn Statement for ABC above PhP 50,000.00

Failure in submit/comply with the requirements stated above shall be automatically disqualified.

Should you/your company be interested, you may submit your proposal at PrMS-PSMD, DENR Main Building and/or thru email at procurementdenrco@gmail.com and/or fax number 926-26-75. For further inquiries, you may coordinate with Ms. Marian R. Ada Cruz/Mr. Lamberto S. Ramos at the same contact details.

DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 of its IRR without thereby incurring any liability to the affected supplier.

**MARIAN R. ADA CRUZ (sgd)**  
 Chief, Procurement Management Section

PhilGEPS Reference No. _____	Page 1/2
------------------------------	----------

**KINDLY PROVIDE DETAILS BELOW**

<p>NAME OF COMPANY _____</p> <p>ADDRESS : _____          _____          _____</p>	<p>(SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE)</p> <p>DATE : _____</p> <p>Contact Details          Email Add : _____          Telefax No. : _____          Mobile No. : _____</p>
---	--

---

**TERMS AND CONDITIONS**

---

1. Service Providers shall provide correct and accurate information required in this form
2. Service Providers may quote for any or all items, unless otherwise stated.
3. Price quotation/s must be valid for a period of sixty (60) calendar days from the closing date.
4. Price quotation/s, to be dominated in Philippine Pesos shall include all taxes, duties and/or levies payable.
5. Price quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of Contract shall be made to the lowest calculated and responsive offer which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are initialed by the authorized representative of the Service Provider.
8.  
The item/s and/or services shall be delivered according to the requirements specified herein/attached Terms of Reference.
9. The DENR shall have the right to review/examine submissions relative to the project to confirm conformity to the project requirements.
10. Warranty shall cover the following:
  - a) Minimum period of three (3) months, in the case of Expendable Supplies after acceptance of the deliveries by the DENR authorized signatory.
  - b) Minimum period of one (1) year (unless otherwise stated), in case the of Non-Expendable Supplies after acceptance of the deliveries by the DENR authorized signatory.
11. Payment shall be made in accordance with the Terms of Conditions of the Contract.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed completion period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, without prejudice to other courses of action and remedies open to it.