



Republic of the Philippines
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City
Tel Nos. {632}929-66-26 to 29 | {632}929-62-52
929-66-20 | 929-66-33 to 35
929-70-41 to 43

REQUEST FOR QUOTATION
(GOODS)

PR No. : 2019-03-1089
PR Date : March 8, 2019
END-USER : ASEC-FOV
ABC : 70,500.00

Mode of Procurement : Shopping
RFQ No. : AMP-RFQ-2019-079
Date Prepared : 10-Apr-19
Closing Date : 15-Apr-19
Closing Time : 10:00 AM

Sir/Madam :

Please submit your quotation for the procurement project as stated below duly signed by the authorized representative of your company not later than the closing date and time at the Procurement Management Section (PrMS), PSMD.

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	DENR ABC	SUPPLIER'S QUOTED PRICE
1	Executive P-Shaped Glass Table - Stainless Leg -with Side Cabinet (laminated cabinet with glass top) -Tempered Glass Top (thickness 12mm) -With perforated front panel -Main Table 220 (w) x 55 (d) x 75 (h) cm -Side Table 110 (w) x 55 (d) x 75 (h) cm	1	unit	43,500.00	
2	Executive High Back Chair -Gaslift height adjustment -Upholstered in black leatherette -with padded armrest -with chrome base & twin wheel caster -with titling mechanism -Color Black only	1	unit	9,600.00	
3	Executive Med Back Chair -Med Back Swivel Chair -Gaslift height adjustment -Upholstered in black leatherette -with chrome base & twin wheel caster -with titling mechanism -color black only	2	unit	17,400.00	
TOTAL				70,500.00	
Warranty _____					

- Note :**
- 1) Please fill in Supplier's Proposal and submit the form to PrMS.
 - 2) Quotation must be compliant with the requirements of the project, including the technical specifications.
 - 3) Terms and Conditions are specified at the 2nd page of this RFQ.

Quotation received in excess of the ABC shall automatically be rejected.

Completion period is required within **Ten (10) calendar days from receipt of Notice to Proceed.**

In view of this, please also submit the following documents:

- 1 Duly conformed Terms of Reference/Technical Specifications (if any, as attached)
- 2 Duly filled up Technical Proposal Form (if any, as attached)
- 3 Valid and current Business/ Mayor's Permit for CY 2019 or FY 2018 Business Permit with attached official receipt for CY 2019 application
- 4 PhilGEPS Registration Number/Certificate of Registration
- 5 Income/Business Tax Return for ABC above PhP500,000.00
- 6 Omnibus Sworn Statement for ABC above PhP 50,000.00

Should your company be interested, you may submit your proposal at PrMS-PSMD, DENR Main Building and/or thru email at procurementdenrco@gmail.com and/or fax number 926-26-75. For further inquiries, you may coordinate with Ms. Marian R. Ada Cruz/Mr. Lamberto S. Ramos at the same contact details.

DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 of its IRR without thereby incurring any liability to the affected supplier.

MARIAN R. ADA CRUZ
Chief, Procurement Management Section, PSMD

KINDLY PROVIDE DETAILS BELOW AS A SIGN OF CONFORME TO THE REQUIREMENTS AS SPECIFIED ABOVE

NAME OF COMPANY _____

ADDRESS : _____

(SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE)

Designation _____
Date _____

Contact Details
Email Add _____
Telefax No. _____
Mobile No. _____

TERMS AND CONDITIONS

1. Service Providers shall provide correct and accurate information required in this form
2. Service Providers may quote for any or all items, unless otherwise stated.
3. Price quotation/s must be valid for a period of sixty (60) calendar days from the closing date.
4. Price quotation/s, to be dominated in Philippine Pesos shall include all taxes, duties and/or levies payable.
5. Price quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are initialed by the authorized representative of the Service Provider.
8.
The item/s and/or services shall be delivered according to the requirements specified herein/attached Terms of Reference.
9. The DENR shall have the right to review/examine submissions relative to the project to confirm conformity to the project requirements.
10. Warranty shall cover the following:
 - a Minimum period of three (3) months, in the case of Expendable Supplies after acceptance of the deliveries by the DENR authorized signatory.
 - b Minimum period of one (1) year (unless otherwise stated), in case the of Non-Expendable Supplies after acceptance of the deliveries by the DENR authorized signatory.
11. Payment shall be made in accordance with the Terms of Conditions of the Contract.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed completion period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, without prejudice to other courses of action and remedies open to it.